

# Stanwood Lacrosse Board Meeting

MINUTES

3/9/2014

ALFY'S PIZZA

<b>MEETING CALLED TO ORDER BY:</b>	Ben Hagglund, President
<b>AT TIME:</b>	6:39 PM
<b>BOARD MEMBERS PRESENT:</b>	X Mike Woodruff, X Jamie Woodruff, X Doug Chandler, (X) Scott Bender (X) Shane Bookshnis (X) Ben Hagglund, (X) Eric Wietzke
Additional Attendees: Heidi Delich, Diane Doggett, Michele Kunzman, Todd Kunzman, Sarah Foreman, Sheila Simpson, Ken Schroeder	
<b>MINUTES RECORDED BY:</b>	Douglas Chandler, Secretary

EDITED BY  
Doug Chandler 3/2/2014

**PARENT COMMENTS:**

<b>DISCUSSION</b>	
<p>Sara Foreman asked about HS team fundraising—if they would be able to fundraise for the teams’ benefit. Answer: The teams are able to fundraise in addition to any program-wide fundraising. It was asked also if a company or person(s) wanted to donate, what the process would be. This was clarified—that donations could be targeted or general (unrestricted). If a donation was targeted, then it would need to be approved by the board, but this would likely not be a problem.</p>	

➤ **TOPIC:** Coach Reports

*VARIOUS.*

<b>DISCUSSION</b>		
<p>Jamie Woodruff noted that the 3/4 team was progressing well. They need a porta potty for Cedarhome urgently. Jami noted that there was a porta potty on site already from the baseball program. It was discussed that possibly we could share with baseball. It was moved by Doug, Mike seconded the motion—to authorize up to \$90 per month to pay for porta potty—sharing with baseball. Jami to follow up.</p>		
<b>CONCLUSIONS</b>	Approved by voice vote	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Coordinate w/ baseball for portapotty.	Jami	asap

➤ **TOPIC:** Girls’ uniforms:

➤ **BEN**

<b>DISCUSSION</b>		
<p>The uniforms are on order from Eagles Nest. Cost will be \$48, w/ \$20 of this covered by the program. The \$28 cost to players is payable on delivery.</p>		
<b>CONCLUSIONS</b>	Uniforms payable on delivery	

➤ **TOPIC:** Girls k/2

➤ **JAMI**

<b>DISCUSSION</b>	
<p>The practices are set for 4/11, which is over spring break for Stanwood. They are planning to delay to 4/14 instead, from 5-6 pm. Need to have the schedule updated.          Also, the late fees were discussed, which were removed from the website. A credit to the player who paid the late fee will be offered.</p>	

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➤ **TOPIC:** Coach reports— cont

➤

<b>DISCUSSION</b>	
<p>Mike: 5/6 are needing another set of goalie pants and get—for practices especially.          Eric: (Price not present): Eric has not report.          Scott: (perez not present) Nothing to report.</p>	

A need for an additional goal was also identified

<b>TOPIC:</b>	Officer reports:
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<b>DISCUSSION</b>	
<p>Ben/Scott: Approx \$15714.72 in checking and \$4413.14 in Savings as of the first of the month. Most of the money is spoken for, with the net balance after all current obligations is about \$1400.          Doug: Teams may add pictures to the website, in general... or to add team pictures to the individual team sites.          Eric: Wants an update on fundraising. Esp for HS, if they have to go to D-1 next year.... It would be helpful to start fundraising ahead of time.          Ben/Eric: The AED and other equipment was stolen from the locker at Heritage Park. This was reported to police. Other items stolen were paint, tools, air horns, stopwatches, and the porta potty key. It was noted that we really needed to have the key to the porta potty for players at practices.... But that we were at the mercy of the city to get a new key. The City owns the lock. It is not known as to when the bathrooms will be opened. This is pending due to the weather.          Eric W expressed frustration about the security of the locker and the AED. He felt that this had been talked about at length, and still, we had a theft. Eric reported that he had obtained an anonymous donor of \$1200 to pay for a new AED, on condition of the security being upgraded. The donation covers the AED and any ancillary costs. Eric pressed for a second layer of security.          At games, it will be needed to be available at a consistent place. It was decided that the concession table was the most likely place to keep it. Eric also noted that if we were able to recover the AED, or get it replaced via insurance, that we can keep the money for a second unit.</p>	

<b>CONCLUSIONS</b>	
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It was moved, seconded, and approved by voice vote to approve the purchase of a new AED.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Key needed and avail	Ben	ASAP
Get a price for AED	Eric, etc.	n/a
Consult with insurance about possible claim	Ben	n/a

