

**Chico Rebels Lacrosse**  
Board of Directors Meeting Agenda  
Bidwell Consulting, Conference Room  
5:30 – 7:30pm | November 11, 2014

(\*\*) – Denotes highest priority issues

**Priorities & Decisions:**

- New board member – Kathy Barrett
- Coaches – all coaches attending
- 2015 Registration
- Uniforms

**Agenda**

1. Call to Order – Open Session (Jim)
2. Approval of minutes – Board Meeting on November 11, 2014.
3. \*\*New board member – Kathy Barrett; formal vote in a board member
4. \*\*Coach update (John)
  - a. Welcome, Matt, Thomas, Layton & Chris!
  - b. Game Scheduling
  - c. Tryouts / Team seating
    - i. Varsity / JV
    - ii. U13
    - iii. How to communicate
  - d. Code of Conduct
    - i. Purpose
    - ii. Player / Coaches/ Parents – clear agreement
    - iii. Support for coaches / escalation process
    - iv. Consequences of behavior / Decisions
  - e. Coaching assignments
    - i. U15 head coach
    - ii. Girls HS coach
    - iii. U13 assistant coaches
    - iv. Deadline for finalizing coaches – January 15<sup>th</sup>
    - v. Rage Cages / equipment provided
    - vi. Other coaching needs
  - f. Contracts – 1099 forms & next steps
  - g. Other?
5. Treasurer’s Report (Alison)
6. \*\*Registration (Alison & Dave)
  - a. Pending registrations – John Sherwood, Calloway Myers, others?
  - b. NCJLA team registrations – done **December 7<sup>th</sup>**

- c. Winter Programs – discussion with coaches (Alison & Dave)
  - d. Other / Next Steps
- 7. \*\* Uniforms (Lisa)
  - a. Final design – board approval
  - b. Ordering status & update – Deadline Dec 15<sup>th</sup>**
  - c. Other?
- 8. Website & Social Media (Dave)
  - a. Update & status
  - b. New Postings:
    - i. Tryout announcements
    - ii. FAQs – expand / revise?
    - iii. Winter Clinics
    - iv. Coach Announcements
    - v. Other?
  - c. Content management
    - i. What is best way to provide content updates? (what’s a good cycle, who, etc.)
  - d. Social media
    - i. Status
    - ii. Emails – Facebook – Website – Instagram
  - e. Other?
- 9. General & Administrative / Documentation (Jim/all)
  - a. Agreements Needed:
    - i. Independent Contractor agreement – draft template; use for all coaches/paid positions (Jim)
    - ii. Code of Conduct – draft template; Players/Parents/Coaches (Jim)
    - iii. Other contract or documentation needs?
  - b. Player, Parent & Coaches Meeting
    - i. Do we want to have a pre-season meeting for general announcements, introductions, overall communication of 2015 season, etc.?
    - ii. When and where?
    - iii. Other items?
  - c. What other key roles or committee heads do we need?
    - i. See list of Club & Team level options (below – red is critical; blue is open)
  - d. Other?
- 10. Communication (Jim/all)
  - a. Update from board – topics, critical issues
    - i. New board introduction
    - ii. Coaches
    - iii. Players & parents (to)
    - iv. Other?
  - b. Method of communication – roles & responsibilities
  - c. Other?
  - d. Plan & Next Steps

11. CARD / Fields & Equipment (Ann)

- a. Status & update
- b. After school programs / promotion
- c. Field reservations
  - i. CARD reservations
  - ii. Rain out – list of options for coaches (practice & games)
  - iii. Use of Marsh? (generally open, first come/first serve)
- d. Storage locker – status; responsibility, inventory
- e. Assign Board representative
- f. Identify / select committee representative (head “doer”; build team of “doers”)
  - i. Eric Hoska
  - ii. Tom Phelan (teacher at PV; son, Ryan)
  - iii. Others?
- g. Other?
- h. Plan & Next Steps

12. New Business/Set Date for next meeting

13. Meeting Adjourned

14. Open Session Adjourned

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1. Call to Order – Closed Session

