

Chico Rebels Lacrosse

Meeting Minutes - July 18, 2017 6:00

ATTENDEES: Holly Nevarez, Shawn Millar, Lisa Osgood, Teresa Letlow, Doug Clift, Sara Vickery, Becca Hintz, Sandi Kalokowski, Melissa Pasquele, Susan Hoska, Matt Schupp

Board Members Not Present: Keith Kinoshita, Hunter Hampton

SCRIBE: Sara Vickery

AGENDA

- **Call To Order - Holly**
- **Introductions**
- **Open Forum - Any items that are not currently on the agenda that an attendee would like added or discussed.**
 1. Melissa Pasquele (U12 Parent) was present to provide CARD Update and she has a couple of questions for the board. She wanted to know what age divisions would be offered for Spring lacrosse and what the board was doing to recruit younger players. - BOD Response: At this time we do not know what the registration numbers look like for Spring. As a club we have not decided if we will offer a 10U division. We will definitely offer a 12U, 14U, high school program and a girls teams. To recruit more players, the BOD is helping to start the first lacrosse program offered through CARD to teach lacrosse to younger kids, holding Rebels Play Days, and hold Rebels Nights Out.
 2. SLACK - It was proposed to the board that we transition away from email communication towards a program called slack that should streamline and organize our discussions. The board

agreed to move forward with this proposal. Shawn Millar will lead the transition.

3. Sports Engine - A BOD member from the Jr Vikings Football organization can to address the board about using Sports Engine instead of the current League Athletics that has been adopted by NCJLA. At this time the Chico Rebels need to stay with League Athletics as it is tied to NCJLA. Teresa Letlow will continue to explore all of the services that League athletics provides to the club.

No audio or video recording is allowed by attendees. However, the Secretary may record the meeting to aid the preparation of minutes. The tape is deleted once the minutes have been prepared. As provided for in the Open Meeting Act members may observe the meeting, but do not have the right to participate in the boards deliberations or votes. Members may address the issue during the open forum.

- **Approval of Minutes - Meeting June 19, 2017 APPROVED**
- **Coaches Report** - Head Coach Brian Kehoe not present. Varsity Coach Matt Schupp reports that Fall Lacrosse league coaches have been decided and that the goal was to have Spring coaches lined up by Laxapalooza. He also reports that more balls are needed.
- **Booster Report** - No Boosters report. A Booster Meeting date needs to be set to establish and create a plan, goals, and budget for upcoming season.
- **Treasurer Report** - Financial reports are attached
 1. Sandi provided monthly and end of year budget and profit and loss statements.
 2. Sandi explained fees related to using Paypal and the BOD agrees to move away from paypal. Sandi/Holly will research other options.
 3. It was agreed to hold the money from the loan for the Director Position until next spring.
 4. Sandi proposed that we add 2 additional bank signer from the BOD (president and secretary). To be voted on at end of meeting.

Old Business -

- ~~Dropbox access – Sara still needs to be added.~~
- ~~President Update:~~ Holly Nevarez was voted in as the President of the Rebels Board of Directors
- **Bylaws Update to change number of available board openings from 9 to 11 - Hunter**
- ~~Girl Programs –~~ Becca Schupp was added to the BOD as the NCJLA girls rep. She is planning on leading the recruitment program for the girls club. Sara has contacted all principals for CUSD middle schools to get permission to have tables at schedule pick up days and Back To School Night.
- ~~Encore Fall League –~~ Registration is open, information was sent out in the Rebels Yell Newsletter. We still need to promote on social media and email blast. Information Night is on 7/27 @ 6:00
- ~~Rebels 2017-18 Calendar –~~ still waiting on NCJLA dates (Teresa/Shawn) Once dates are received all events will be placed on a google calendar.

New Business -

- **Budget** - Budget meeting set for Monday, 7/31 6:00 at Round Table. Sandi will send out proposed budget and cost per player numbers prior to this meeting.
- **Fall League** - Fall League Information Night is set for July 27 6:00 at Round Table. This event will also be a fundraiser. Teresa and Matt will start to promote event in weekly email updates and on social media. Lisa/Sara/Holly/Matt will attend Fall Info Night. We currently have 1 player registered. We need 15 registered to have a team.
- **Rebels Play Days** - Play Days have been scheduled and will be run by Matt Schupp. Registration is open. These events are being promoted on social media, chico rebels website, and in the weekly email updates.
- **Rebels Nights Out** - Our 1st Rebels Night Out will be on 8/30 at MOD. Fliers are currently being developed and will be sent to Teresa and Matt when completed.

