

Lancaster Little League, Inc.



2015 Constitution

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Lancaster Little League, Inc.
2015 Constitution

Article I – Name

This organization shall be known as the Lancaster Little League, hereinafter referred to as “Local League.”

Article II – Objective

Section 1 – The Objective of The Local League

The objective of the Local League shall be to implant firmly in the children of the community the ideals of good sportsmanship, honesty, loyalty, courage and respect for authority, so that they may be well adjusted, stronger and happier children and will grow to be good, decent, healthy and trustworthy citizens.

Section 2 – To Achieve this Objective

To achieve this objective, the Local League will provide a supervised program under the Rules and Regulations of Little League Baseball, Incorporated. All Directors, Officers and Members shall bear in mind that the attainment of exceptional athletic skill or the winning of games is secondary, and the molding of future citizens is of prime importance. In accordance with Section 501-(c)-(3) of the Federal Internal Revenue Code, the Local League shall operate exclusively as a non-profit educational organization providing a supervised program of competitive baseball and softball games. No part of the net earnings shall inure to the benefit of any private shareholder or individual; no substantial part of the activities of which is carrying on propaganda, or otherwise attempting to influence legislation, and which does not participate in or intervene in any political campaign on behalf of any candidate for public office.

Article III – Membership

Section 1 – Eligibility

Any person sincerely interested in active participation to further the objective of this Local League may apply to become a Member.

Section 2 – Classes

There shall be the following classes of Members:

- (a) **Player Member(s).** Any player candidate meeting the requirements of Little League Regulation IV shall be eligible to compete for participation. Player Members shall have no rights, duties or obligations in the management or in the property of the Local League.
- (b) **Regular Member(s).** Any adult person actively interested in furthering the objectives of the Local League may become a Regular Member upon payment of dues (\$20.00 per calendar year). Regular Members will be listed and may petition to be heard by the Board of Directors. The secretary shall maintain the roll of membership of Regular Members. All Officers, Board Members, Committee Members, Managers, Coaches¹, and other elected or

¹ Two maximum coaches per team must be appointed by League President and approved by board.

appointed officials must be active Regular Members in good standing. Note: Regular Members of the league automatically include all current Managers, Coaches, Board Members, and Officers of the Board as recognized by the Board. Dues for these members in these positions are waived.

- (c) **Honorary Member(s).** Any person may be elected as Honorary Member by the unanimous vote of all Directors present at any duly held meeting of the Board of Directors but shall have no rights, duties or obligations in the management or in the property of the Local League.
- (d) **Sustaining Member(s).** Any person not a Regular Member who makes financial or other contribution to the Local League may by a majority vote of the Board of Directors become a Sustaining Member, but such person shall have no rights, duties or obligations in the management or in the property of the Local League.
- (e) As used hereinafter, the word "Member" shall mean a Regular Member unless otherwise stated.

Section 3 – Other Affiliations

- (a) Members, whether Regular or Player, shall not be required to be affiliated with another organization or group to qualify as members of the Local League.
- (b) Regular Members should not be actively engaged in the promotion and/or operation of any other baseball/softball program that conflict with the Local League.

Section 4 – Suspension or Termination

Membership may be terminated by resignation or action of the Board of Directors as follows:

- (a) The Board of Directors, by a two-thirds vote of those present at any duly constituted Board meeting, shall have the authority to discipline or suspend or terminate the membership of any Member of any class, including managers and coaches, when the conduct of such person is considered detrimental to the best interests of the Local League and/or Little League Baseball, Incorporated. The Member involved shall be notified of such meeting, informed of the general nature of the charges and given an opportunity to appear at the meeting to answer such charges.
- (b) The Board of Directors shall, in the case of a Player Member, give notice to the manager of the team for which the player is a Player Member. Said manager shall appear, in the capacity of an adviser, with the player before the Board of Directors or a duly appointed committee of the Board of Directors. The player's parent(s) or legal guardian(s) may also be present. The Board of Directors shall have full power to suspend or revoke such player's right to future participation by two-thirds vote of those present at any duly constituted meeting (quorum is required).

