

Rheems Athletic Association
Board Meeting – January 11th, 2015 - Meeting Minutes
Lucky Duck, Elizabethtown, PA

President Mike De Stefano called the meeting to order at 7:11 PM with the following board members in attendance:

Brian Heffleger (softball co-commissioner), Mike Hamilton (softball co-commissioner), Craig Hummer (soccer co-commissioner), Jo Hershey (rugby co-commissioner), David Kase (lacrosse co-commissioner), Sean Burton (vice-president), Kenny Burke (rugby co-commissioner), Joe Carter (soccer co-commissioner), Rick Knowlton (volleyball commissioner) and Brian Bell (secretary).

Susan Smith (Treasurer) and Mark Weissend (lacrosse commissioner), were not in attendance.

Bob Meuser (website administrator) was also in attendance.

- Special business/guests – None.
- Prior meeting minutes review and approval

Mike De Stefano asked if there were any objections to December's meeting minutes. Mike De Stefano asked if there were any revisions to the meeting minutes. There were none. **Rick Knowlton made a motion to approve the meeting minutes which was seconded by Craig Hummer. The meeting minutes were approved unanimously by the board.**

There was a discussion about next month's meeting. Mike De Stefano asked about general information for next month's meeting. Bob Meuser indicated he could get number of kids participating in each sport and get ages covered in each sport.

- Finances – Susan Smith

December Finances - Subsequent to the meeting, Susan emailed the financial statements and check Register for December.

David Kase started a discussion about locks.

Mike De Stefano discussed an incident with the alarm going off in the snack stand. Mike De Stefano indicated it took about 35 minutes for the alarm company to call after the alarm went off. Craig Hummer indicated he could send out a flyer for snack stand use.

Craig Hummer questioned whether any funds could be carried over for soccer. Mike De Stefano explained that excess funds are normally put into the general fund. Mike De Stefano indicated he would talk with Susan Smith concerning finding an earmark for soccer. Craig Hummer indicated to look into all sports carrying reserves for future years.

- Previous business - Action Items – April
 1. Bob Meuser to add Protect Youth Sports to website. **Open - Bob Meuser indicated Mike Hamilton emailed Bob about adding Protect Youth Sports. Bob indicated he needs more background information to add the checks. Mike De Stefano indicated that Bob should work with Mike Hamilton to get it on the website for softball. Bob Meuser discussed ways to get documentation onto the website. Bob indicated he and Mike Hamilton started looking into this.**

- Previous business - Action Items – October
 1. Mark Weissend to look into a school intern for Treasurer. **Open**

- Previous business - Action Items – November
 1. Mike De Stefano to sit with Bob Meuser and go over sponsorship program. **Open**
 2. Mike De Stefano to look at Sarah Hoffman’s sponsorship spreadsheet for signs. **Open**
 3. Bob Meuser to provide Kenny Burke and Jo Hershey website access. **Open All agreed to meet on Thursday to go over web access.**

- Previous business - Action Items – December
 1. Susan Smith to provide Mike Hamilton with electric statements. **Closed**
 2. Susan Smith to be added to Member’s 1st account and remove Heather Hassinger. **Open – Started the process**
 3. Craig Hummer to email Kenny Burke an example flyer. **Closed**

- New and Ongoing business
 1. Fundraising and sponsorship -
Update – No update
 2. Softball - Mike Hamilton/Brian Heffleger
 News/updates – Mike Hamilton indicated sign-ups are underway in partnership with the Elizabethtown Boy²s Club and will continue until the end of January. Mike stated that the merchandiser add was submitted for softball.

 Brian Heffleger indicated he attended the Donegal/Rheems meeting and the organization asked and was accepted to use the Wenger Feed’s softball complex again for playoffs. Brian Heffleger indicated Linda Ahern contacted him about JV games being played at the complex in March. Brian’s only concern is the condition of the fields. Brian Heffleger indicated he would see if the borough or school is willing to help with the fields. Brian

Heffleger also asked about the cost of using the fields and indicated he preferred not to charge for the fields. Mike De Stefano indicated Brian Heffleger should ask for a certificate of insurance from Linda Ahern. Craig Hummer stated to ask the maintenance people to help with the fields. Brian Heffleger indicated the fields could be a swamp in March and reiterated his concern about field preparation. Mike De Stefano asked about the Conoy softball program. Brian Heffleger indicated they were not at the Donegal/Rheems meeting. Sean Burton discussed Conoy teams and schedules. Sean Burton indicated he would reach out to Conoy.

