

Rheems Athletic Association
Board Meeting – October 16th, 2016 - Meeting Minutes
Lucky Duck's Cafe, Elizabethtown, PA

President Mike De Stefano called the meeting to order at 7:13 PM with the following board members in attendance:

Brian Bell (vice president), Craig Hummer (soccer co-commissioner), Kenny Burke (rugby co-commissioner), Rick Knowlton (Volleyball commissioner), Jo Hershey (Rugby Co-commissioner), Heidi Vognetz (fundraising chairperson), and Michael Smith (secretary) were in attendance.

Mike Hamilton (softball co-commissioner), Scott Schraff (soccer co-commissioner), Lea Taylor (Treasurer), Sean Burton (softball co-commissioner), David Kase (Boys lacrosse, co-commissioner), Mark Weissend (Girls lacrosse, co-commissioner) and were not in attendance.

Bob Meuser, website administrator, was in attendance.

- Special business/guests –

The following four individuals were in attendance:

Doug Oberholser (candidate to replace Craig Hummer), Wendy Grinnell and Roger Garber (candidates to replace Sean Burton and Mike Hamilton) and Paula Burke (candidate for the position of risk management/compliance).

- Prior meeting minutes review and approval

Mike De Stefano asked if there were any objections or revisions to the August meeting minutes. There were not. **Rick Knowlton made a motion to approve the meeting minutes which was seconded by Kenny Burke. The meeting minutes were approved unanimously by the board.**

- Finances – Lea Taylor

There were no updates to board finances at the meeting.

1. Previous business - Action Items – August 2016

Mike De Stefano to send out email and put on website tax exempt status. **Open - Mike De Stefano indicated Rheems received the invoice for the 501(c)3 work; indicated the fee was \$46 and the law firm waived their fees. Carried forward on 10/16/2016.**

2. Previous business – Action Items – Aug 2016

Any Wenger Feeds invoicing required for the 2nd ½ of the year?

Mike De Stefano indicated that Wenger feeds will not receive an invoice until Oct. '16.

3. Previous business – Action Items – Aug 2016

Mike De Stefano wants to obtain an accurate snapshot of all RAA sports with respect to human capital inventory (IE: Coaches, assistants, etc..) in order to ensure full compliance with risk management requirements. Paula Burke will be involved in the accomplishment of this action item. **OPEN** –

- New and Ongoing business

1. Fundraising and sponsorship -

Update – Heidi Vognetz briefly updated that the soccer fundraiser was underway. She also briefly discussed ideas going forward to approach fundraising opportunities and how to coordinate idea for each sport and to bring it all together in the RAA as a whole.

2. Softball - Mike Hamilton/Sean Burton

News/updates – Mike Hamilton discussed the following updates/items:

- a) Spoke briefly on an idea created by Mike seeing some turn & netting for sale in Columbia. Mike posed the idea to the board of RAA seeking out a facility, perhaps at the fairgrounds, like EBC has. Perhaps an multi year lease for an indoor facility to which the board was not opposed to entertaining further research on such an idea.

3. Boys Lacrosse - David Kase

News/updates –No Update

4. Girls Lacrosse – Mark Weissend

News/updates – Mark Weissend discussed the following updates/items:

- a) No updates by Mark Weissend.

The ongoing issue with no replacement for Mark Weissend has been decided at this meeting. Mike DeStefano had briefed the members in attendance on the current situation. He and Mark had met with GEARS on taking over the program, to which GEARS is open to doing. Mike DeStefano reiterated that there has been no success in finding a coach, coordinator or commissioner for this sport. After a short discussion of the impacts to the different options facing the board, it was decided with no volunteers identifying themselves, that the board would have no choice but to consider turning the sport over to GEARS. Craig Hummer made a motion to move girl's lacrosse out of RAA and release it to GEARS to run going forward. The motion was 2nd by Brian Bell. Each of the remaining voting board members voted unanimously to approve this.

5. Soccer - Craig Hummer/Scott Schraff

News/updates – Craig Hummer discussed the following updates/items:

- a) We're at the half way point in the season, participation number are strong. Fundraising was going on at the moment.

b) Craig move onto the issue of the future of Elizabethtown United and UK Soccer given that they were not able to help the program this season and informed rather late that they were not going to be coming. Hershey provided coaches in an effort to help us to have coordinators to run practice sessions. It is our intention to schedule a meeting with Hershey to discuss how this 1st season has done, and what directions we're going in the future.

6. Volleyball - Richard Knowlton

News/updates – a) Rick Knowlton had no updates: off season

7. Rugby – Kenny Burke/Jo Hershey

News/updates – Kenny Burke discussed a few updates/items:

- a) The commissioners have begun preparing for the spring season.
- b) The rugby program has appealed for the usage of a potential field in the RAA area. He had specified the timeframe of March through May, Sunday afternoons 3/4pm. They board indicated that there would be a field made available.
- c) Kenny is undertaking a coach search for the U13/U15 age groups.
- d) Kenny also had the idea to contact his local CrossFit gym for conditioning classes for players.

8. Compliance/Risk Management – Paula Burke

News/Updates – Paula Knudsen Burke discussed a few updates/items:

- a) Paula indicated that the position is getting up to speed in achieving conformity of documents from different sources. Reiterated PSP criminal check is needed, PA child abuse record is needed, and concussion training must be completed. Individual should be able to upload these onto the RAA website. This program and how this will be executed and monitored needs to be sured up going forward. Paula also discussed with Bob Muesser, the website coordinator, how to best manage the database on the website, across all sports and how it funnels up to the main site. To be continued...

9. Facility/Field Maintenance – No update.

10. Field Usage – not discussed.

11. Miscellaneous – BOARD NOMINATIONS WERE MADE DURING THIS MEETING

The following is a full list of all board nominations that were made for a vote at the upcoming December RAA board meeting:

President – Greg Laskovits
Vice Pres. – Brian Bell
Secretary – Michael Smith
Soccer – Scott Schraff
Soccer – Doug Oberholser

Volleyball – Rick Knowlton
Girls Softball – Roger Garby
Girls Softball – Wendy Grinell
Rugby – Jo Hershey
Rugby – Kenny Burke
Fundraising Chair – Heidi Vognetz
Boys Lacrosse – David Kase

Meeting date for the remainder of the year are detailed below
The dates are listed below:

- Meeting dates for 2016:
 - i. February – Completed 2/24/16;
 - ii. April – Completed 4/24/16;
 - iii. June – Completed 6/12/16;
 - iv. August – Completed 8/7/16;
 - v. October (nominations) – Completed 10/16/16;
 - vi. December (elections) – Scheduled 12/11/16.

Meeting adjournment: Motion was made by Brian Bell and was 2nd by Jo Hershey.
Mike De Stefano brought the meeting to an official close at 9:07pm.

Next meeting date is set for 16 October at 7:00pm at Lucky Duck's in Elizabethtown.