

Chico Rebels Lacrosse
Board of Directors Meeting Minutes
Bidwell Consulting, Conference Room
5:30 – 7:30pm | January 14, 2015

Meeting Notes:

1. Call to Order – Open Session (Jim) Called to order @ 5:35 pm
2. Approval of minutes – Board Minutes of December 9, 2014: Motion - Wellman / Second - Banathy / Approved.
3. Coach update (Board President Osgood gave the report on behalf of John Whitmore)
 - a. Coach assignments
 - i. U15 head coach - *Last year's U15 assistant coach, Dana Lee, will be coaching this year's U15 team, along with a friend who will be assisting. JT from Gold Country would also like to be involved, and he will work with John Whitmore to decide which team to work with. he will be working with.*
 - ii. Girls HS coach - *Update from Coach Hans Willmann update - Hans sent a list of needs to Girls Manager Denise Banathy. Needs a goal target, which is probably in storage. Jim and Alison have keys to storage. Keys to go to Hans, Matt, John, Jim another board member, and one more for hide-a-key somewhere. Girls would unlock nets at the field, everything stored in unit until we can access 20th Street. Head coaches will have goals etc, for practices and games. Rage cage plan is to have either Coach or Coach designee be responsible for them and transport them to home games.*

Also needs pinnies for girls, which board decided to secure.
Three weekends of local games for the girls

John will get storage items together, mend cages, etc. plus create boxes of supplies for each of the coaches.

3 to 4 girls from Redding may potentially be part of the team. Hans will contact Lauren from Redding to discuss.
Players probably wouldn't make it here for practices but would be here for games
Hans and Carson will have a conference call with Lauren to discuss Redding players
February 8th is the deadline for fielding the roster with NCJLA
Board member to attend each parent meeting.
Girl's Parent meeting is already planned
Reach out to John to see if there is anyone who might be able to help with girls coaching

- iii. U13 assistant coaches - *Layton & Chris Needles, John Whitmore will work with them to solidify responsibilities.*
 - iv. Deadline for finalizing coaches – *January 15th - Self imposed date - settled on all head coaches, and still need to figure out U13 assistants*
 - v. Other coaching needs
 - b. Game Scheduling
 - i. **NCJLA website update deadline:** January 21, 2015 (boys); January 25, 2015 (girls) - *Denise and John have it handled. U13 - games, U15 - 8 games + 2 potential, JV & Varsity will be forthcoming from Matt*
We need to alert parents and players to schedule
John will work with Ann on field scheduling
Ann has scheduled all the practices at 20th street
CARD will line the fields - *Friday nights not Saturday mornings*
 - ii. Send to coaches
 - c. Field scheduling - *First day on 20th Street is February 2*
 - d. Team rosters
 - i. **NCJLA website update deadline:** February 8, 2015 (boys & girls) - *Dave will update NCJLA website for Boys and Girls by 2/8.*
 - ii. Update to Rebels website
 - iii. Send to coaches
 - e. Coach certification
 - i. **NCJLA website update deadline:** February 8, 2015 (boys & girls) - *John is leading this effort, background checks will take some time... Certifications have to be submitted by then, or you can't be on the field without that card.*
 - ii. Other updates? *When do we normally get scoresheets? NCJLA sends them out.*
4. ****Tryouts / Team seating – Varsity / JV (Jim)**
 - a. Status & update - *Successful and fairly well attended. Met on Monday and selected players, based on their knowledge of lacrosse, etc. 11 kids tried out. 7 were moved up. Highest caliber lacrosse team coming from Chico. One consideration is the goalie position for Varsity. Two varsity qualified goalie - should one play JV and another Varsity, or both play Varsity?*
 - b. Status with NCJLA - reinforce conduct - *Jim received parent email in support of the code, and the tryout process.*

Pre-Registration tryout for the 2016 season

- 5. Treasurer's Report (Alison)
 - a. General report
 - b. Outstanding registrations - *Board review of outstanding registration balances, etc.*
 - c. Budget - *Board reviewed year to date budget. Approved.*
 - d. Other?
- 6. ****Registration (Alison & Dave)**

