

Meeting Minutes, August 18, 2015

Team: UMYA Board	Date: August 18, 2015
Facilitator: Matt Skekel	Start Time: 7:44pm
Minute Taker: Paula Fehlinger	End Time: 10:23pm
	Location: Upper Milford Township Building
Members Present: Matt Skekel, Lisa Amey, Harry Marangos, Jason Boulrice, Matt Mory, Mike Naratil, Paula Fehlinger	
Members Absent: Rob Mutchler, Todd Reinert, Barry Williams, Liz Vogel, Randy Faurl, Roxann Betz, Kathy Nowroozani	
Notes from Meeting	
<p>June 2015 board minutes were reviewed.</p> <p>Lisa made motion to approve minutes; Harry seconds – all in favor</p>	
Old Business:	
<ul style="list-style-type: none">- Scoreboard sign – someone came out and gave prices. Matt S. said that they could do 4 signs for approx. \$200 each/\$800 total. We have to come up with price point for spring. We have to figure out how many sponsors to get for sign. Jeff from Sharp Signs will install and mount at no charge.- Photography – Matt found another company to try out for soccer photographs as there were many issues and unsatisfied families with Bishop. Matt offered TSC (from Millersville) the bid/proposal to do our sports photography on September 27th. He asked a few other questions about if they mail directly to the customer or if we have to distribute the pictures. He chose the option of a \$5.00 rebate to UMYA on only packages 1 through 5. Coordinators can look for other photographers to use if they want.- Abigail Zukowski Memorial Tournament – information on website. Matt has a team working with him on the tournament. Meetings are the first Tuesday of the month (Sept. and Oct.) if anyone wants to join. The Zukowski's are helping also.	
Executive Reports:	
President – Matt	
<ul style="list-style-type: none">• Clearances – Board members should try to get clearances in by the end of August. There is a link on the website. Matt added information to the website along with links so volunteers can apply for clearances easily. After clearances are obtained, volunteers can click the link to the gmail account and submit copies to that address. Volunteers that already have clearances can also send copies to that gmail account. Matt and Jason will have access to this account. They will forward the names and dates of clearances to	

be entered onto an Excel spreadsheet that Liz will keep on the UMYA computer and update as needed. Paula will help Liz with the initial entry of data as clearances come in to UMYA. Soccer coaches need to complete the Eastern Pennsylvania Youth Soccer Risk Management Application.

- Code of Conduct – Lisa, Liz and Paula updated the Coach Code of Conduct. It is now posted on the UMYA website. All coaches and assistants need to sign this document, more than likely at the coach's meeting prior to the start of the season. The documents will be held by the coordinators and then turned in at the next board meeting. They will be scanned and kept on the UMYA computer for the sport's season. Coaches will have to fill out a form for each sport that they participate in. Matt asked if there can be labels on each agreement – Lisa will do this.
- Executive Board will try to meet once a month to go over administrative items before board meetings.

Vice President – Jason

- Nothing to report

Treasurer – Liz

- Budgets as attached
- Bank account \$16,486.77 as of Aug. 17
- Pay Pal = \$12,235.71
- \$735 township money was received

Secretary – Paula

- Coach Code of Conduct is now posted on the UMYA website

Coordinator Reports:

Baseball – Mike

- Barry texted the first AAA game went well (8 kids on team); can add new team members until August 31
- No AA team this fall
- A team has 8 (2 more are playing other sports but will play when they can – they didn't register yet with UMYA – if they don't register then they are not "official" and under insurance – they are registered with the league); Those players should register for UMYA and fees to be determined

Softball – Matt M.

- 1 team for fall – Ponies; Matt M. will get schedule out to Matt S. for field lining
- Fall league fees are \$40; umpire fees are \$25 a game
- No standings kept and no tournament; practice started last week and games start after Labor Day until the end of October

- Not ordering full team uniforms – Matt will order for individual players as needed

Basketball – Jason

- Registrations may open beginning of November
- Matt M. asked if there is an opportunity for extra practice time at a facility – maybe at Bethany Church; there will still be two days/week in East Penn; Matt S. will look into time at Macungie or Shoemaker

Soccer/MicroSoccer – Matt S. and Kathy

- The league that Matt was looking into joining/starting didn't work out; fines to NVYSL were paid (their league fees also went up \$5 per player)
- Matt S. shared preliminary budget
- MicroSoccer has about 45 kids registered; Kathy is working on getting coaches
- Record number of players this fall
- Matt is working on getting coaches for all teams

LAX – Roxann

- If Roxann doesn't have 10 kids signed up by the end of the month the fall session will be canceled; there are 3 signed up now

Kickball – Harry

- 59 kids on team this season
- extra insurance needs to be added if there are extra kids playing; may need a form to be filled out for "visitors" who may want to play for a night
- Matt M. brought up some feedback he received about some players and sportsmanship during games

Volleyball – Todd

- Nothing to report

Field Coordinator – Randy Fauri

- Nothing to report

Registrar/Insurance – Lisa

- Receivables as of 8/18 = \$1645
- PayPal balance as of 8/18 = \$12,235.71
- Lisa needs to submit insurance for baseball – will do by end of month when registrations are complete

Sponsorship – OPEN

- Matt S. will get scoreboard pricing

- AI signed up to sponsor; Morgan Stanley sent check (company match)

Equipment – Rob

- Nothing to report

Website – Harry

- Matt S. added background clearances and tournament information
- Lisa saw link for Emmaus Sports on website and inquired – Matt explained it has information about sports (mostly high school) and they are to reciprocate with information
- Ryan Hawkins has rights for website and needs to be removed as he is no longer involved with UMYA

Snack Bar – Lauren and Chris Kuhns

- Jason and Matt talked about making the snack bar a paid position; there were many spring games in which the snack bar was not open. It is difficult to get volunteers to work snack bar. Snack bar does need to be opened for fundraising. Chris can train teens to work and teach about inventory and procedures. Family registration fee could be raised \$5 to cover fees. Target age would be 13-15 years old. Training would be provided. Coaches could open the snack bar for workers. Jason made a motion to have a trial period for snack bar teens to work during the fall season of soccer and MicroSoccer at Lenape. Harry seconds the motion. All in favor = 6, All opposed = 0, Abstain = 0. Motion passed.

New Business:

- Matt S. has to get budget request to township by end of month – will ask for \$5000; any coordinator with any large item requests need to present it at next meeting
- Electrician may need to look at scoreboard

Matt M. made motion to adjourn; Lisa seconds; all in favor.

Meeting adjourned at 10:23pm

	Who is responsible?	Completion Date
NEED MORE SPONSORS and coordinator	All	ongoing
Redo LAX budget	Liz	9/15/2015
Contact township about Jasper renovation and timeline for work	Matt S	9/15/2015
Check on prices for scoreboard sign	Matt S	9/15/2015
Labels for agreements on website (for registration)	Lisa	9/15/2015
Email budget to board	Matt S	9/15/2015
Look into more gym time for basketball	Matt S	9/15/2015
Report any large money items needed to board	All	9/15/2015
Submit proposed budget to Liz before your sport season starts	All	Ongoing
<p>Next Meeting Information</p> <p>Facilitator: Matt Skekel</p> <p>Minute Taker: Paula Fehlinger</p> <p>Date: 9/15/2015</p> <p>Start Time: 7:30 pm</p> <p>End Time:</p> <p>Location: Upper Milford Township Building</p>		