

Chico Rebels Lacrosse
Board of Directors Meeting Agenda
Bidwell Consulting, Conference Room
5:30 – 7:30pm | January 14, 2015

(**) – Denotes highest priority issues

Priorities & Decisions:

- Coaches – coach assignments, team rosters, game scheduling, coach certification
- JV / Varsity Tryouts
- 2015 Registration
- Code of Conduct – review & adoption
- Winter Clinic
- Season Kick Off / Player-Parent Meeting

Agenda

1. Call to Order – Open Session (Jim)
2. Approval of minutes – Board Meeting on December 9, 2014.
3. **Coach update (John – Jim on behalf of John)
 - a. Coach assignments
 - i. U15 head coach
 - ii. Girls HS coach
 - iii. U13 assistant coaches
 - iv. Deadline for finalizing coaches – January 15th
 - v. Other coaching needs
 - b. Game Scheduling
 - i. **NCJLA website update deadline:** January 21, 2015 (boys); January 25, 2015 (girls)
 - ii. Update to Rebels website
 - iii. Send to coaches
 - c. Field scheduling
 - d. Team rosters
 - i. **NCJLA website update deadline:** February 8, 2015 (boys & girls)
 - ii. Update to Rebels website
 - iii. Send to coaches
 - e. Coach certification
 - i. **NCJLA website update deadline:** February 8, 2015 (boys & girls)
 - ii. Other updates?
4. **Tryouts / Team seating – Varsity / JV (Jim)
 - a. Status & update
 - b. Status with NCJLA
5. Treasurer's Report (Alison)
 - a. General report
 - b. Outstanding registrations

- c. Budget
 - d. Other?
6. **Registration (Alison & Dave)
 - a. Pending registrations – status & next steps
 - b. Outstanding payment – status & next steps
 - c. Scholarships – finalize
 - d. Website updates
 - e. Roster – update team information
 7. **Player, Parent & Coach Code of Conduct Agreement (Jim)
 - a. Draft – review, edit & approve (hand out)
 - b. Communication – discuss
 8. **Winter Clinic (Alison & Kathy)
 - a. This Saturday, January 17th – status
 - b. Registration – check in / processing?
 - c. Shirts
 - d. Roles? Participation? Other needs?
 9. **Season Kick Off – Player & Parent Meeting
 - a. Objectives – practices, game schedule, Code of Conduct, Q&A, other?
 - b. Timing & location
 - c. Other needs?
 10. Uniforms (Lisa)
 - a. Status & update (notes from Lisa)
 - b. Other?
 11. Spirit wear (Kathy)
 - a. Plan – how we want to handle for 2015
 - b. Other?
 12. Website & Social Media (Dave)
 - a. Website – update, status & needs
 - b. New Postings & Other updates:
 - i. Coach Announcements & contact information
 - ii. “2015 Team” drop down (glitch)
 - iii. Team rosters
 - iv. Game schedules
 - v. FAQs – expand / revise?
 - vi. Winter Clinics
 - vii. Other?
 - c. Social media – update, status & needs
 - d. Other?
 13. General & Administrative / Documentation (Jim/all)
 - a. Agreements Needed:

- i. Independent Contractor agreement – draft template; use for all coaches/paid positions (Jim)
- b. What other key roles or committee heads do we need?
 - i. See list of Club & Team level options (below – red is critical; blue is open)
- c. Other?

14. Communication (Jim/all)

- a. Update from board – topics, critical issues
 - i. New board introduction
 - ii. Coaches
 - iii. Players & parents (to)
 - iv. Other?
- b. Other?

15. CARD / Fields & Equipment (Ann)

- a. Status & update
- b. After school programs / promotion
- c. Field reservations
 - i. CARD reservations
 - ii. Rain out – list of options for coaches (practice & games)
 - iii. Use of Marsh? (generally open, first come/first serve)
- d. Storage locker – status; responsibility, inventory
- e. Assign Board representative
- f. Identify / select committee representative (head “doer”; build team of “doers”)
 - i. Eric Hoska
 - ii. Tom Phelan (teacher at PV; son, Ryan)
 - iii. Others?
- g. Other?
- h. Plan & Next Steps

16. New Business/Set Date for next meeting

Future Board Meeting – Agenda Items

- 1. Club & Board Goals (Jim)
 - a. Setting 2015 Goals – what do we need to accomplish in 2015? (running list below in “Parking Lot – future discussion list”)
 - b. Next Steps
- 2. General & Administrative / Documentation
 - a. Easy-Up Tents (Alison)
 - b. Bylaws – electronic copy; review/revise
 - c. Other?
- 3. Committees & Roles:
 - d. Club Level:
 - i. Web Management (Dave Banathy)
 - ii. **Equipment Manager & Field Prep – combine or separate (TBD – needed)**

- iii. CARD Field Manager – (Ann Willmann)
 - iv. Coaches (John Whitmore)
 - v. Laxapalooza (Alison Hart)
 - vi. **Team/League Communications / Publicist? (TBD – needed)**
 - vii. NCJLA Boys Rep (Jim Osgood)
 - viii. NCJLA Girls Rep (Ann Willmann)
 - ix. Registrar (Alison Hart)
 - x. Uniform Manager (Lisa Osgood)
 - xi. Legal & Risk Management (Jim Osgood)
 - xii. **Camp & Clinic Coordinator (TBD – needed)**
 - xiii. **Scholarships (TBD - Alison?)**
 - xiv. **Fundraising (TBD – Needed)**
 - xv. **Team Photography (TBD – needed?)**
 - xvi. **Merchandising (Kathy Barrett)**
- e. Team Level:
- i. **Team Manager – Girls (Denise Banathy)**
 - ii. **Team Manager – Boys (TBD)**
 - iii. **Home Game Management – how to handle**
 - 1. Scorekeeper
 - 2. Timekeeper
 - 3. Spotter/air horn
 - 4. Sideline manager
 - 5. Merchandise
 - 6. General volunteer/backup
 - iv. Team first aid?
 - v. Team publicist?
 - vi. Team website manager
 - vii. Team Statistician?
 - viii. Transportation Coordinator?
4. Parking Lot Topics – future discussion:
- f. **Strengthen relationship with Chico State Club** – mentoring, clinics, exposure, leadership development, mutual support, coach/asst. coach resource; game support (new coach – Josh Roden, former Chico State player; member of England National Team (5th at world games); speak with Rebels board; etc.
 - g. **Clinics & Training** – program, coaching, timing, head stringing 101, etc.
 - h. **Offer Chico Rebels program** – printed, player & schedule listings, sponsor recognition, contact info, revenue source.
 - i. **More practice space & fields** – need more; location(s); intra-league support & mentoring
 - j. **CIF v Club** – vision, mission & priority.
 - k. **Develop good fall program** – clinics, scrimmage, pick up/drop in league, intro, summer camps
 - l. Increase exposure to lacrosse in Chico community
 - m. **Lacrosse at elementary Schools** – introduce in PE classes; Use Matt; grants;
 - n. **Defined expectations at each age** (e.g. U11 – learn fundamentals; all kids play 50% game minimum)

- o. **Keep feeding / promoting travel team and clinic opportunities** – kids bring back experience / enhanced skills / enthusiasm, etc.; clinics in Chico
- p. **Utilization of Harrison field** – tournaments; games; bad weather tolerant; Chico as destination for multiple team play, etc.
- q. **Build “community” within club** – movie nights, get kids together, fund raisers?
- r. **Grant & scholarship development** – sources of funding and support