Article IV – Dues and Registration

Section 1 – Member Dues

Dues for Regular Members will be \$20 per year for the fiscal year. THE BOARD MAY ELECT TO WAIVE DUES. Payment of dues will result in full voting membership as a Regular Member.

Note: Dues for Regular Members are separate from registration fees for Player Member. Both are determined annually by the Board of Directors. If dues for Regular Membership are waived, Section 2 below does not apply.

Section 2 – Failure of Dues Payment

Regular Members, who fail to pay their fixed dues within thirty days after the opening day of spring play by majority vote of the Board present at a Board meeting, may be dropped from the rolls and

shall forfeit all rights and privileges of membership. They will be accepted again by payment of these dues.

Section 3 – Player Registration

Registration for players is fixed at such amounts as the Board of Directors shall determine for a particular fiscal year. Players will register electronically through the league web site, but an alternate method may be used by the board. Families in need of financial support should contact the league president for instructions for financial support.

Article V – Government

Section 1 – Government of the Local League

The government of the Local League shall be under the direction and supervision of the Board of Directors consisting of an Executive Board whose members shall consist of the President, Vice President of Baseball, Vice President of Softball, Secretary, Treasurer, Player Agents and the Directors of Safety. The general board whose members include: the Chief Umpires, Coaching Coordinator, Equipment Manager, Fields & Grounds, Snack Shack, Fundraiser/Sponsor Coordinator, Uniform Coordinator, the Information Officer, the Team Mom coordinator, and the Division Coordinators.

Section 2 – Annual Meeting

At the annual meeting, which shall be held in accordance with Article VI, Section 1 of these by-laws, the members shall elect the Board of Directors for the upcoming season by individual offices. All elections shall be by simple majority vote of the members in good standing present at the meeting. A quorum of the preceding year's Board of Directors must be present in order for the meeting to be duly constituted.

Section 3 – Board Member Terms

All board members shall be elected for a one-year term, and remain eligible for re-election each year, without consecutive term limits, so long as they remain a member in good standing. To be elected to any position except President, a person need only be a member in good standing; but it is highly recommended that they possess a sound working knowledge of league operations. To be elected to the position of President, a person must also have been a Board Member in good standing during at least one of the preceding two years. No person may be elected to more than one position on the Executive Board.

Section 4 – Board Vacancies

If any vacancy occurs on the Board of Directors, either during the year in progress or as the result of nobody was elected to the position at the annual meeting, such vacancy may be filled by majority vote of a quorum of the Board of Directors at any duly constituted general or special meeting.

Section 5 – Meeting Attendance

All members of the Executive Board, Board of Directors, as well as any auxiliary members, are expected to attend regular meetings and to participate equally in all board duties essential to the operation of the Local League. Board members who fail to participate and/or who fail to satisfactorily discharge the duties of their position may be removed from office by a 2/3 vote of the full Board of Directors at any duly constituted meeting (Reference: Article III, Section 4a). Every board member must vote and absentee votes will be obtained and recorded by the President from any board members not present.

Section 6 – Committee Appointments

The Board of Directors shall have the power to appoint such committees and/or auxiliary members as it deems necessary to conduct league operations.

Section 7 – Duties and Powers

Executive Board

i. President

The President is the Chief Executive Officer of the Local League; supervising all aspects of the operation of the Local League and directing its activities with the support and approval of the Board of Directors. The President chairs both the Executive and general Boards of Directors, as well as the Protest Committee and any other committees he/she desires, but votes only as a tie-breaker. The President presides at all league meetings, attends District meetings, serves as the primary point of contact with District, and receives all mail, supplies, and communications from Little League Headquarters. The President is the sole authority for appointing team managers; such appointments being subject to the approval of the rest of the board. Subject to the approval of the Board of Directors, the President also appoints coaches, umpires, and auxiliary members.

ii. Vice President of Baseball/Softball

Chief Operating Officer of the league responds directly to the President. A Voting member of both the Executive and general Boards of Directors. This is a broad, at-large position with highly flexible duties intended to be a "right hand person" to the President; and act for the President when and how so authorized by the President. Assist the President in supervising all league activities. Provides support to the Directors of Umpires, Director of Safety, Treasurer, and Equipment Manager.