➤ **TOPIC: COACHES CONDUCT**

➤ **VARIOUS**

<b>DISCUSSION</b>		
<p>It was noted that there was a problem with a recent game, in which there was a concern by the ¾ coach about safety of the game, and the actions of the officials. It was briefly discussed that the coach had overstepped his bounds in directing frustration directly at the officials. Mike reported that he addressed the issue directly with the coach. Mike emphasized that any such issues should have the coach call a time out, and conference with the officials and the opposing coach.</p> <p>It was recommended that a board member be present at all games.</p> <p>It was also noted that there was a problem with an opposing team's adult volunteer at the scoring table. The person's conduct raised a concern, as Stanwood felt that the person was acting in contradiction of the rules. When the person did not respond positively to our interventions, Ben was asked to intervene. He then directed the adult to leave the field. When he refused, he contacted the opposing coach and asked for help. The coach then directed the adult to leave. He did.</p>		
<b>CONCLUSIONS</b>		
<p>An incident report was filed with the opposing team's officer(s), and they were advised that this person was permanently banned from volunteering at games in Stanwood.</p> <p>The ¾ coach acknowledged the outburst and apologized.</p>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
n/a		

➤ **TOPIC:** Registrar's reports:

➤ **NATALIE VIA BEN**

<b>DISCUSSION</b>		
<p>The 7/8 team is fully registered and paid. The 5/6 team has one or a few unpaid. Boys ¾ paid, Girls ¾ paid. Girls 2 has one on the waitlist for nonpayment. HS boys has a number of unpaid or past due balance accounts.</p>		
<b>CONCLUSIONS</b>		
<p>Players need to have paid accounts in full by the first game, or they cannot play, unless they have made other arrangements.</p>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

➤ **TOPIC:** Pinnies:

➤ **MIKE/BEN**

<b>DISCUSSION</b>		
<p>They are pending. Mike is checking designs, as they had to make some minor adjustments. It is going well. The cots will be <del>\$1999</del> including shipping and tax. <b>\$999</b></p> <p>Eric noted that he works directly with SignMart, and we may be able to buy from them next year.</p> <p>Uniforms: Final cost for HS uniforms will be \$87, after \$20 discount/program support.</p>		
<b>CONCLUSIONS</b>		
<p>As noted.</p>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

➤ **TOPIC:** Late/Past due registration problems.

➤ **VARIOUS/BEN**

DISCUSSION		
Various players were discussed, in regards to their accounts.		
CONCLUSIONS		
Decisions were made to drop at least one player from the registration, which would affect the sibling's discount.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

➤ **TOPIC:** Donations:

➤ **BEN**

DISCUSSION		
<p>Windermere/Agent will be giving a banner, money, and loaning a tent. Coach Joe also donated money, and the local Chiropractor office also donated to Stanwood Lacrosse.</p> <p>Eric suggested that we have a generic open letter for soliciting donations. Scott reports that he has a letter from last year which he will forward. We will be selling shirts, with our donors listed on the shirts.</p> <p>Ben reports that we have our fundraising need addressed, and now energy/fundraising will be geared towards the invitational.</p> <p>USLAX waived the return of the sticks and goggles which were donated for the 5/6 girls program which did not start. We are allowed to keep the equipment.</p>		
CONCLUSIONS		
n/a		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

➤ **TOPIC:** Consent Agenda

➤ **BEN**

DISCUSSION		
Minutes		
CONCLUSIONS		
Approved by consent agenda with no dissensions.		

➤ **TOPIC:** Registration Policy Draft

➤ **BEN**

DISCUSSION		
<p>Ben noted that there was a bit of confusion on the registration fees, and accounting for payments and additional fees was 'a lot of work'. Also, some players didn't have to have US LAX membership at the time of registrations. Ben recommends that we make some changes, including only accepting electronic payments online, and checks via mail. It was discussed that it may make sense to only allow credit card payments in full online, as the majority of players paid this way this year. If players wish to make payments, they can pay via check. Pay by check will include a print out of the paperwork, and players can pay a separate (less) price.</p> <p>The confusion around 'forms to sign' vs. check marked online. It was also suggested that we open and close registration much sooner. Refund fees should also be reviewed, and fee changes when people quit.</p>		
CONCLUSIONS		
Deferred, but discussed		

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
n/a deferred		

➤ **TOPIC:** Invitational

➤ **BEN**

DISCUSSION
<p>Only 4 teams per age group are needed to break even. We have room for up to 8 teams per age group. Wanting to have 2 refs per ¾ teams also, will increase the cost. There was some disagreement and difference of opinion as to the determination of participation in the invitational.</p> <p>Vendors: Several vendors were discussed. The coffee vendor was willing to return this year. There is also a taco truck, a t shirt vendor, and a jewelry vendor who are interested.</p> <p>Play it Again will also be invited. It was discussed to have a "suggested donation" for the vendors' fees, rather than a specific fee.</p>

CONCLUSIONS
<p>Room will be made for the girls, costs were established at \$90 per team (older groups). Rest of teams will pay \$300.00. Stanwood teams pay none.</p>

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
n/a		

Meeting was adjourned at 855PM.

Draft Submitted 3/18/2014 by Doug Chandler, Secretary.

Final Version

5/2/2014 

Secretary 