

**Rheems Athletic Association  
Board Meeting – November 10th, 2014 - Meeting Minutes  
Hope Community Church, Rheems, PA**

President Mike De Stefano called the meeting to order at 7:04 PM with the following board members in attendance:

Brian Heffleger (softball co-commissioner), Mike Hamilton (softball co-commissioner), Susan Smith (Treasurer), Kenny Burke (rugby commissioner), Rick Knowlton (volleyball commissioner), Craig Hummer (soccer co-commissioner) and Brian Bell (secretary).

Sean Burton (vice-president), Joe Carter (soccer co-commissioner), Mark Weissend (lacrosse commissioner) were not in attendance.

- Special business/guests – Jo Hershey was in attendance.
- Prior meeting minutes review and approval

Mike De Stefano asked if there were any objections to October's meeting minutes. Mike De Stefano indicated he had some minor edits to the meeting minutes. **Craig Hummer made a motion to approve the meeting minutes as amended by Mike De Stefano which was seconded by Rick Knowlton. The meeting minutes were approved unanimously by the board.**

- Board Elections
  1. Softball – Mike Hamilton and Brian Heffleger
  2. Lacrosse – Mark Weissend and David Kase
  3. Soccer – Craig Hummer and Joe Carter
  4. Volleyball – Rick Knowlton
  5. Rugby – Kenny Burke and Jo Hershey
  6. Secretary – Brian Bell
  7. Vice-President – Sean Burton
  8. President – Mike De Stefano
  9. Fundraising - Not filled

All positions above were unanimously voted into the board.

- Finances – Susan Smith

October Finances - Subsequent to the meeting, Susan emailed the financial statements and check Register for October. Susan provided an overview of the October finances and indicated specific information could be provided in the emailed financial statements along with the check register. Susan Smith indicated she needs to check with Heather Hassinger concerning a P&L discrepancy. Susan also indicated she needs to follow up with Bob Meuser concerning PayPal.

- Previous business - Action Items – April
  1. Bob Meuser to add Protect Youth Sports to website. **Open - *Bob Meuser indicated Mike Hamilton emailed Bob about adding Protect Youth Sports. Bob indicated he needs more background information to add the checks. Mike De Stefano indicated that Bob should work with Mike Hamilton to get it on the website for softball. Bob Meuser discussed ways to get documentation onto the website.***

- Previous business - Action Items – October
  1. Susan Smith to email September sport financials. **Closed**
  2. Mark Weissend to look into an intern for Treasurer. **Open**

- New and Ongoing business

1. Fundraising and sponsorship -

Update – Mike Hamilton indicated he revised the sponsorship program to provide more continuity. Mike Hamilton indicated he matched up sponsorships and revised the packets. Mike De Stefano indicated Mike Hamilton should email out the revised packet and coordinate sponsorship across sports. Mike De Stefano indicated to get names of sponsors on shirts as needed and to put Wenger Feeds on everything.

There was a discussion about sponsorships on travel uniforms.

Mike De Stefano reiterated Bob Meuser has offered to solicit sponsorships.

**Action Item #1: Mike De Stefano to sit with Bob Meuser and go over sponsorship program.**

Mike De Stefano indicated when completed, the new sponsorship program is to be added to the website.

**Action Item #2: Mike De Stefano to look at Sarah's sponsorship spreadsheet for signs.**

2. Softball - Mike Hamilton/Brian Heffleger

News/updates – Mike Hamilton indicated fall ball wrapped up. Mike Hamilton stated there is a pitching clinic in a week that is sponsored by the high school. The clinic is for coaches and parents. Brian Heffleger indicated he will be getting pictures and videos on Saturday. Mike Hamilton also indicated there will be several clinics over the winter at the middle school gym occurring on Saturdays. The goal of the clinics is to educate parents and coaches about pitching for softball. There will be no charge for the parent/coaches clinics.

Brian Heffleger indicated there will also be player's clinics that will be a nominal charge.

Mike Hamilton indicated registration is not up yet. Mike Hamilton indicated there will be a softball meeting to discuss costs before registration is opened.

Mike De Stefano asked about a Conoy update. Brian Heffleger indicated there was no update from Conoy.

Mike De Stefano started a discussion about efforts to get more 5-7 year olds involved.

Mike Hamilton indicated he will be winterizing the concession stand on the weekend.

3. Lacrosse - Mark Weissend

News/updates – No update.

4. Soccer - Joe Carter/Craig Hummer

- News/updates – Craig Hummer indicated the fall season is winding down and that spring registration was open. Craig indicated that there will be an intramural indoor season for U8, U10, and U12 at Spooky Nook. Craig indicated they are hoping to get one team per age group.

Mike De Stefano discussed the West Donegal Township field goal areas. Craig Hummer indicated Corey has a plan for the areas which includes the growth tarps.

5. Volleyball - Richard Knowlton

News/updates – Rick indicated the volleyball season has completed. Rick also stated that both Elizabethtown and Mount Cavalry high school girls' volleyball teams made it to states. Rick indicated the club season was started and had a discussion about the club system.

6. Rugby – Kenny Burke

News/updates – Kenny Burke indicated the following:

- He had a meeting with volunteers to get Rugby started.
- He has a contact in Hershey that could recommend 20 kids.
- Would like to get registration up by 12/1/14.
- Would like to start training indoors in January if he can get gym space. Craig Hummer indicated to talk to him about gym space.
- Looked at costs for registration. Discussed specific costs that went into the registration costs.
- Indicated he would like 20 kids per team.

There was a discussion about payment for uniforms. It was noted to talk to Mat Denlinger at Elizabethtown Sporting Goods and set up an account.

Craig Hummer indicated that registration costs could be split into two payments. Susan Smith indicated that you can see who is paid through the website. Craig Hummer discussed using PayPal for registration.

**Action Item #3: Bob Meuser to provide Kenny Burke and Jo Hershey website access.**

Kenny Burke indicated he can get insurance through PARugby. Kenny also indicated there needs to be an EMT at all home games.

Kenny indicated he would still do a rookie rugby in the summer and would look into doing 7's in the fall.

Craig Hummer indicated that Kenny should not hold up registration for the spring due to indoor gym access. There was a discussion about use of indoor gym usage.

Kenny Burke indicated he would like to reach out to Elizabethtown Boys Club and discuss the rugby and football programs. It was noted that Kenny should talk with Sean Burton.

Kenny discussed the size of the game field for the spring. Craig Hummer indicated Kenny could probably use Greentree field in the spring. Craig also indicated to talk with Gears about offerings.

7. Facility/Field Maintenance – No update
8. Field Usage – Not Discussed.
9. Miscellaneous – Mike De Stefano provided a follow up on the 501(c)3. Mike De Stefano indicated the document the board members signed was proof for the voting on the conflict of interest policy and the by-laws. Mike indicated the filing needs finishing touches and should be filed soon. Mike discussed the filing process (review time and fees). Mike indicated Rob Cronin's fee will be about \$1200-\$1500.

Mike De Stefano thanked all the board members for serving.

Mike De Stefano started a discussion about the December/January board meeting and including some of the original Rheems board members. It was determined to invite the original members to the January 11<sup>th</sup> board meeting to be held at Black Gryphon. Brian Heffleger will look into reserving a room and Rick will invite the original board members.

Susan Smith indicated to board members to use her personal email or text her if a check request is needed promptly.

Craig Hummer indicated Bob Hummer doesn't have the Rheems email worked out yet.

Rick Knowlton discussed providing information about mouth guards to Rheems members.

The meeting was adjourned at 8:21.

Next meeting date is Monday December 8th at 7:00 pm at Hope Community Church, Rheems PA.