iii. Secretary

Chief Administrative Officer of the league responding directly to the President. Voting member of both the Executive and general Boards. Responsible for recording and publishing minutes of board meetings, publishing the league newsletter, maintaining applicable league files and records, and supervising all other league publishing and mailing activities. Reviews all materials being published for general membership consumption. Keeps the league's main computer and is primarily responsible for the upkeep of the league's administrative database; which primarily includes: producing forms and labels for pre-registration, the initial inputting and continuous updating of player and member registration information, and creation of team rosters. The Secretary also uses the database to support the various information management needs of the other Board Members. Examples include printouts on volunteers, various reports useful to the Player Agents, etc.

iv. Treasurer

Chief Financial Officer of the league responding directly to the President. Voting member of both the Executive and general Boards. The Treasurer prepares the annual budget, signs checks, dispenses league funds from the common treasury as approved by the President and/or a majority vote of the Board of Directors, prepares the budget, and is responsible for all finances and financial activities of the Local League to include pursuit of bad debts and/or overdue accounts receivable. The Treasurer reports on the status of league finances via a monthly report which is entered into the league's minutes. The Treasurer maintains all league financial ledgers and records. At the end of each league year, the outgoing Treasurer is responsible for preparing the annual financial report to be forwarded to the incoming Treasurer and presented to the board following the annual elections. The

Treasurer directs and supervises the activities of both the Snack Shack and Fundraising/Sponsor/Photo Coordinators. Due to the requirement of the position, this person must be someone with an impeccable reputation for honesty without so much as a hint of past fiscal malfeasance.

v. Player Agent

Voting member of both the Executive and general Boards. The Player Agent responds directly to the President. The Player Agent will have at least one (1) or up to a maximum of three (3) player agent assistants; one each for Little League Baseball, Softball, or any combination thereof. If there are no assistants the President will handle any decision in the division that the Player Agent is associated with either as a manager or a coach. This position is primarily responsible for fostering and protecting the spirit of the League Objective, insuring the application and enforcement of both the spirit and letter of the Rules and Regulations of Little League Baseball, Inc., and most of all; protecting the interests of all players by insuring that the Local League maintains a fair competitive environment, by monitoring and reporting on the conduct of its members of all ages, and by efficiently discharging the duties of the office which include:

- (a) Serving as advisor to the Board during the planning process with particular regard to divisional formats, regular season and playoff schedule format, and any recommended changes to ground rules, playing rules, the All Star selection process, etc.
- (b) Working with the Secretary to update, publish, and distribute all forms and publications requisite to pre-registration/registration and assisting the Secretary during registration to insure the accurate input of player and member information into the league computer.
- (c) Verifying the eligibility of all player candidates with regard to both age and residency.
- (d) Conducting the assignment of players to teams in the non-competitive divisions.
- (e) Planning and conducting tryouts for all player candidates in the competitive divisions.
- (f) Proper notification of, and when necessary, proper release of, property players.
- (g) Preparing the Player Agent's list of eligible player candidates, conducting the team draft in the competitive divisions, and publishing the team rosters.
- (h) Establishing and maintaining the waiting list of unassigned player candidates.
- (i) Supervising, ruling on, and keeping the Secretary, Uniform Coordinator, and/or the rest of the Board informed as applicable, of all player transactions, ie. late registrations, trades, dropouts, the filling of vacancies from either the waiting list or by drafting up, so as to keep the league database, team rosters, and uniform rosters continuously up to date.
- (j) Serving on the Protest Committee as necessary.
- (k) Monitoring games and checking scorebooks to insure that players are receiving required playing time, pitching limits are being observed, and conduct on our fields is appropriate.
- (l) Assisting in the planning and conduct, and insuring the integrity and confidentiality of, the All Star selection process.

