

**Rheems Athletic Association
Board Meeting – August 9th, 2015 - Meeting Minutes
Lucky Duck, Elizabethtown, PA**

President Mike De Stefano called the meeting to order at 7:11 PM with the following board members in attendance:

Rick Knowlton (volleyball commissioner), Mark Weissend (lacrosse commissioner), Susan Smith (Treasurer), Brian Heffleger (softball co-commissioner), Kenny Burke (rugby co-commissioner), Joe Carter (soccer co-commissioner), Jo Hershey (rugby co-commissioner), and Brian Bell (secretary).

Mike Hamilton (softball co-commissioner), Sean Burton (vice-president), Craig Hummer (soccer co-commissioner and David Kase (lacrosse co-commissioner) were not in attendance.

- Special business/guests – Security Clearances
Mike De Stefano indicated the clearances now required (child abuse, background, FBI for those not in residence for more than 10 years). Mike De Stefano indicated we need to roll out what needs to be done. There was a discussion about UPS stores doing the fingerprinting for the FBI check.

Mike De Stefano indicated he talked with Bob about detailing security clearances. Kenny Burke indicated that anyone age 14 and up needs to get clearances. Mike De Stefano indicated there would be a lot more coming soon.

Quarterly Meetings – Mike De Stefano asked about quarterly meetings. Rick Knowlton indicated he would prefer bi-monthly meetings. There was a discussion about going to bi-monthly meetings. Mike De Stefano indicated to finish out the current year with monthly meetings. **Joe Carter made a motion for bi-monthly meetings starting in 2016 which was seconded by Mark Weissend. The motion was unanimously approved by the board.**

- Prior meeting minutes review and approval

Mike De Stefano asked if there were any objections or revisions to June's meeting minutes. There were none. **Joe Carter made a motion to approve the meeting minutes which was seconded by Jo Hershey. The meeting minutes were approved unanimously by the board.**

- Finances – Susan Smith

June/July Finances - Subsequent to the meeting, Susan emailed the financial statements and check Register for June and July. There was a discussion about volleyball finances with Susan and Rick Knowlton. Mike De Stefano asked about any big expenditures. Brian Heffleger indicated Dimatex is needed for all the softball fields. Brian Heffleger indicated that previously West Donegal Township would not pay for any Dimatex. Brian Heffleger estimated that all the

fields would be around \$5000 and softball may have to do one field at a time. Mike De Stefano indicated to try and split with West Donegal Township. Brian Heffleger indicated that Dimatex is good for drainage.

Mike De Stefano indicated that he may have found a treasurer.

Mike De Stefano indicated that Rheem's AA was approved for 501 (c) 3 status. Mike De Stefano indicated we will need to give out EIN number. There was a discussion about the tax exempt status. Mike De Stefano indicated the next step would be to get tax exempt status in PA. Mike De Stefano indicated he would do a mass email and put it on the website. Mike De Stefano indicated Rob still needs to send a bill for the work performed.

Action Item #1: Mike De Stefano to send out email and put on website tax exempt status.

- Previous business - Action Items – November 2014
 1. Mike De Stefano to sit with Bob Meuser and go over sponsorship program. **Open – No update.**
- Previous business - Action Items – May
 1. Brian Heffleger indicated he would contact Elizabethtown Boy's Club concerning volunteer policy. – **Open - No update**
 2. Bob Meuser to add FAQ and childline link to website. **Open - Bob Meuser indicated he is hoping to get the clearance policy up along with the FAQ link. Bob indicated he got through his research on this and is 80% done with setting up coaches risk management on the website. Bob Meuser indicated board members are set up to see the risk management.**
 3. Rheems AA to get Wenger Feeds on snack stand. – Open – **Brian Heffleger to ask Wenger for a template.**
- Previous business - Action Items – June
 1. Mike De Stefano to provide Bob Meuser with a pdf of the security policy for Bob to upload to website. **Open**
 2. Soccer and rugby to get a list of coaches that are required to have security clearances. **Open – Send to Mike De Stefano and Bob Meuser.**
- New and Ongoing business
 1. Fundraising and sponsorship -
Update – No Updates

2. Softball - Mike Hamilton/Brian Heffleger

News/updates – Brian Heffleger indicated registration is open for fall ball. Brian indicated he is looking at the interest and it would be a seven week season. Brian indicated there is interest at the younger age levels.

Brian Heffleger indicated he is looking to transition out of the program since his daughter is aging out. Brian indicated he needs to talk to Mike Hamilton and have a discussion about transitioning out.

Brian Heffleger indicated that 4 of 5 teams made the playoffs. Mike De Stefano asked if there is anything to improve. Brian Heffleger indicated to continue with the younger kids.

3. Lacrosse - Mark Weissend/David Kase

News/updates – Mark Weissend indicated there will be no fall ball this year. Mark indicated there will be a couple round robins and there will be a girl's clinic in the fall. Mark indicated they are losing a lot of 7th and 8th graders. Mark indicated he is using flyers for the clinics.

Mike De Stefano asked about Mark's status. Mark indicated he would like to transition out.

4. Soccer - Joe Carter/Craig Hummer

News/updates – Joe Carter indicated registration is going full bloom. Joe indicated Scott Shuck is taking over the U6/U8 coordinator position. Joe went over other changes to the soccer program. There was a discussion about the soccer numbers. Joe indicated they would be doing a stand at the Elizabethtown fair.

Joe indicated the team counts for the fall were looking good. Joe stated that he got permission from the property owners to put lights in at Rheems and needs to discuss this with West Donegal Township. Joe also indicated he is in discussion with the owners of the Rheem's fields to donate the fields to Rheems AA.

5. Volleyball - Richard Knowlton

News/updates – Rick Knowlton indicated the summer season was successful and they had record numbers. Rick indicated he is looking to add more boys to the program. Rick indicated due to the success of the season, they were extending it one week.

There was a discussion about getting more volunteers. Rick indicated he used Designs Unlimited for T-shirts and there were no issues.

6. Rugby – Kenny Burke/Jo Hershey

News/updates – Kenny Burke discussed the 5 week rookie rugby program. Kenny also indicated he organized a tournament at Fairview and had 6 teams with almost 200 kids. Kenny indicated he is trying to get a team for competitive 7's in the fall. Kenny will

need to know by mid-September is there is a team. Kenny indicated he has talked to other coaches in the area about starting a rugby league.

7. Facility/Field Maintenance – not discussed

8. Field Usage – not discussed.

9. Miscellaneous –

Susan Smith made a motion to adjourn the meeting which was seconded by Rick Knowlton.

The meeting was adjourned at 8:49

Next meeting date is Sunday September 13th at 7.