

## Meeting Minutes, September 15, 2015

<b>Team:</b> UMYA Board	<b>Date:</b> September 15, 2015
<b>Facilitator:</b> Matt Skekel	<b>Start Time:</b> 7:30pm
<b>Minute Taker:</b> Paula Fehlinger	<b>End Time:</b> 9:54pm
	<b>Location:</b> Upper Milford Township Building
<b>Members Present:</b> Matt Skekel, Lisa Amey, Harry Marangos, Matt Mory, Todd Reinert, Liz Vogel, Kathy Nowroozani, Rob Mutchler, Barry Williams, Paula Fehlinger	
<b>Members Absent:</b> Jason Boulrice, Mike Naratil, Randy Fauri, Roxann Betz	
<b>Notes from Meeting</b>	
<p>August 2015 board minutes were reviewed.</p> <p>Liz made motion to approve minutes; Matt M. seconds – all in favor</p>	
<b>Old Business:</b>	
<ul style="list-style-type: none"><li>- Snack bar volunteers – there was an issue in the spring where the snack bar was not open – we are having problems getting coverage. There was an idea that we could possibly hire 7<sup>th</sup> and 8<sup>th</sup> grade students to run the snack bar and would cost about \$600 for the season. Parents could watch their kids play and not have to run the snack bar and it would also give students an opportunity to learn about inventory and how to open and close a register (responsibility). There would be a lot of things to oversee if this would happen. The vote from last meeting was one vote short of having a quorum so that vote is not valid. We have a quorum at this meeting to vote. Kathy asked how many workers at one time – one worker for baseball and two workers for soccer. Liz asked if we would do a fundraiser to support this. Thoughts were to try this for the fall to see how it would work out. Discussion that running the snack bar is the only thing that we ask parents to do. Some coaches do not enforce the importance of having the snack bar open. Lisa has concerns about liability for having kids (minors) working in the snack bar and that the snack bar profits are supposed to be used for fundraising but then would be used as labor costs. Matt S. needs all of the coordinators to make sure their coaches take care of staffing snack bar to make current operations of snack bar work. Harry made a motion to pay \$5 an hour to have middle school/high school age kids run the snack bar during games for the fall season as a trial, Matt M seconds the motion – 2 in favor, 5 opposed, no abstentions. Motion not passed.</li><li>- Scoreboard sign – Matt S hired an electrician to come and look at the scoreboard as it will not hold the charge (may be paid with sponsorship)</li><li>- Photographer – TSC Sports Sept. 27<sup>th</sup> for pictures (Soccer and Micro Soccer)</li><li>- Abigail Zukowski Memorial Tournament – Kings, Zukowskis, Lehmans and Sam Kennedy are running the fundraiser portion of the event; 50/50 drawing, basket raffles; volunteers for parking and food all taken care of by Zukowskis; Lenape, Jasper and Creamery are the venues; DJs at 2 or 3 sites; lots of donations from various</li></ul>	

organizations received; Saturday night party planned at Jasper Park and checks will be presented to family; there is one more group meeting for planning the Tuesday before the tournament; Kings wanted to know if donations could be made through PayPal (link already on website) should we open an account for that purpose so we can deposit the money from PayPal to that account – Lisa will look into setting up a payment section on the website with the PayPal link for the tournament.

- ESA (Elite Sports Academy) – we have the opportunity to rent space there; we can lock down a certain day of the week for 12 weeks for UMYA for 2 hours/day for about \$2000; soccer could use it a good portion of the time for winter months and charge per player and baseball and softball can jump in closer to start of spring; requirement is 10% down and pay as we go. Possibility of Monday as the day of the week as it would not conflict with other sports. Matt S will put down deposit

## **Executive Reports:**

### **President – Matt**

- Code of Conduct/Risk Management – websites are giving people problems as all organizations are trying to get their clearances- Harry would like to have an auto-reply set to gmail so recipient can get an acknowledgement of receipt; Matt S asked Harry to create a form for Coaches Code of Conduct online to have coaches “sign off”