vi. Directory of Safety

Voting member of both the Executive and general Boards. Responds directly to the Vice-President. Responsible for establishing, updating, and maintaining an effective league safety program. Identifies new or continuing safety issues, and develops and

proposes new rules or programs to address those issues. Submits the annual safety program through the Board of Directors to District 4 for approval within established deadlines. Insures that all safety rules and programs are known and understood by all members of the league. Plans and coordinates required safety training such as CPR and first aid for board members, managers, coaches, etc. as well as any additional training required by managers and coaches related to the inspection, maintenance, and safe use of equipment and fields. Spot checks equipment and monitors activities on fields, in the Snack Shack, parking lots, and storage areas to identify problem areas and insure the safety of all league activities. Works with Board Members to insure they actively assist in the safety process while on board duty by continuously monitoring all league activities with an eye toward identifying and correcting safety problems and/or unsafe conditions. Insures that all accidents involving injury are properly reported, recorded, reviewed, forwarded, and filed. Investigates all accidents to identify cause, and follows through to insure both corrective and preventive action is taken. Reviews the report of any accident resulting in the initiation of a Little League insurance claim to determine if unsafe conditions contributed to the accident, and identify necessary corrective action

Board of Directors

vii. Coach Coordinator

The Coaching Coordinator is a voting member of the Board of Directors who responds to the Vice President and who is primarily responsible for the coaching interviews, evaluations, and coaching clinics.

viii. Equipment Manager

The Equipment Manager is a voting member of the Board of Directors who responds to the Vice-President and who is primarily responsible for the procurement, preparation, issue, maintenance, replacement, and accountability of all baseball and softball equipment and supplies. The Equipment Coordinator sorts, repairs or has repaired, and inventories Local League equipment stocks to identify additional equipment and supply needs; obtains written cost estimates, solicits competitive bids, and gains approval from the board for the allocation of funds to purchase the equipment and supplies needed; issues said equipment and supplies, replaces said equipment and supplies as necessary; and at the end of the year, collects, accounts for, maintains, and stores said equipment and supplies for the next year.

ix. Fields & Grounds Coordinator

The Fields & Grounds Coordinator is a voting member of the Board of Directors who responds to the Player Agent and who is primarily responsible for the maintenance, preparation, and sanitation of all playing fields and grounds used by the Local League as well as insuring that all fields are in compliance with applicable Little League standards. Responsible for all field permits.

x. Snack Shack Coordinator

The Snack Shack Coordinator is a voting member of the Board of Directors who responds directly to the Treasurer and who is responsible for all aspects of Snack Shack operations. Due to the special requirements of the position, this person must be someone with an impeccable reputation for honesty without a hint of past fiscal malfeasance. Duties of the position include:

- (a) Pre-season preparation and season-long upkeep of the facility to insure that it is safe, sanitary, and presents a proper appearance.

- (b) Planning, coordination, and supervision of the Snack Shack volunteer schedule to insure that sufficient personnel are always on hand to properly operate the facility.
- (c) Obtain allocations from the Board and procure the supplies and services needed to operate.
- (d) Secure and account for proceeds.
- (e) Constantly look for new and better ways to improve efficiency and profitability.

xi. Fundraising/Sponsor Coordinator

A voting member of the Board of Directors who responds to the Treasurer and who is responsible for planning and executing all aspects of the league's sponsor program, fundraising activities, and picture program. Some of the wide range of duties of this position are:

- (a) Identifying and recruiting both new and returning sponsors.
- (b) Advising sponsors of the benefits of league sponsorship and maintaining contact with our sponsors throughout the season.
- (c) Insuring that all other formats for promoting our sponsors, such as fence banners, etc, get carried out as promised.
- (d) Planning and coordinating the Sponsor Appreciation Event to include the presentation of team plaques to the sponsors.
- (e) developing ideas for, planning, and executing any other league fundraising activities as deemed necessary by the Board, such as candy sales, coupon sales, raffles, Hit-A-Thons, etc.
- (f) Planning, coordinating, and supervising Picture Days and insuring that pictures are distributed to the membership in a timely manner.

xii. Uniform Coordinator

The Uniform Coordinator is a voting member of the general Board who responds to the Treasurer and who is responsible for providing for both the regular season and post-season uniform needs of the Local League. The Uniform Coordinator identifies potential vendors, obtains cost estimates, solicits bids, and prepares the league's uniform plan for the approval of the Board of Directors; and then works with the Secretary, Player Agents, Division Coordinators, Team Managers, and Team Parents to order, receive, and distribute uniforms in time for Opening Day. If so required, the Uniform Coordinator may also be responsible for the collection, cleaning, and repair or replacement of uniforms at the end of the season should the Board ever decide to revert to a system where uniforms are to be kept from year to year. The Uniform Coordinator also provides for the uniform needs of the umpires to include the cleaning and maintenance of umpire shirts throughout the season.