- a. Pending registrations – *Only grey area is Redding girls. Girls who didn't make spring sports would be good to reach out to this week. Note out for two U13 players, Chris and Layton will let Jim know. Matt Souza had a leg injury, is cleared to play, and has registered.*
 - b. Outstanding payment – status & next steps - *We are in fairly good shape with payment still owed. Alison has sent out payment reminders.*
 - c. Scholarships – *Scholarships were recommended for two players, with both approved by board.*
 - d. Website updates
 - e. Roster – update team information - *Only pending changes to the roster are the JV players who are moving up to Varsity. Up to the team about how they handle the team phone/email list.*
7. ****Player, Parent & Coach Code of Conduct Agreement (Jim)**
- a. Draft – review, edit & approve (hand out) - *Key concern voiced from parents is drug and alcohol free.*
 - b. Process-*Board feedback, and then coach feedback, and then circulated at all the team meetings. Board signed off and it will move now to the coaches.*
 - c. Communication – *Code of Conduct to be presented at team meetings by board member and coach.*
8. ****Winter Clinic (Alison & Kathy)**
- a. *This Saturday, January 17th – status Alison will take care of insurance and pick you t-shirts.*
 - b. Registration – check in / processing? *We will accept walk-up registrations, online to close day before.*
 - c. Shirts - *Ordered, Alison will pick up.*
 - d. Roles? Participation? Other needs?
9. ****Season Kick Off – Player & Parent Meeting**
- a. Objectives – *practices, game schedule, Code of Conduct, Q&A, other? Board members will attend . Coach introduction / Code of Conduct / Practice schedules / objectives .*
Carson will finalize a plan / script for meeting including Game schedule / practice schedule / Code of Conduct / Parent Volunteer information.
NCJLA will have game schedule up first.
Show up ready to practice. Parent / team manager.
Emphasize social media and website for information.
Carson will send this to Jim who will then run it by the coaches and John.
Board members represent the team on meetings:
Alison - JV,
Kathy - Varsity,
Jim - U13 & U15,
Carson - Girls.
Take the lead with the head coaches to get the meetings scheduled. Make sure John Whitmore is in the loop on communication with the coaches.
 - b. Timing & location
 - c. Other needs?
10. Uniforms (Lisa)

- a. Status & update (*notes from Lisa*) Order was placed on time, February 13th is the date when uniforms are to be delivered. No shared numbers and no number conflicts between JV & Varsity. Send out a request for help - could be the responsibility of the team parent.
- b. Other?

11. Spirit wear (Kathy)

- a. Plan – how we want to handle for 2015: *Kathy presented options for securing Spiritwear from online fundraising organizations. Board chose to go with SpiritSwag.com. Kathy will ask if they can supply jpgs. and info in lieu of print catalogs, and will work with Dave to submit items to Rebels website. Kathy in contact with two team parents, re: Spirit Wear designs.*
- b. Other?

12. Website & Social Media (Dave)

- a. Website – update, status & needs
- b. New Postings & Other updates:
 - i. Coach Announcements & contact information
 - ii. “2015 Team” drop down (glitch)
 - iii. Team rosters
 - iv. Game schedules
 - v. FAQs – expand / revise?
 - vi. Winter Clinics
 - vii. Other?
- c. Social media – update, status & needs
- d. Other?

13. General & Administrative / Documentation (Jim/all)

- a. Agreements Needed:
 - i. Independent Contractor agreement – draft template; use for all coaches/paid positions (Jim)
- b. What other key roles or committee heads do we need?
 - i. See list of Club & Team level options (below – red is critical; blue is open)
- c. Other?

14. Communication (Jim/all)

- a. Update from board – topics, critical issues
 - i. New board introduction
 - ii. Coaches
 - iii. Players & parents (to)
 - iv. Other?
- b. Other?

