

Rheems Athletic Association
Board Meeting – September 7th, 2014 - Meeting Minutes
Lucky Duck, Elizabethtown, PA

President Mike De Stefano called the meeting to order at 7:20 PM with the following board members in attendance:

Brian Heffleger (softball co-commissioner), Mike Hamilton (softball co-commissioner), Heather Hassinger (treasurer), Mark Weissend (lacrosse commissioner), Sean Burton (vice-president), Rick Knowlton (volleyball commissioner), and Brian Bell (secretary).

Joe Carter (soccer co-commissioner), Craig Hummer (soccer co-commissioner) and Kenny Burke (rugby commissioner) were not in attendance.

Susan Smith (Treasurer elect) was also in attendance.

- Special business/guests – Mike De Stefano held a discussion about next month's meeting. It was decided to move the meeting to October 12th at 7:30 at the Black Gryphon. Mike De Stefano indicated next month's meeting will include nominations.
- Prior meeting minutes review and approval

Mike De Stefano asked if there were any objections to August's meeting minutes. Mike De Stefano indicated he had some minor edits to the meeting minutes. **Sean Burton made a motion to approve the meeting minutes as amended by Mike De Stefano which was seconded by Rick Knowlton. The meeting minutes were approved unanimously by the board.**

- Finances – Heather Hassinger

August Finances - Subsequent to the meeting, Heather emailed the financial statements and check Register for August. Heather Hassinger provided an overview of the August finances and indicated specific information could be provided in the emailed financial statements along with the check register.

Heather indicated there are still registration fees coming in for Fall sports. Heather also indicated the need to set up a new account for the soccer grant received from EPYSA. Heather indicated the administration fee of \$5 needs to be addressed since the admin account is running negative. There was a discussion about increasing the administrative costs. Mike De Stefano put on the table to go from \$5 to \$7. Heather stated to have Bob Meuser pull the number of registrations. Mike De Stefano deferred the conversation until next month when Bob had a chance to pull the registration numbers.

ACTION ITEM #1 – Bob Meuser to provide number of registrations for each sport.

Heather Hassinger indicated that the concession stand broke about even for the spring along with test program run for rugby.

Heather discussed moving the EGSA money over to sports sponsorships in softball and also invoiced Conoy for uniforms. There was a discussion about the merger fee from Conoy. Brian Heffleger indicated he would talk to Chris about the Conoy merger. Heather Hassinger indicated there are outstanding registrations and opt outs for softball. Susan Smith asked about zeroing board members registration. It was indicated to wait until commissioners indicate to opt out.

Brian Heffleger made a motion to approve the August financials which was seconded by Rick Knowlton. The August financials were approved unanimously.

Rick Knowlton made a motion to approve Susan Smith as Treasurer with her term until 2016. The motion was seconded by Heather Hassinger and approved unanimously by the board.

- Previous business - Action Items – April
 1. Bob Meuser to add Protect Youth Sports to website. **Open - *Bob Meuser indicated Mike Hamilton emailed Bob about adding Protect Youth Sports. Bob indicated he needs more background information to add the checks. Mike De Stefano indicated that Bob should work with Mike Hamilton to get it on the website for softball. Bob Meuser discussed ways to get documentation onto the website.***

- Previous business - Action Items – June
 1. Craig Hummer to discuss getting 501(c)3 status with Rob Cronin. **Closed – *Mike De Stefano provided an update later in the meeting.***
 2. Bob Meuser to provide a list of email opt outs. **Open – *Craig Hummer still needs a list for the current soccer season. Mike De Stefano will follow up with Bob.***
 3. Mike De Stefano to provide an update on Member’s First sponsorship. **Open – *Mike De Stefano is still coordinating with manager. Kellie Peters indicated she will follow up with manager to get in touch with Mike De Stefano. Mike indicated Kellie followed up, however they are still in discussions about sponsorships.***