xiii. Team Parent

The Team Parent is a voting member of the general board. The Team parent is the Manager's coordinator. The Team Parent organizes uniforms (sizing and distribution) and ensures all players have a medical release form on file. The Team Parent helps with communication to the other parents. The Team Parent is also the organizer of the Snack Shack Volunteers. Each time your team is the Home Team, the snack shack must be staffed with volunteers. The Team Parent organizes those volunteers and makes sure the shifts are covered

xiv. Information Officer

The Information Officer is a voting member of the general board. The Information Officer reports to the Local League President and is responsible for all activities which involves but is not limited to:

- (a) Manage the Local League official home page at <http://www.Lancasterlittleleague.com/>.
- (b) Manage the online registration process and ensure that league rosters are maintained on the site.
- (c) Assign administrative rights to league volunteers and teams.
- (d) Ensure that league news and scores are updated on a regular basis.
- (e) Collect, post and distribute important information on League activities including direct dissemination of fund-raising and sponsor activities to Little League Baseball, district, public, league members and media.
- (f) Serve as primary contact person for Little League regarding optimizing use of the Internet for league administration and for distributing information to league members and to Little League Baseball.
- (g) Post all field maps and league documents on the web site.
- (h) Execute the information budget; develop a regular member sign-up plan for the web site.
- (i) In coordination with the league scheduler, post the league schedules to the web site.

xv. Division Coordinator

There may be one (1) Division Coordinator for each of the following divisions: Tee Ball, Coach Pitch Baseball, Minor Baseball, Major Baseball, U8 Softball, Minor Softball, Major Softball and Challenger. In practicality, however, Coordinator positions will normally be consolidated so that one Coordinator supervises more than one division when the number of teams within some divisions do not warrant having their own coordinator. Division Coordinators are voting members who respond to the applicable Director of Baseball, Softball, and Lower Divisions and are responsible for the overall supervision of all activities within their division which primarily involves but is not limited to:

- (a) Serving as the main link between the Division Coordinators and the teams in their division in all matters.
- (b) Assisting the Director and the Player Agent in monitoring games to insure compliance with game and umpire schedules, coordinate the rescheduling of games and umpires as necessary, insure minimum required playing times, and insure that pitching limits and all other rules and regulations are observed.
- (c) Assisting the Director of Safety in keep everyone and everything safe.
- (d) Keeping track of game results and standings, and coordinating the resolution of protests.
- (e) Working with the team managers to insure that the Player Agent is informed of any player status changes such as injury, extended illness, extended absences, or dropouts so that the Player Agent may assist the coordinator and managers in keeping rosters full.
- (f) Notifying the President, Director of Safety, and the on-duty Board Members of the occurrence of any accident resulting in injury on any practice or playing field in their division.

Article VI – Meetings

Section 1 – Annual Meeting

The annual meeting of the Local League shall be held no earlier than May 1st, nor later than the second Friday of September. A quorum of the current years Board of Directors must be present at this meeting for the meeting to be Duly Constituted. This meeting is to elect the Board of Directors for the following season. Each general member in good standing, present at the annual meeting will have one vote. At least 10 days' notice regarding the date, time, location, and nature of the meeting shall be given to the general membership.

Section 2 – General Meeting

A general meeting will be held at least monthly to properly execute the business of the Local League. At any general meeting, a quorum of the Board of Directors, defined as a simple majority of all currently active board members, must be present in order for the meeting to be duly constituted, for any vote to be taken, and for any funds to be allocated in excess of the amount that may be allocated solely by the President; said amount being not more than \$500.00. Special meetings may be called by the President or Vice President at any time. A special meeting may also be requested by petition of 5 or more general members so long as the request is submitted to the President in writing and clearly states the reason for the meeting.

Section 3 – Voting

At a general meeting, each member of the Board of Directors, except the President, is entitled to one vote. The President may vote only as a tie-breaker. A quorum must be present to hold a vote.

Section 4 – Decorum

Robert's Rules of Order shall govern the proceeding of all meetings, except where they conflict with the Constitution or By-Laws of the Local League.