15. CARD / Fields & Equipment (Ann)

- a. Status & update
- b. After school programs / promotion
- c. Field reservations
 - i. CARD reservations
 - ii. Rain out – list of options for coaches (practice & games)

- iii. Use of Marsh? (generally open, first come/first serve)
- d. Storage locker – status; responsibility, inventory
- e. Assign Board representative
- f. Identify / select committee representative (head “doer”; build team of “doers”)
 - i. *Eric Hoska*
 - ii. *Tom Phelan (teacher at PV; son, Ryan)*
 - iii. *Others?*
- g. Other?
- h. Plan & Next Steps

16. New Business/Set Date for next meeting

17. Meeting Adjourned - Mtg Adjourned at 8:26 pm til Wednesday, Feb. 11th

18. Open Session Adjourned

1. Call to Order – Closed Session

2. Approval of minutes – (none)

3. New Business

- a. *Coach compensation - Discussion regarding coach compensation, Jim to submit recommendation.*

4. Closed Session Adjourned

Future Board Meeting – Agenda Items

1. Club & Board Goals (Jim)
 - a. Setting 2015 Goals – what do we need to accomplish in 2015? (running list below in “Parking Lot – future discussion list”)
 - b. Next Steps
2. General & Administrative / Documentation
 - a. Easy-Up Tents (Alison)
 - b. Bylaws – electronic copy; review/revise
 - c. Other?
3. Committees & Roles:
 - d. Club Level:
 - i. Web Management (Dave Banathy)
 - ii. **Equipment Manager & Field Prep – combine or separate (TBD – needed)**
 - iii. CARD Field Manager – (Ann Willmann)
 - iv. Coaches (John Whitmore)
 - v. Laxapalooza (Alison Hart)
 - vi. **Team/League Communications / Publicist? (TBD – needed) Kathy**
 - vii. NCJLA Boys Rep (Jim Osgood)
 - viii. NCJLA Girls Rep (Ann Willmann)
 - ix. Registrar (Alison Hart)
 - x. Uniform Manager (Lisa Osgood)
 - xi. Legal & Risk Management (Jim Osgood)
 - xii. **Camp & Clinic Coordinator (TBD – needed)**
 - xiii. **Scholarships (TBD - Alison?)**
 - xiv. **Fundraising (TBD – Needed)**
 - xv. **Team Photography (TBD – needed?)**
 - xvi. **Merchandising (Kathy Barrett)**
 - e. Team Level:
 - i. **Team Manager – Girls (Denise Banathy)**
 - ii. **Team Manager – Boys (TBD)**
 - iii. **Home Game Management – how to handle**
 1. **Scorekeeper**
 2. **Timekeeper**
 3. Spotter/air horn
 4. **Sideline manager**
 5. Merchandise - No
 6. **General volunteer/backup - Team Parent**
 - iv. **Team first aid? - Coach**
 - v. **Team publicist?**
 - vi. **Team website manager - No**
 - vii. **Team Statistician? - No**
 - viii. **Transportation Coordinator? Team Parent**
 - ix. **There needs to be Team Equipment managers.**
 - x.

4. Parking Lot Topics – future discussion:
- f. **Strengthen relationship with Chico State Club** – mentoring, clinics, exposure, leadership development, mutual support, coach/asst. coach resource; game support (new coach – Josh Roden, former Chico State player; member of England National Team (5th at world games); speak with Rebels board; etc.
 - g. **Clinics & Training** – program, coaching, timing, head stringing 101, etc.
 - h. **Offer Chico Rebels program** – printed, player & schedule listings, sponsor recognition, contact info, revenue source.
 - i. **More practice space & fields** – need more; location(s); intra-league support & mentoring
 - j. **CIF v Club** – vision, mission & priority.
 - k. **Develop good fall program** – clinics, scrimmage, pick up/drop in league, intro, summer camps
 - l. Increase exposure to lacrosse in Chico community
 - m. **Lacrosse at elementary Schools** – introduce in PE classes; Use Matt; grants;
 - n. **Defined expectations at each age** (e.g. U11 – learn fundamentals; all kids play 50% game minimum)
 - o. **Keep feeding / promoting travel team and clinic opportunities** – kids bring back experience / enhanced skills / enthusiasm, etc.; clinics in Chico
 - p. **Utilization of Harrison field** – tournaments; games; bad weather tolerant; Chico as destination for multiple team play, etc.
 - q. **Build “community” within club** – movie nights, get kids together, fund raisers?
 - r. **Grant & scholarship development** – sources of funding and support