



NCJLA Board Meeting Minutes

April 18, 2018, 7-9pm

Attendance

In attendance

Tim Allen

Phil Connolly

MJ Davey

Kelly French

Steve Harman

Harris Holzberg

Laura Jennings

Jeff Kahsen

James Kircher

Elaine Lea-Chou

Tanya Moroyoqui

Cathy Reed

Steve Walker

Absent

Bill Schwaab

Minutes

Meeting called to order @ 7:03 pm

Standing Items

1. Review and adopt minutes from March, 2018 ([HERE](#))-Jeff
 - a. ***Motion to approve notes by Kelly, 2nd by Phil, Unanimously approved***
 - b. Electronic Votes since March meeting
 - i. T. Wade petition to transfer clubs at B14UB level. Transfer from Pleasanton to Alameda. Steve W., Jim K., Steve H., Bill S., Kelly F., Harris H., Elaine L. and Tanya M. approved. No votes on record: Tim A., Cathy R., Phil C., MJ D., and Jeff K. Petition approved.
 - ii. SIR Committee: Novato B14A appeal, denied by majority vote.
2. Operations report and operational related issues ([HERE](#))-Laura

- a. Doodle Poll for board member attendance at End of Season events ([HERE](#))
 - i. Still need help for Petaluma
 - ii. USAF Squadron on tap for TI
- b. Master calendar dates with locations sent to teams
- c. Sideline manager enforcement protocols est. with NCLRA & NCUC
- d. Positive SIR recipients recognized on NCJLA homepage
- e. 14UB- boys slash foul- NCLRA sent clarification of rule enforcement to members *
Positive Sportsmanship Do's & Don't resource created & distributed to all members
- f. Coordinated free clinic for 8U, 10U & 12UB festivals
 - i. Girls Verve Lacrosse & Boys Marin Catholic Coaches
- g. RPI FAQs complete; No arguments in the past few weeks
- h. Athletic trainers are still problematic
 - i. Looking for 5/12 @ DVMS and 5/19 @ Woodcreek HS
 - ii. Competing events taking resources
 - iii. Matt Ogelsby & Steve Walker have contacts
 - iv. A/I Steve Walker – send athletic trainer contacts to Laura**
- i. Everything else with year-end facilities is under control & on schedule
- j. PCA Double Goal Coach Awards (4/28, Palo Alto) Honoring NorCal recipients
- 3. Referee communication protocols
 - a. Per Phil – we may want to send out referee communication protocols to clubs.
 - b. A/I - Laura to create doc based on rule books and distribute to clubs**
- 4. National Tournament Tryouts
 - a. Email out to all high school coaches letting them know
- 5. Submissions for Board approval
 - i. Additional signage: NCJLA logo, event headquarters, and first aid signs. (\$300)
 - 1. Only have for TI site
 - 2. Steve indicated that this is outside our regular expenditures & not in the budget.
 - ii. Flight Champion Medals: requesting \$1600 ([HERE](#))
 - 1. Only for 12Bv, 14Bv
 - 2. \$2.49/ea to give medals to flight champions for all flights
 - 3. From a budget perspective, this would be a one-off variance, not to change budget number for next year.
 - iii. Photographer stipend: full licensing for (5/5, 5/6, 5/12, 5/19) 15 photos per event and 3-4 drone videos per event for use on NCJLA website and social media accounts. (\$1200)

1. Drones are on outside of fields, will not conflict with existing policies
2. Goal is to get stock photos from NCJLA events that we can use for publications