Section 5 – Voting Proxy

Board Members unable to attend a meeting may award their proxy vote to an attending member within the following limitations:

- (a) No attending Board Member may exercise the proxy vote of more than one absent Board Member.
- (b) The attending Board Member must possess the absent member's proxy in writing.
- (c) The written proxy must clearly specify the identity of the attending Board Member to whom it is being awarded and the specific nature of the business or issue upon which it may exercise. It may, but need not, also state any conditions or limitations the awarder of the proxy wishes placed upon the voting discretion of the member to whom the proxy is awarded.
- (d) Written proxies shall not count toward the minimum number of Board Members required to be physically present at the meeting in order to form a legal quorum for that meeting.

Section 6 – Electronic Vote

From time to time, issues may arise that are time-sensitive, meaning that they cannot wait for the next scheduled meeting to be resolved, and that there are not sufficient Board members to form a quorum who are available or willing to attend a short-notice or emergency meeting. In such cases, a telephonic/voice vote may be conducted within the following limitations:

- (a) Only the President may initiate and conduct a telephonic/voice vote.
- (b) A reasonable attempt must be made to phone or contact every Board Member, and a written record kept which shall reflect the name of each Board Member, the number at which they were called or the place where they were contacted, the date/time they were called or

- spoken to, and the applicable results, i.e. voted yes, voted no, abstained, or unable to contact. The written record shall be entered into the minutes at the next scheduled board meeting.
- (c) For purposes of verification, it is recommended, though not required, that the President have at least one other Board Member accompany them as a witness when conducting such a vote. This is not particularly necessary when the issue is only time-critical but not sensitive or potentially controversial. But it is strongly recommended if the issue is of a sensitive nature.

Article VII – Executive Committee

Section 1

The Board of Directors may appoint an Executive Committee which shall consist of not less than three (3) or more than five (5) Directors, one of whom shall be the President of the Local League.

Section 2

The Executive Committee shall advise with and assist the Officers of the Local League in all matters concerning its interests and the management of its affairs, and shall have such other powers as may be delegated to it by the Board, but in no event will the Executive Committee have authority over the Board of Directors.

Section 3

At any meeting of the Executive Committee, a majority of the total number of members then in office shall constitute a quorum for the transaction of business, and the act of a majority present at any meeting at which there is a quorum shall be the act of the Committee.

Article VIII – Other Committees

Section 1 – Nominating Committee

The Board of Directors may appoint a Nominating Committee consisting of three (3) Directors and other appointed Regular Members. The Committee shall investigate and consider eligible candidates and submit at the Annual Meeting a slate of candidates for the Board of Directors. The Committee shall also submit for consideration by the Board of Directors a slate of Officers and Committee Members.

Section 2 – Membership Committee

The Board of Directors may appoint a Membership Committee consisting of three (3) Directors and other appointed Regular Members. The Committee shall receive the names of prospective Honorary, Sustaining and Regular Members, investigate for eligibility and recommend those qualified for election at the annual, regular or any special meeting of the Members or the Board of Directors as the case may be.

Section 3 – Finance Committee

The Board of Directors may appoint a Finance Committee consisting of not less than three (3) nor more than five (5) Directors. The Treasurer shall be an ex-officio member of the Committee. The Committee shall investigate ways and means of financing the Local League including team sponsorships and submit recommendations.

It shall be responsible for taking up collections at games, if such collections are authorized by the Local League, and shall turnover said collections to the Treasurer immediately after each game.

Section 4 – Grounds Committee

The Board of Directors may appoint a Grounds Committee which shall be responsible for the care and maintenance of the playing field(s), buildings and grounds. It shall operate within the amount appropriated in the approved budget for that purpose.

Section 5 – Playing Equipment Committee

The Board of Directors may appoint a Playing Equipment Committee which shall secure bids on needed supplies and equipment and make recommendations for their purchase to the Board. The Committee shall be responsible for the proper issuance of such supplies and equipment and for the repair, cleaning and storage thereof at the close of the season.

