

Table of Contents

ByLaws of the Ashburn Girl’s Softball League (AGSL)	3
Article I – The League	3
Section 1: League Composition	3
Section 2: Divisions	3
Section 3: Teams	4
Article II – AGSL Participation	5
Section 1: Residency	5
Section 2: League Age and Eligibility	5
Section 3: Registration Process	6
Section 4: League Provided Uniforms	6
Section 5: League Provided Equipment	6
Article III – Coaches	6
Section 1: Requirements and Selection Process	6
Section 2: Responsibilities of a Head Coach	7
Article IV – Administering Policies	8
Section 1: Practices	8
Section 2: Regular Season Games	9
Section 3: Playoff Procedures	9
Section 4: Cancellations and Reschedules	9
Article V – Player Participation Rules	10
Section 1: General Guidelines.....	10
Section 2: Participation	11
Article VI – AGSL Pride	11
Eligibility	12
Article VII – Tournament Teams	15
Section 1: General Rules Applicable to All Tournament Teams	15
Section 2: Coaches	17

Section 3: Uniforms	17
Section 4: League Support	18
Section 5: Operations	18
Section 6: Rules Applicable Specifically to the Ashburn Shooting Stars Program	19
Section 7: Rules Applicable Specifically to the Ashburn COMETS Program	19
Section 8: General	20
Article VIII – Code of Conduct	20
Article IX - Operations	21
Section 1: Execution of Documents	21
Section 2: Executive Actions	21
Section 3: Finance Committee	22
Section 4: Disbursement of Funds	22
Section 5: Procurement Policy	23
Section 6: Records	23
Section 7: Inspection of Books and Records	23
Section 8: Loans to Management	23
Section 9: Fiscal Year	23
Section 10: AGSL Madison Small Scholarship	23
Article X - Indemnification	24
Section 1: Insurance	24
Section 2: Indemnification	24
Section 3: Limits on Indemnification.....	24
Article XI - Amendments	25

ByLaws of the Ashburn Girl's Softball League (AGSL)

Article I – The League

As stated in Article II of the Constitution of the Ashburn Girls' Softball League (hereinafter referred to as AGSL), the purpose of this organization is to teach the fundamentals of softball, sportsmanship, and participation in team sports and to offer further development of its members by providing more competitive team options to include summer programs and travel teams.

Section 1: League Composition

The AGSL is comprised of the Board Members, Player Participants, Coaches, and the general AGSL Community (comprising parents and volunteers supporting the league).

The AGSL is a not-for-profit organization and as such relies upon the countless hours of work provided by the AGSL community members.

The League playing structure is comprised of Divisions and further composed of Teams within a Division.

Section 2: Divisions

The AGSL is organized in the following divisions. The decision to actually provide such divisions is the responsibility of the Board of Directors based primarily on the number of participants.

1. 4U - 4 years old, but not yet 5 years old by December 31 of the year prior to the current season
2. 6U - 5 years old, but not yet 7 years old by December 31 of the year prior to the current season
3. 8U - 7 years old, but not yet 9 years old by December 31 of the year prior to the current season
4. 10U - 9 years old, but not yet 11 years old by December 31 of the year prior to the current season
5. 12U - 11 years old, but not yet 13 Years old by December 31 of the year prior to the current season
6. 14U - 13 years old, but not yet 15 Years old by December 31 of the year prior to the current season
7. 18U - 15 years old to 18 years old as of December 31 of the year prior to the current season are eligible to play. Players who are age eligible but have graduated from high school are not eligible to play in the spring house league.

Based on skill level and approval of the Director of Players in consultation with the player's last Head Coach, an individual player may receive an exception to play up in an older age division. Final approval to play up shall rest with the Board of Directors.

Requests to play down to a younger age division will only be considered in exceptional circumstances, which shall be determined solely in the discretion of the Board of Directors, to include but not be limited to the consideration of any mental or physical limitations. Players are not permitted to play down in a younger age division, without a super majority vote of the Board of Directors.

Section 3: Teams

The composition of teams within a division is based on the number of players registered in each division. The Board and the Draft and Player Placement Committee, which is established by these bylaws and described more fully herein below, retains the flexibility to modify roster sizes in order to account for the quantity of registrations and the number of available coaches. The purpose and goal of the Draft and Player Placement Committee is to ensure the unbiased allocation of player's between teams, which shall be accomplished through the procedures outlined in these Bylaws and through further practices and procedures which may be adopted, from time to time, by the Draft and Player Placement Committee and approved by a majority vote of the Board. In no circumstances, shall any policy or procedure adopted by the Draft and Player Placement Committee contravene these Bylaws. The Draft and Player Placement Committee must approve any transfer of players between teams within a division. Reasons for a transfer might be to get siblings onto the same team or some other extenuating circumstances.

