

# Stanwood Lacrosse Board Meeting

MINUTES

MARCH 4, 2013

STANWOOD LIBRARY MEETING ROOM

<b>MEETING CALLED TO ORDER BY:</b>	Commissioner Mike Woodruff
<b>AT TIME:</b>	705pm
<b>BOARD MEMBERS PRESENT:</b>	(XX) Mike Woodruff, (XX) Jamie Woodruff, (XX ) Doug Chandler, (XX)Heather McIlrath, (XX)Colleen Warness, (XX)Ben Hagglund ( ) Scott Bender ( )Jared Judnich

<b>MINUTES RECORDED BY:</b>	Douglas Chandler, Secretary
-----------------------------	-----------------------------

## **OLD BUSINESS:**

### ➤ **READING OF THE PREVIOUS MINUTES**

<b>DISCUSSION</b>		
<p>The minutes were read for the record.</p> <p>After the reading of the minutes, Douglas Chandler motioned that the minutes be prepared and published within 1 week of the board meeting. Then, the minutes will be changed to a consent agenda item—meaning that the minutes would not be read at the meetings in the future—but approved without vote or discussion, unless a question or issue about the minutes was raised by a person present at the meeting.</p>		
<b>CONCLUSIONS</b>		
<p>A verbal vote approved the notes as read.</p> <p>The motion to move the minutes to a consent agenda, and having them published within a week of the meeting was seconded, and approved unanimously by verbal vote.</p>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Minutes to be prepared monthly and published within 7 days after each board meeting	Douglas Chandler/secretary or designee	7 days after meetings.

### ➤ **TOPIC: OLD BUSINESS**

### ➤ **VARIOUS**

<b>DISCUSSION</b>
<p>Honeybucket(s) -- are in place. Payment/billing still pending.</p> <p>Stealth tickets – Mike. All sales were done online. Seemed to work. Will want to do this for the next stealth game in April. Raised more than \$500. For this one. Need to get information on what the plan is from the Stealth for the 4/20 game.</p> <p>4/20 game: will be another fund raiser for us. We have paid \$375 for a ticket deposit. Will owe 100 tix at \$11 each. We don't know what else is in store.</p> <p>Girls' Lax: Jami: Clinic went well. Had 11 girls. Paid rental out of the check book. Positive experience in all. Have added 2 girls to the team roster as of today. This brings the total of girls on the older team to 11. Need 2 more girls for the 2<sup>nd</sup> grade team. The registration for the 3/4 girls team closes on the 22<sup>nd</sup> of March. Registration for the 2<sup>nd</sup> grade closes sometime in April.</p> <p>Raffle Tix: Mike. All of the tickets are out. If we sell all tickets, wit will be \$24000 gross revenue. Approx 20 kids picked up 4 books. A couple of kids have sold all 4 so far. Ben: Has a sponsor \$250 in pet grooming from the groomer at Camano Marine. We make up the gift certificates, and can use the \$250 anyway we want. Just need to make the cert's say Slax.</p>

# Stanwood Lacrosse Board Meeting

Ben: there is a broken goal stick. Need additional gear for goalies.

Treasurer's report: Heather: Saving acct balance: \$3051.33; Checking 4698.34 as of today. Mike as a check for \$2845 to mail for NSYL dues. Misc money is incoming as well.

Budget items: \$2000 to SCJAA by 12/2013 for dues. \$3500 stipend for the varsity coach. \$200 for case of game balls. \$1000 for field paint outstanding. Maybe need to get flags. \$100 for the School District, plus maybe a custodial fee, but this is not clear. Use of the PSMS field is pending. Consideration is given to using Cedarhome as a possible alternative.

Girls' goalie equipment—needed.-- must have helmet, gloves, pads, shin guards.

There is a significant amount of outstanding registration fees. Invoices have been given out.

Other costs: Bonzi—total cost unknown. We are still figuring out. It appear that approx. 15% of registration fees go to Bonzi, after all fees are considered. There is a \$3.00 per person fee for registration. There is also a 3%(+) credit card processing fee. Bonzi also charges for each registration event for setup. Mike suggests looking at other services than Bonzi for the future.

Mike suggested posting the budget/financial reports online.

## CONCLUSIONS

### ACTION ITEMS

### PERSON RESPONSIBLE

### DEADLINE

## ➤ **TOPIC: HELMETS**

### ➤ **MIKE**

## DISCUSSION

Mike advised the Varsity players that we were not able to purchase helmets, and due to a financial problem, we won't be purchasing any soon. They are still expected to sell raffle tickets, and their support is very much needed. Players will need to purchase their own helmets... and these will need to be red/white per current scheme. It was also noted that older helmets will need to be inspected (relevant to all players and helmets at all ages), and there is a schedule for each model for reconditioning. This was identified as a safety issue.