Section 6 – Managers Committee

The Board of Directors may appoint a Managers Committee consisting of three (3) Directors. The Committee shall interview and investigate prospective managers and coaches, including those for the Minor League teams and recommend acceptable candidates to the President, for appointment and subsequent approval by the Board of Directors. It shall, during the playing season, observe the conduct of the managers and coaches and report its findings to the President of the Local League. It shall, at the request of the President or Board of Directors, investigate complaints concerning managers and coaches and make a report thereof to the President or Board of Directors as the case may be.

Section 7 – Umpire Committee

The Board of Directors may appoint an Umpire Committee consisting of three (3) Directors and other appointed Regular Members. The Local League President shall be chairman of any such Committee. The Committee shall recruit, interview and recommend to the President for appointment a staff of umpires, including a chief umpire and replacements. When appointed, the staff of umpires shall be under the personal direction of the Local League President, assisted by the Chief Umpire who shall train, observe and schedule the staff.

Section 8 – District Committee

The Board of Directors may appoint a District Committee consisting of the Local League President as chairman and two (2) other Directors. The Committee shall assist the District Administrator in interleague district functions including the selection of members of the District Administrator's Advisory Committee and the selection of tournament sites and area tournament directors.

Section 9 – Auxiliary Committee

The Board of Directors may appoint an Auxiliary Committee consisting of the Local League Treasurer and two (2) other Directors and other appointed Regular Members. The Committee shall coordinate the activities of the Auxiliary. It shall review and evaluate auxiliary projects for raising money and disposition of profits, and make recommendations to the Board. The Board of Directors shall approve in advance all projects and actions of the Auxiliary.

Section 10 – Auditing Committee

The Board of Directors may appoint an Auditing Committee consisting of three (3) Directors. The President, Treasurer or signatories of checks are not eligible. The Committee will review the Local League's books and records annually prior to the Annual Meeting and attach a statement of its findings to the annual financial statement of the President and Treasurer; or may, if directed by the Board of Directors or Membership, secure the services of a Certified Public Accountant to accomplish such review.

Section 11 – Minor League Committee

The Board of Directors may appoint a Minor League Committee consisting of three (3) Directors. The Chairman of the Committee shall be the Minor League Vice President and be responsible to the Local League President for the proper conduct of the Minor League operation.

Article IX – Affiliation

Section 1 – Charter

The Local League shall annually apply for a charter from Little League Baseball, Incorporated, and shall do all things necessary to obtain and maintain such charter. The Local League shall devote its entire energies to the activities authorized by such charter and it shall not be affiliated with any other program or organization or operate any other program.

Section 2 – Rules and Regulations

The Official Playing Rules and Regulations as published by Little League Baseball, Incorporated, Williamsport, Pennsylvania, shall be binding on this Local League.

Section 3 - Local Rules, Ground Rules and/or Bylaws

The local rules, ground rules and/or bylaws of this Local League shall be adopted by the Board of Directors at a meeting to be held not less than one month previous to the first scheduled game of the season, but shall in no way conflict with the Rules, Regulations and Policies of Little League Baseball, Incorporated, nor shall they conflict with this Constitution. The local rules, ground rules and/or bylaws of this Local League shall expire at the end of each fiscal year, and are not considered part of this Constitution.

Article X – Financial and Accounting

Section 1 – Authority

The Board of Directors shall decide all matters pertaining to the finances of the Local League and it shall place all income including Auxiliary funds, in a common league treasury, directing the expenditure of funds in such manner as will give no individual or team an advantage over those in competition with such individual or team.

Section 2 – Contributions

The Board shall not permit the contribution of funds or property to individual teams but shall solicit funds for the common treasury of the Local League, thereby to discourage favoritism among teams and to endeavor to equalize the benefits of the Local League.

Section 3 – Solicitations

The Board shall not permit the solicitation of funds in the name of Little League Baseball, Incorporated unless all of the funds so raised be placed in the Local League treasury.

Section 4 - Disbursement of Funds

The Board shall not permit the disbursement of Local League funds for other than the conduct of Little League activities in accordance with the rules, regulations and policies of Little League Baseball, Incorporated. All disbursements shall be made by check. All checks shall be signed by the Local League Treasurer and such other officer or officers or person or persons as the Board of Directors shall determine.