A mandatory player draft shall be held in the Spring Season and, in the sole discretion of the Board, an optional player draft may be held in the Fall Season. In the Spring, and when utilized in the Fall, teams in the 10U, 12U and 14U age divisions shall be formed via a common player draft. In the event that the Board determines that a common player draft shall not be held in the Fall, teams shall be composed by the Director of Registration, the Director of Coaches, and The Director of Player and Coach Development. The goal shall be to form teams with the greatest player and pitching parity as possible while giving consideration to consistency in team composition from the previous Spring season.

If a draft is to be held, such draft shall be held in strict conformance with the draft procedures as adopted by a majority vote of the Board of Directors. The draft procedures, the draft, and all player assignments shall be established by the Draft and Player Placement Committee (hereinafter the "Committee") which shall be comprised of three to five Board members, selected by the President, prior to each draft. The President shall not serve as a member of the Draft and Player Placement Committee. The Board assigns the right to the Draft and Player Placement Committee, within those procedures, to assign any and all un-evaluated players in a manner it sees fit, consistent with the best interests of the league. The Board shall publish the approved draft procedures to all coaches no later than 48 hours prior to the beginning of the draft for the age group. Any and all questions or controversies regarding the draft and draft procedures shall be conclusively decided by a majority vote of the Committee.

Players in all other age divisions (4U, 6U & 8U) shall be assigned to teams by the Director of Registration, the Director of Coaches, and The Director of Player and Coach development. The goal shall be to form teams with the greatest player parity as possible while giving consideration

to consistency in team composition from the previous season. Fall team assignment notifications shall be made via email in late August and Spring team assignment notifications shall be made via email in mid-March. The following rules shall apply to player placement on teams for both Spring and Fall seasons in all age divisions:

1. Sister Rule: All sisters are placed on the same team, if in the same age division, unless separate teams are requested by the parents or guardians of the sisters.
2. Designated Players Rule: The Head Coach's daughter and the daughter of one approved Assistant Coach shall be automatically placed on the Head Coach's team. The intent of the designated player rule is to assure that Head Coach's and approved Assistant Coach's (on the team roster) daughter(s) may automatically be placed on a team, and to hold all other designated player assignments to a minimum. The Board of Directors through the Director of Coaches is responsible for the enforcement of this rule. By majority vote of the Board of Directors, this rule can be suspended in exceptional circumstances, upon recommendation of the Director of Coaches, if it is determined that such application would lead to a disparate allocation of pitching to that team.

Waiting lists will be established in a Division when the total number of players registered exceeds the number of teams supported within the division. The Board will determine when to close registration and to begin a waitlist of players. Newly registered players will be added to this list on a first come first serve basis based upon the following criteria:

- a. Subject to subpart (a)(iii) below, when registration to the division is closed, all subsequent registrations will be added to the waitlisted players and be required to:
 - i. register without paying the registration fee; and
 - ii. participate in required league tryouts.
 - iii. In the event that a player is added to the waitlist after the close of the registration of that division and it is subsequently demonstrated that the player has been a pitcher or a catcher within AGSL who participated on an AGSL house team within at least one of the previous two seasons, the Committee, in its sole discretion, may approve the active registration of that player if such registration would be in the best interests of the league.
- b. If a team loses a player after the draft, and it is necessary to assign another player to that team, a waitlisted player will be assigned to that team by the majority vote of the Committee, said vote may be accomplished by electronic mail means. Waitlisted players will typically be, although not required to be, assigned on a first-in, first-out basis, the Board reserves the ability to overturn the Committee's determination in order to ensure competitive balance among teams. Players can still be added up to the end of the second week of the season.

Article II – AGSL Participation

Section 1: Residency

Participation in the AGSL is open to children that reside or plan to reside in Loudoun County and its surrounding counties and communities. Special consideration for participation by children outside these areas shall be made on a case-by-case basis.

Section 2: League Age and Eligibility

AGSL is open to players ages 4 to 18 years old, 23 years old in the sole exception for rostering on a 23 and under travel team. All participants must be officially registered through the Board approved registration process.

December 31st is the date to be used for the cutoff when determining the division in which a participant may play. Participants will be eligible for registration in a division according to their league age.

Players who are members of a full time Tournament Softball Team are not eligible to play on a house league team.

Section 3: Registration Process

Either a parent or guardian must sign a registration form, which may be accomplished through an electronic signature, for minors prior to any player participation in practices, games, or player skills evaluations. A new registration form must be submitted each season. Registration will be performed at such times and at such places to include electronic registration systems as applied by the Director of Coaches to be a valid waiver of liability deemed appropriate by the Board of Directors.

Registration and volunteer opt out fees for each Age Division will be established by the Board prior to the commencement of registration each year.

Participants may not engage in any other organized softball program besides that which may be required within a school's physical education program during the AGSL season.

Section 4: League Provided Uniforms

The league shall provide shirts and socks to each player for the Fall and Spring seasons. AGSL player shorts and/or pants shall also be provided during the Spring season.

Players may wear rubber-molded softball cleats. No metal cleats are allowed.

