

How to Enter or Edit Game Results

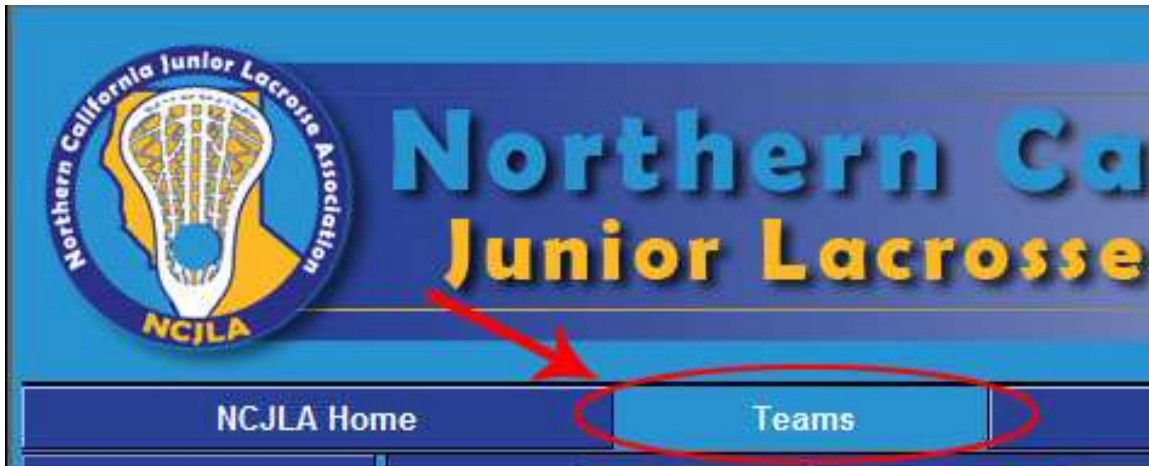
This section will allow you to enter or change a score as well as any other information about a game. If you have been assigned as a Coach, Asst Coach, or Manager of a team you have the rights to enter and edit scores for that particular team.

1. Log in using your email address and password associated with your profile. If you can not remember your password just enter your email address and click on Log In. Instructions regarding your password will be emailed to you.



A login form with a dark background. It features a white input field for an email address, a white input field labeled "Password", and a red "LOG IN" button.

2. To find your team, select "Teams" from the menu tabs from the at the top of the page




(you may have to select season, league and team at the top of the page)



A screenshot of the website's navigation bar. It features three dropdown menus: "Season: Spring 2012", "League: North U13B", and "Team: Rancho Cotati B13B". The "Teams" menu item is highlighted in blue.

3. Select "Results" from the menu pages at the left



4. On the team results page, find the game you wish to edit and click on the "Edit" icon  to the right of the game.
5. Enter score or any additional result changes and optionally, game commentary.

A screenshot of a web form titled "Edit - Game Results". The form contains several fields and sections:

- Your Name:** Dan Miller (with a red asterisk and "< Required" text)
- Date:** 5-13-2012, **Start:** 11:00a, **Finish:** 12:30p
- Location:** Rohnert Park, Sonoma Mt. Field (with a dropdown arrow)
- ID:** (empty text field)
- Category:** Game (with a dropdown arrow), **Other:** (empty text field)
- Cancelled:** (check this box to indicate that the event was cancelled)
- Team:** Rancho Cotati B13B (with a dropdown arrow)
- Goals:** (empty text field, circled in red), **Extra Points:** 0 (optional)
- Opponent - Organizational:** Novato B13B (with a dropdown arrow)
- Outside:** Other----> (with a dropdown arrow), **Other:** (empty text field)
- Goals:** (empty text field, circled in red), **Extra Points:** 0 (optional)
- Comments:** A rich text editor with a toolbar containing icons for source, undo, redo, bold, italic, underline, text color, background color, bulleted list, numbered list, link, unlink, insert image, insert video, insert audio, insert link, insert unlink, and a flag icon. Below the toolbar are dropdown menus for Styles, Format, Font, and Size.

6. Click "Submit" to confirm changes.