Section 5 – Limits

Board members may purchase supplies and equipment pertinent to the operation of the Local League; not to exceed the amount approved by the Board of Directors. Board members must submit purchase orders and receipts to the Treasurer for all such expenditures. No reimbursements will be made without receipts.

Section 6 - Compensation

No Director, Officer or Member of the Local League shall receive, directly or indirectly any salary, compensation or emolument from the Local League for services rendered as Director, Officer or Member.

Section 7 - Deposits

All moneys received, including Auxiliary Funds, shall be deposited to the credit of the Local League in/at Clinton Savings Bank, 200 Church St, Clinton, MA 01510.

Section 8 - Fiscal year

The fiscal year of the Local League shall begin on October 1 and shall end on September 30.

Section 9 - Distribution of Property upon Dissolution

Upon dissolution of the Local League and after all outstanding debts and claims have been satisfied, the Members shall direct the remaining property of the Local League to another Federally Incorporated entity which maintains the same objectives as set forth in Article II of this Constitution, which are or may be entitled to exemption under Section 501-(c)-(3) of the Internal Revenue Code or any future corresponding provision.

Article XI – Amendments

Section 1

This Constitution may be amended, repealed or altered in whole or in part by a majority vote at any duly organized meeting of the Members provided notice of the proposed change is included in the notice of such meeting. Draft of all proposed amendments shall be submitted to Little League Baseball, Incorporated, for approval before implementation.

Article XII – Managers and Coaches

Section 1 – Manager Appointments

Team managers will be appointed annually by the President and approved or disapproved by a majority vote of the Board of Directors at a closed meeting. The minutes of the meeting shall reflect the names of the applicants chosen for insurance purposes. Managers shall be responsible for the actions of the entire team and its coaches; not only on the playing and practice fields, but at any team activity and location. Managers are also expected to make every reasonable effort to discourage inappropriate behavior on the part of player parents or other player relatives during games, practices, and other team activities. Managers may recommend suitable coaches to the President for appointment. Equipment is to be used for league purposes only.

Section 2 – Coach Appointments

All coaches and assistants, to include the team parent and any other persons wishing to assist with practices, will also be appointed annually in the same manner as for managers. Team managers in the

Tee Ball, Farm, and Challenger divisions may, if they so choose, name their coach preferences at the time of application for a managerial position. Managers in all other divisions must wait until after team drafts to submit coaches names for board approval. This is to preclude any possibility of draft tampering by "redshirting" players through pre selection of coaches. Managers and coaches must attend a mandatory meeting after the draft.

Section 3 – Requirements

Managers and coaches will be required to successfully fulfill all stated responsibilities which are as follows:

- (a) Supervise and insure the safety of the players.
- (b) Insure the team meets all of its umpiring obligations.
- (c) Insure the team meets all of its Snack Shack obligations.
- (d) Managers of each team must have first aid training provided by the Local League.
- (e) Attend the monthly managers meeting.
- (f) Attend the annual manager's/coaches meeting.
- (g) Attend the annual manager's clinic.
- (h) Attend at least one of the Umpire Clinics.
- (i) Attend and/or send your Team Parent to the Team Parent Meeting.

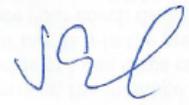
Section 4 – Responsibilities

Managers will be responsible for the accountability, upkeep, and return of all issued equipment and applicable uniform items. Equipment which is rendered unusable through accidental damage or normal wear-and-tear is to be brought to the attention of the Equipment Coordinator/Director of Safety as soon as possible so it may be exchanged for a serviceable replacement. It is not to simply be accumulated throughout the season. Equipment lost due to lack of accountability is expected to be replaced out-of-pocket. However, any replacements purchased must meet Little League equipment standards.

This Constitution was approved by the Lancaster Little League on December 12, 2014.

President's Name: Jon Seidl(print)

President's Signature



Date: 12/12/14

Little League ID No. 00079321

Federal 501c(3) ID No. 04-3559510

Make one copy for the District Administrator and copies for the Local League. Send original to Regional Headquarters. This Local League's Constitution on file at Regional Headquarters (most recently-approved copy) is the official Constitution of this Local League.

Little League Baseball, Incorporated does not limit participation in its activities on the basis of disability, race, creed, color, national origin, gender, sexual preference or religious preference.