## CONCLUSIONS

Need to post online a note about player responsibility to maintain gear, and especially helmets, in good working order, to have them inspected, and also reconditioned according to manufacturer's recommendations.

### ACTION ITEMS

### PERSON RESPONSIBLE

### DEADLINE

Post notice on site about helmets/gear

doug

asap

## ➤ **TOPIC: FUNDRAISERS:**

### ➤ **VARIOUS**

# Stanwood Lacrosse Board Meeting

## DISCUSSION

Needing to raise money, without raising the registration fees. Mike reports that our budget, once detailed, shows a consistently negative balance, which can't work. Overall costs will be increasing, so our planning to fund raise becomes more important.

Possible fundraisers: car wash? Coupon books/card, what about using the Invitational as a fund raiser? Gearing towards charging fees for vendors. What about sponsors? Signage, and even use to print invitational schedules.

## CONCLUSIONS

Tabled, Pending ongoing review.

---

### ➤ **TOPIC: INVITATIONAL**

### ➤ **MIKE**

## DISCUSSION

It was identified that we need a chair for the event, and need to get it started SOON. There is a distinct shortage of notes from prior years. Concessions: 1 parent has expressed interest in taking over the concessions for the event. Last year, the Cheer folks kept their money, and we paid \$2100 for player food. This was discussed as to what the best plan might be. Also, if it made sense to provide player food, as many teams bring their own food. Adult oriented food vendors might be helpful. Del Fox, for instance, may be able to have food. We also need to schedule the park and school asap. Either for 6/1 or 6/8 ?

## CONCLUSIONS

Discussion only.

---

### ➤ **TOPIC: UNIFORMS/TEAM WEAR PROBLEMS**

### ➤ **MIKE**

## DISCUSSION

There has been a major glitch in the uniforms. We ordered the uniforms from our vendor All Star Custom Screen, on 2/14/2013. The order was to be put in by the vendor by 2/15/2013, and be ready within 2 weeks. At approx. 2/25, Mike was told that the uniforms were "in production". He has emailed to the company after that, and told that he was having problems getting ahold of the manufacturer for an update. Have not heard back from them. All attempts to reach them have failed. A phone call to the manufacturer indicates that there was no order on or about 2/15.

According to a review of the vendor's Facebook page, there is another buyer who had problems. A call was made to another store nearby the All Star, who indicated that they believed that the store was still open. We are out at this point, \$5470.36 for the uniforms. It was discussed that it may be theft, and an alternate uniform may be needed. The varsity team is required to have uniform and very specific rules on the uniforms. If we can't get the uniforms in time from this vendor, we will need to get new ones. Eagles nest can produce uniforms for approx. \$1800.

The raffle incentive from the All-star will not be avail... including the shirts, coats, and the prize jersey. Eagles nest can help us out.

Mike has given All Star a deadline to respond or a police report and/or other collection actions may be taken to recover the funds.

The online gear store via All Star was taken off of our site at Mike's request by doug. All parents will be advised, if they purchased from the store, to seek refunds/check with their bank.

## CONCLUSIONS

# Stanwood Lacrosse Board Meeting

It was moved and seconded, and voted to: 1) Contact "Get Jesse" and to notify police as close to the deadline given by Mike to All Star. Mike and Colleen to coordinate these items.

It was moved and approved to authorize purchase on up to \$1750 for the HS uniforms, not including tax. If needed, a youth vote can be done on email. We will meet next Monday at 7PM to coordinate a plan for the remainder of the uniforms.

We need to get the communication out to the parents asap about this situation.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Follow up on uniforms from All Star	Mike	
Coordinate investigation and/or Get Jesse and/or police involvement	Mike/Colleen	
Email to parents about uniform problem	Mike	

➤ **TOPIC: FIELD NOTES**

➤ **VARIOUS**

DISCUSSION
<p>Heritage field is being mowed. We are using the field there again due to the poor conditions at SMS. Field marking is done.</p> <p>The soccer club is considering replacing the door on the soccer locker, and are asking us to pay for a lock on the door since we are sharing—which would be a push-button deadbolt or similar. Still finishing up plans for the girls' fields. Need one goal.</p>

CONCLUSIONS
<p>It was moved and approved to authorize purchase of a lock on the door for up to \$150.00. Heather will loan a goal to the program.</p>

  

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Follow up on uniforms from All Star	Mike	
Coordinate investigation and/or Get Jesse and/or police involvement	Mike/Colleen	