Mike Hamilton indicated strong winds ripped several signs off the fence. Joe Carter indicate Mike Hamilton should look at the signs at the school and see how they are attached.

Sean Burton indicated softball evaluations will be held at Spooky Nook. Sean indicated Spooky Nook requested an email list from softball in exchange for a discount. The board discussed this proposal and was not comfortable with giving out email addresses to outside vendors. Rick Knowlton indicated there should be a formal policy about distributing email addresses. .Mike De Stefano indicated distributing email addresses is not the intended purposed of the board Association. Brian Heffleger indicated it is not work-worth the risk of making families angry. Bob Meuser indicated there are a large number of people that opt out of emails from Rheems. **It was determined to add an agenda item in the future to add a privacy policy on member email lists. The board was unanimously against selling/distributing email addresses.**

3. Lacrosse - Mark Weissend/David Kase

News/updates – David Kase indicated he opened up registration for boy's lacrosse and he has a concern for the numbers at the 3rd/4th grade levels. David asked about putting out a combined flyer for all sports. Bryan Heffleger indicated an add already went out for softball.

David indicated his goal is to get more 3rd/4th grade boys involved. David indicated he sent a flyer out at the Elizabethtown Areas elementary schools.

David discussed problems with ordering uniforms. Craig Hummer indicated he should possibly carry an inventory. Craig indicated to look into Elizabethtown Sports or Kelley Sports for uniforms.

Bob Meuser indicated indoor was going well and that all the teams were above 0.500 five hundred this winter.

David asked about background checks and there was a discussion concerning them. Craig Hummer also indicated all coaches are required to have their concussion certifications. Craig indicated there were links on the soccer website for the concussion training. Bob Meuser indicated he would like to meet with one rep from each sport and

possibly streamline the concussion protocol. Craig Hummer reiterated the need for a risk management position.

4. Soccer - Joe Carter/Craig Hummer

- News/updates – Craig Hummer indicated indoor leagues are started and that registration is open for the spring. Joe Carter indicated they are trying to get more help for soccer. Craig Hummer indicated they are looking to add an equipment/uniform manager. Joe Carter indicated they are looking to get a U6/U8 coordinator. Joe indicated they would like full website access for all positions. Bob Meuser indicated once the people are identified to meet with them all at once.

Craig Hummer indicated the winter tarps are down and Corey Dehme put a lot of time into the fields.

Joe Carter indicated they need to coordinate the location of the shed and go over plan for lights with West Donegal Township.

5. Volleyball - Richard Knowlton

News/updates – Rick Knowlton indicated the club team from Central Penn will be bringing down Penn State Coaches again this year for a clinic. Rick is looking to get the same rate for Rheems AA players as the Central Penn. David Kase suggested contacting the merchandiser to cover the clinic. Bob Meuser indicated early registration was opening next weekend and went over the remaining registration dates.

6. Rugby – Kenny Burke/Jo Murphy

News/updates – Kenny Burke indicated flyers went out for grades 5-8 and registration is live. Jo Hershey indicated they are in contact with the wrestling coach and the wrestlers may be conditioning with rugby. Joe indicated the content is on the website and they are holding an open clinic.

Bob Meuser asked if it was ok to send internal messages across all sports for rugby. The board indicated this was acceptable.

Kenny Burke indicated the schedule was posted for RugbyPA. Kenny indicated he was in contact with kids from Hershey to play.

7. Facility/Field Maintenance – not discussed

8. Field Usage – Mike De Stefano asked about the February 10th meeting for field usage for all sports. Brian Heffleger indicated he would check to see if softball needed to use Wolgemuth. Brian Heffleger also indicated softball's town hall meeting was in February.

9. Miscellaneous – Mike De Stefano indicated he turned over final papers for the 501(c)3 and it wc could take up to 270 days for the IRS to review.

Craig Hummer asked if they would be getting the website emails back. Bob Meuser indicated he should have it fixed by the weekend.

Craig Hummer asked about the mouth guard flyer. Rick Knowlton indicated he would resend the information concerning the mouth guards and also send out information on tooth saver kits.

Sean Burton made a motion to adjourn the meeting which was seconded by Joe Carter. The meeting was adjourned at 8:48.

| Next meeting date is Monday, February 9th at 6:00 pm at Lucky Duck, Elizabethtown PA.