- New and Ongoing business
 1. Fundraising and sponsorship -
Update – Brian Heffleger started a discussion about sponsorships. Jack Hershler from Elizabethtown Family Health was out looking at the signs at the softball complex and asking about their sponsorship. Mike De Stefano indicated he got an email Sarah with a

discussion about Elizabethtown Family Health. Mike De Stefano indicated Elizabethtown Family Health provided a check for \$750 and it posted on July 24th. On July 4th a sign was put up for Elizabethtown Family Health. Mike De Stefano indicated the sign was a 2 year sign agreement along with a 2 year uniform agreement starting on January 1st. Mike De Stefano stated he will reach out to Sarah and Jack and get the Elizabethtown Family Health name on jerseys. Brian Heffleger indicated he will give initial follow up with Jack and he will give contact information to Mike De Stefano. Mike Hamilton indicated in the future not to build sponsorships on the fly and to be consistent. Mike De Stefano indicated each sport should coordinate sponsorships and be consistent.

Mike De Stefano indicated the fundraising position will be posted soon to the website. Heather Hassinger discussed approaching Conoy sponsorships. Mike Hamilton indicated softball is trying to get sponsorships this Fall for the Spring season. Mike De Stefano indicated Members 1st will wait until new budget year for discussion about sponsoring.

2. Softball - Mike Hamilton/Brian Heffleger

News/updates – Mike Hamilton summarized the Fall girls' softball teams. Brian Heffleger indicated they are working on sponsorships. Brian Heffleger indicated they are looking to open registration early and work with Elizabethtown Boys' Club for onsite registrations. Brian Heffleger indicated the date they would like to get registration notices out is late October and early November.

There was a discussion about field maintenance.

Rick Knowlton asked about the original Rheems' AA members and the 50th anniversary celebration. Rick indicated he recently talked with four of the members. Mike Hamilton also brought up getting the flag pole and plaque up. There was a further discussion about the 50th anniversary.

Rick Knowlton asked if Rheems AA insurance covers significant injuries. There was a discussion about injuries. It was decided to think about an action plan for injuries and **to put in on the agenda for next month.**

Mike De Stefano indicated that the alarm has not been turned on the few times he has been in the snack stand. Mike De Stefano indicated the alarm needs to be turned on.

3. Lacrosse - Mark Weissend

News/updates – Mark indicated lacrosse started for the fall. Mark discussed tournament win and showed trophy. Mark summarized the fall numbers for lacrosse.

Mark indicated that winter lacrosse will be played at Spooky Nook. Mark indicated the high school coach, Jeremy Adams, wants to do a skill based program for the winter.

Mark indicated he may have a candidate for the boys' commissioner (David Case).

There was a discussion about 7th and 8th grade lacrosse program run by GEARS.

Mark indicated he would look for a volunteer to put orange fence up.

4. Soccer - Joe Carter/Craig Hummer
 - News/updates – No update. Season started for travel and intramural starts soon.
5. Volleyball - Richard Knowlton
 - News/updates – Rick Knowlton passed out a budget. Rick indicated he opened up the program to younger ages. Rick summarized the season and indicated he added an extra night. There was a discussion to advertise more in Donegal. There was also a discussion about bringing in high school girls and boys to help out.
6. Rugby – Kenny Burke
 - News/updates – No update
7. Facility/Field Maintenance – No update
8. Field Usage – Not Discussed.
9. Miscellaneous –

Mike De Stefano provided an update about the status of the 501-3-(c) and the progress with Rob Cronin. Mike De Stefano indicated there will be an \$800 fee for the filing.

Susan Smith indicated to use RheemsAA for email to her (RheemsAAtreasurer@yahoo.com).

Mark Weissend asked about lead time for check requests. Susan Smith indicated to call her for quicker turnaround time on checks rather than email. There was a discussion about check requests.

Sean Burton made a motion to adjourn the meeting which was seconded by Brian Bell.

The meeting was adjourned at 9:30.

Next meeting date is Sunday October 12th at 7:30 pm at Black Gryphon, Elizabethtown PA.