### **Vice President –Jason**

- Nothing to report

### **Treasurer – Liz**

- Bank account \$8375.40 as of Sept. 15 (Fall registrations not moved over from PayPal yet)
- Receivables: \$345 (Fall Soccer \$80, Fall Baseball \$245, Fam Reg Fee \$20)
- PayPal balance: \$13,279.73 (Fall sports incomes will be transferred at end of season)
- Bounced check – Liz is waiting to hear what is it from
- Liz will take care of IRS paperwork tomorrow – it was noticed that our tax id was not on the IRS website – Matt S checked with Carl who looked into it and found that our 501(c)(3) was revoked as of May 15<sup>th</sup> because we did file a particular form (not a tax form) – Carl gave the form to get UMYA reinstated but we will incur a \$400 fee – Carl has offered to help in the future
- Liz needs to order more checks and purchased stamps; she renewed the PO Box for a year
- Liz will save paper copies of everything and also scan a copy of everything

### **Secretary – Paula**

- Nothing to report

## **Coordinator Reports:**

### **Baseball – Mike**

- Tractor was repaired by Barry and will be up at shed tomorrow
- ULMK is wondering if they can use Lenape Park for baseball playoffs on Sunday, October 4th. Are there any conflicts with this as Upper and Lower will be needed – upper field is clear per Matt M but Micro soccer would need to be moved; question of who will prepare fields as lower field is not looking good as of now
- Barry and Mike need to review layout of Jasper to determine best plan of Action for field modifications. Ideally, they are looking to add drops so that AA can at least practice there; Barry and Mike will paint it out to see if it is feasible as it may be a lot of grass removal
- Nic will be registered for A Baseball before next game on Friday
- Baseball registrations seem to be declining per Barry

### **Softball – Matt M.**

- First game on Saturday was a win, six more games left
- Uniform invoice was forward to Liz which was paid

### **Basketball – Jason**

- Sign ups will open sometime in October

### **Soccer/MicroSoccer – Matt S. and Kathy**

- Volunteers needed to help Matt S. as program is getting to large for one person to handle; he would like to have a uniform coordinator and Kathy volunteered to take this over and will talk to Matt (Lisa said there may be a button to force a registration to enter a shirt size and not carry over from last year); field set up is another difficult thing for one person to manage
- MicroSoccer – started this past week; Susan Detweiller is doing a fantastic job; schedule is done; off to a good start

### **LAX – Roxann**

- Lacrosse is no longer a UMYA sport for the Fall

### **Kickball – Harry**

- Harry needs to drop off medals for players who didn't receive them

### **Volleyball – Todd**

- 18 total players for volleyball, mostly girls with a few boys
- 3 girls who played tried out for middle school team and made the team for Eyer
- good season and trying to build on it for next year
- end of year party was hosted and parents played

- if high school students volunteer, they do not need clearances since they are under 18 and not getting paid (they were a big help)

#### **Field Coordinator – Randy Fauri**

- Nothing to report

#### **Registrar/Insurance – Lisa**

- All insurance has been submitted and Liz has all amounts
- Lisa created a note under family registration fee that parents will have to sign code of conduct (was not able to put labels but did put titles)

#### **Sponsorship – OPEN**

- Matt S. cannot get scoreboard pricing after multiple attempts from Sharp; needs help to find prices

#### **Equipment – Rob**

- Small flags need to be returned as they will not work for soccer
- Helmets purchased for AAA baseball
- Historical society would like trophies to display
- Matt S would like to purchase a large team trophy for their UMLK AA Championship Win (approx. \$100) – Barry will order

#### **Website – Harry**

- Nothing to report

#### **Snack Bar – Lauren and Chris Kuhns**

- Nothing to report

#### **New Business:**

- Barry asked about any donations that came in the attention of Phil – check with Liz
- Harry would like to host a cleat exchange and would like to send an e-mail notification

Rob made motion to adjourn; Harry seconds; all in favor.

Meeting adjourned at 9:54pm

	<b>Who is responsible?</b>	<b>Completion Date</b>
NEED MORE SPONSORS and coordinator	All	ongoing
Create online Coach Code of Conduct form	Harry	10/20/2015
Paperwork for 501(c)(3)	Liz	10/20/2015
Review Jasper layout for baseball	Barry and Mike	10/20/2015
Find help for Matt S for soccer uniforms and field set up	All	10/20/2015
Order AA Baseball Championship trophy	Barry	10/20/2015
Check on prices for scoreboard sign	All	10/20/2015
Report any large money items needed to board	All	10/20/2015
Submit proposed budget to Liz before your sport season starts	All	Ongoing
<p><b>Next Meeting Information</b></p> <p>Facilitator: Matt Skekel</p> <p>Minute Taker: Paula Fehlinger</p> <p>Date: 10/20/2015</p> <p>Start Time: 7:00 pm</p> <p>End Time:</p> <p>Location: Upper Milford Township Building</p>		