- **Laxapalooza** - Laxapalooza will be on 10/1. Fields to be confirmed by Shawn. It was discussed to keep the focus of this event about the Chico Rebels and to not invite outside teams such as ADVNC and Aces.
- **Communication Update** - Teresa outlined the new communication plan. She will be sending weekly emails to update current and old players on upcoming events with Chico Rebels. Additionally, she has started the Rebels Yell which is a monthly newsletter. She will work with Matt Schupp to continue to promote events on social media.
- **Sponsorship Forms** - Sara shared a proposed plan for club sponsorships. She will email forms out to BOD to gain input. Plan is to have this ready once registration opens.
- **CIF Transition - High School Clubs** Doug discussed that he is continuing to work with local high schools to start lacrosse clubs at each site.
- **Registration Updates** - Lisa would like to open registration for Spring 2018 in August. In order to make this happen she needs costs, uniforms, decisions about volunteer deposits, payment methods.
- **Safety Committee** - This topic was tabled. Inquire with Wally Funk to see if he can join Keith to run the concussion protocol. Also, are there any updates from NCJLA regarding specific guidelines that our club needs to handle.
- **Google Sheets List** - This topic was tabled.
- **Player Spotlight** - This topic was tabled.
- **CARD Clinic Update** - The lacrosse clinics offered through CARD targeting new players will be in the new activity guide. Brian Kehoe coach the boys and Becca Hintz is looking for a girls coach.
- **Girls Update** - Becca reports that the current plan is to focus on building a strong high school level team for this year. There is currently no fall league options for girls, however she recommends the Tenacity10 program for additional training.

- **New Logo Update** - There are currently some graphic designers working on a new logo that would be more gender neutral and high school color neutral. Becca reports that in order to make the logo more friendly to the girls program we would need to not have a helmet on the skull and add a girl's stick.

Meeting Adjourned - Holly

Vote - A motion was made to add 2 additional bank signers to our accounts. It was proposed those signers be the President - Holly Nevarez and the Secretary - Sara Vickery. This motion was passed.

Action Items:

Shawn

- Add Holly to Dropbox.
- NCJLA Representative BOYS: It was discussed at the meeting that either you or Bill Travers would be the Boys Rep. If you would like it to be Bill, you will need to contact him and discuss this possibility.
- Contact Ed at CARD to 1)Confirm Laxapalooza Date 10/1 2)Find a date in January for Winter Clinic 3)Find practice fields for Encore Lacrosse league and get the cost.
- Transition BOD towards the use of SLACK as a means of more efficient communication
- Contact NCJLA regarding safety/concussion guidelines

Sandi

- Complete 2017-18 Budget for the Budget meeting on 8/31.
- Create/finalize cost per player for upcoming 2018 Spring Lacrosse Season.
- Get cash box and square to Lisa for the Fall Info Night
- Add Holly Nevarez - BOD President and Sara Vickery BOD - Secretary to become signers on bank accounts.

Hunter

- At the board meeting we voted to change the bylaws to reflect having up to 11 board member instead of 9. In the case of a vote if we have an even number of board members the president will be a non-voting member.

Doug

- Create inventory list of the storage room.
- Provide Teresa with any flier or promotional graphic from Round Table that will be needed for the fundraiser next week.
- Research deals on boys/girls lacrosse balls

Teresa

- Continue with weekly update emails and monthly Rebels Yell Newsletters

- Promote Fall Info Night and Fall League on Facebook, Instagram, and email updates.
- Work with Shawn to transition board towards Slack

Lisa

- Fall League Information and Fundraising Night: Bring square, registration forms, and Rebels signs
- Spring 2018 Lacrosse registration - goal to open in August
- Send out information to the "scheduling team" (Brian, Shawn, Doug, Becca) and the people/teams involved in the pre-scheduling meeting.
- Check with CSUC regarding the lacrosse club's availability on 10/1.
- Winter Clinic - date to be determined based on field dates from Shawn.

Becca

- Create fliers for Jr. High Packet Pickup and Field Hockey
- Distribute info to field hockey teams
- Start Girls Program committee - Janelle Harrington will help you.
- Recruitment of girls coaches

Sara

- Continue to work with Boosters/Paula on Rebels Nights Out. Once Hunter returns he can take on this role as the Boosters Liaison.
- Provide Sandi with previous minutes needed in order to add more bank signers
- Input calendar into website and document for Holly

Brian/Matt

- Fix nets prior to Play Days. Matt can recruit player to help if needed
- Matt to run upcoming Play Days
- Contact last season coaches regarding equipment turn in and then coordinate with Doug to update inventory list
- Start to line up coaches for Spring 2018 season
- Create Fall League flyer and Fall League Information Night Flyer

Boosters

- Schedule meeting for Booster members and BOD to create a plan, goals, and budget for the 2017-2018 year.

Holly

- Work with Matt/Brian to line up coaching staff for Fall and Spring
- Bring easels to Fall Info Night
- Explore other payment methods to use for registration, etc. vs. paypal

Next Meeting Scheduled: Tuesday August 15th 6:00 Round Table