2. Approval of minutes – (none)

3. New Business

- a. Coach compensation

4. Closed Session Adjourned

## Future Board Meeting – Agenda Items

1. Club & Board Goals (Jim)
  - a. Goals – what do we need to accomplish in 2015? (running list below in “Parking Lot – future discussion list”)
  - b. Next Steps
  
2. General & Administrative / Documentation
  - a. Easy-Up Tents (Alison)
    - i. Discussion on having a 10x10 pop-up for each team;
    - ii. Coaches would be responsible for bringing to each game, or team parents could volunteer;
    - iii. Chico Costco had 3 left a couple weeks ago for \$200 (unvented canopy); no longer have on line; Vented versions may be better;
    - iv. Limey Tees has the Chico Rebels logos and would be happy to quote us pricing; Approximately \$25-\$35 per logo (depends on how many colors and size);
    - v. Sponsorship – there are many parents / companies that would be willing to donate \$; they would get their logo on the pop-up.
  - b. Merchandise (TBD):
    - i. Inventory – what do we have? status, etc.
    - ii. Do we want to continue with concessions?
    - iii. Online-only selling?
    - iv. Other?
  - c. Bylaws – electronic copy; review/revise
  - d. Other?
  - e. Plan & Next Steps
  
3. Committees & Roles:
  - f. Club Level:
    - i. Web Management (Dave Banathy)
    - ii. **Equipment Manager & Field Prep – combine or separate (TBD – needed)**
    - iii. CARD Field Manager – (Ann Willmann)
    - iv. Coaches (John Whitmore)
    - v. Laxapalooza (Alison Hart)
    - vi. **Team/League Communications / Publicist? (TBD – needed)**
    - vii. NCJLA Boys Rep (Jim Osgood)
    - viii. NCJLA Girls Rep (Ann Willmann)
    - ix. Registrar (Alison Hart)
    - x. Uniform Manager (Lisa Osgood)
    - xi. Legal & Risk Management (Jim Osgood)
    - xii. **Camp & Clinic Coordinator (TBD – needed)**
    - xiii. **Scholarships (TBD - Alison?)**
    - xiv. **Fundraising (TBD – Needed)**
    - xv. **Team Photography (TBD – needed?)**
    - xvi. **Merchandising (TBD – needed?)**
    - xvii. **Concessions – confirm that we have elected to cancel concessions – YES?**
  - g. Team Level:
    - i. **Team Manager (Girls – Denise Banathy; Boys – TBD)**

ii. **Home Game Management – how to handle**

1. Scorekeeper
2. Timekeeper
3. Spotter/air horn
4. Sideline manager
5. Merchandise
6. General volunteer/backup

iii. Team first aid?

iv. Team publicist?

v. Team website manager

vi. Team Statistician?

vii. Transportation Coordinator?

4. Parking Lot Topics – future discussion:

- h. **Strengthen relationship with Chico State Club** – mentoring, clinics, exposure, leadership development, mutual support, coach/asst. coach resource; game support (new coach – Josh Roden, former Chico State player; member of England National Team (5<sup>th</sup> at world games); speak with Rebels board; etc.
- i. **Clinics & Training** – program, coaching, timing, head stringing 101, etc.
- j. **Offer Chico Rebels program** – printed, player & schedule listings, sponsor recognition, contact info, revenue source.
- k. **Kickoff Season Event** – round robin tournament; use of Harrison Stadium; awareness builder & fundraiser.
- l. **More practice space & fields** – need more; location(s); intra-league support & mentoring
- m. **CIF v Club** – vision, mission & priority.
- n. **Develop good fall program** – clinics, scrimmage, pick up/drop in league, intro, summer camps
- o. Increase exposure to lacrosse in Chico community
- p. **Lacrosse at elementary Schools** – introduce in PE classes; Use Matt; grants;
- q. **Defined expectations at each age** (e.g. U11 – learn fundamentals; all kids play 50% game minimum)
- r. **Keep feeding / promoting travel team and clinic opportunities** – kids bring back experience / enhanced skills / enthusiasm, etc.; clinics in Chico
- s. **Utilization of Harrison field** – tournaments; games; bad weather tolerant; Chico as destination for multiple team play, etc.
- t. **Build “community” within club** – movie nights, get kids together, fund raisers?
- u. **Grant & scholarship development** – sources of funding and support