iv. Steve moves to approve funding requests; Kelly seconds; Unanimously approved

6. Treasurer's Report - Steve Walker

- a. Giving back \$100 to each HS team b/c we're not participating in state championships
- b. Officials fees not paid by 9 clubs
 - i. Davis, Fremont, Livermore, Novato, Oakland, Sierra Foothills, Sonoma, South County, Tomahawks
 - ii. Note: Scholarship credits referenced on referee invoices
 - iii. Phil indicated ability to take money via ACH if needed
 - iv. NCJLA not in a position to take peer to peer payments on referees since it's a pass through
- c. Balance Sheet - Very financially solvent
- d. Steve filed for extension to 990
 - i. Accountant to put 990 together has not been secured
 - ii. Treasurer to work with incoming treasurer to find competent accountant to take over the process
 - iii. A/I Steve & Tanya to talk about it within the next few weeks***
- e. Steve recommends review of the books
 - i. With legacy resources rolling off, it would give the incoming treasurer the opportunity to start with a clean slate
 - ii. A/I - Steve to request review as part of next year's budget***
- f. Budget process begins in upcoming meeting
 - i. Info from workshop taken and implemented at June meeting
 - ii. Board participation at these budget meetings are important
 - iii. Currently scheduled for 6/20
- g. 501c3 discussion
 - i. Clubs are encouraged but not required to be 501c3
 - ii. Filing for not-for-profit status is time consuming and extremely cost prohibitive.
 - iii. Application indicates that 'intent' for 501c3 or similar is required for admission into NCJLA
 - iv. Conversion from not-for-profit to for-profit would violate the 'intent' requirement and be subject to removal from NCJLA.
 - v. Clubs moving from non-voting to voting members should supply a determination letter

1. A/I Laura to request determination letter and copy of tax returns from provisional clubs prior to move into voting status

New Business

1. SIR Committee

a. West Valley G12A

- i. Player retaliated and rec'd red card
- ii. Assignor miscommunicated penalty to coach; indicated she had to sit out ½ game.
- iii. Player ended up sitting out two half games instead of one full game because they were worried that they were misinformed
- iv. SIR Committee indicated that one full game was required and suspended player for another game.
- v. Player suspended two halves of two games instead of one full game
- vi. Appeal to NCJLA board to give credit for time served

1. Kelly moves to allow player to return to play this weekend, having served suspension; Elaine seconds. Motion passes 7-5

b. Committee status update

- i. Trend starting in explanatory letters that coaches have been pushed to the brink by external sources, justifying their actions.
 1. Committee may reply that suspensions will be extended if responses don't acknowledge a coach's mistake without excuses blaming others
 - a. Any repercussions outside of established rules would require board approval.
- ii. Use of video is not used in evaluation of penalties
- iii. There is an NCJLA precedent to overturning ejections. Not common but is within the role of the SIR committee, if justified.

2. Committee progress

a. Leagues Committee

- i. Data received from webmaster ([HERE](#))
- ii. [Club Satisfaction survey](#) created- needs approval ([HERE](#))

1. Board recommendations

- a. Keep on focus
- b. Include more dropdowns and decision trees
 - i. Cathy takes credit for decision tree

Kelly motions to adjourn; Jeff seconds; Unanimously approved
Meeting adjourned @ 9:32pm

Minutes recorded by Jeff Kahsen

A handwritten signature in cursive script, appearing to read "Jeff Kahsen", is written above a solid horizontal line.

Next Meetings

May 16 7-9pm
June 9 Summer Workshop, Veterans Memorial Building, Danville
June 20 7-9pm
Aug 22, 2018
September 12, 2018
September 22, 2018

Motion Summary

Motion	Motioned By	Seconded By	Outcome
Motion to approve prior meeting minutes	Kelly	Phil	Unanimously approved
Move to approve funding requests	Steve	Kelly	Unanimously approved
Allow G12A player to return to play this weekend, having served suspension	Kelly	Elaine	Motion approved 7-5
Adjourn	Kelly	Jeff	Unanimously approved

Action Item Summary

Action Item	Assigned To
Send athletic trainer contacts to Laura	Steve
Create referee communication protocol doc based on rule books and distribute to clubs	Laura
Discuss 990 extension	Steve & Tanya
Request review of books as part of next year's budget	Steve
Request determination letter and copy of tax returns from provisional clubs prior to move into voting status	Laura
Modify club questionnaire based on feedback; migrate to surveymonkey after approval of questions & structure	Laura
Help 'marketize' member value doc	Phil & Elaine