The Board will allow league Head Coaches to select team names and colors from a list of available options from the League's vendor, which may change from time to time. The League reserves the right to modify color selections, in its sole discretion, to avoid similar color choices at the same age level or to comply with vendor and supplier needs, to include but not be limited

to, color schemes, supply, and timing. Player names are included on jerseys provided by the league in the sole discretion of the Vice President. If names are not included, no names may be later added, absent prior approval of the Vice President. If approved, the inclusion of names shall be at the sole expense of the Team Coach and/or parents unless otherwise agreed to by the league.

No coach/team may make changes or substitutions to the AGSL team jerseys without prior approval from the Board of Directors.

Section 5: League Provided Equipment

The league shall provide each participant with the use of a league batting helmet, softball bat, and practice softballs. The Head Coach shall bring the equipment to all games and practices. Catcher gear shall also be provided by the league.

Article III – Coaches

Section 1: Requirements and Selection Process

Persons wishing to be considered for Head Coaching or Assistant Coaching positions shall register their intent through the electronic registration system each season. A new registration form must be submitted each season. Applicants must be at least 17 years of age to be an assistant coach and 18 years of age to be a head coach. This requirement can be waived by the Director of Coaches.

The Board of Directors shall approve all persons selected for Head Coaching positions as recommended by the President and Director of Coaches. As a condition of approval, all coaches shall attend a coach's clinic sponsored by the league at least once every calendar year. All coaches, including approved assistant coaches, with no previous AGSL coaching experience will be required to attend the clinic sponsored in the season of their approval.

Each Head Coach appointed by the Board shall retain the position for one season or until dismissed by action of the Board. Coaches will be subject to performance evaluations at the end of a season and will be required to fully complete player evaluations at the end of every season, on a form as approved by the Board of Directors. A Head Coach's ratings will be considered if he or she wishes to return as Head Coach the next season. If a coach receives positive reviews and is in good standing with the league, priority will be given for coaching the next season. A Head Coach or Assistant Coach shall be subject to removal at any time for actions deemed detrimental to the objectives and goals of the AGSL.

Each appointed Head Coach must select an Assistant Head Coach (subject to approval of the Board) who will be responsible for carrying out the duties of the Head Coach in his/her absence. The Assistant Head Coach will be subject to the same qualifications and requirements as the Head Coach. The Head Coach may appoint other Assistant Coaches and/or Parent Volunteers.

All Head Coaches and appointed Assistant Coaches are subject to a background check every 12 months and must be willing to provide personal information for processing this check,

including a copy of their driver's license. If there is any history of violence or sexual abuse, applicants will be turned down. It is the goal of the AGSL to provide a safe environment for our children. If a coach does not pass the background check, the President will discuss the results with the applicant. Receipt of Equipment and Uniforms is dependent on both the Head and Assistant Coach having an up to date background check

All Head Coaches are required to complete any and all concussion programs adopted by the Board of Directors and adhere to the League's Concussion Policy.

The Director of Coaches will notify the approved applicants prior to player evaluations.

At the conclusion of every season, all coaches shall be required to complete player evaluation forms and to return their league provided equipment in substantially similar condition in which it was provided. If the coach fails to return such equipment or returns any equipment that is not in substantially similar condition, absent normal wear and tear, that coach shall be responsible for the actual new replacement cost of that equipment.

Failure to adhere to any requirement of this section shall make a coach ineligible to receive any refunds of registration fees for that season. Any and all refunds to any and all coaches shall be This determination shall be made by the Board of Directors by majority vote.

Section 2: Responsibilities of a Head Coach

The Head Coach will be responsible for the following:

1. To submit team rosters, player evaluations prior to team selection, team game scores, injury reports, and other paperwork required by the Board or as stated by these Bylaws.
2. To know and to uphold the AGSL rules and to be able to advise team players and parents as to their interpretation.
3. Serve as a positive role model to the players, parents, officials, and fellow coaches by following rules and demonstrating good sportsmanship.
4. To schedule and to supervise all practices within Board guidelines.
5. To provide each player with equal opportunity to participate and become an integral part of the team.
6. To teach each player the skills and fundamentals associated with the game at a level appropriate for each member of the team.
7. To maintain discipline of all players and team representatives and report all actions or problems concerning players or teams to the President.
8. To be responsible for the assignment of team parent volunteers to support the various league volunteer functions.
9. To perform other duties incident to the position as required by the Board.

10. To ensure the safety and well being of players at all times during AGSL events.
11. To adhere to the Coach's Code of Conduct.
12. To report any suspicion of child abuse or neglect to Child Protective Services as soon as possible but not later than 24 hours after having a suspicion of a reportable offense. The Department's toll-free child abuse and neglect hotline is 1-800-552-7096.

Article IV – Administering Policies

Section 1: Practices

Practice may not be held prior to the date specified by the Board.

All practice schedules for fields and batting cages must be submitted to the Director of Scheduling for approval with the County of Loudoun.

The practice week shall be Monday through Sunday. No House League practice may be longer than two (2) hours. All requested changes to a team's practice schedule must be coordinated through the Director of Scheduling.

During the preseason, a House team may conduct up to two practices per week and one batting cage practice per week. After games commence, a House team may conduct only one practice per week and one batting cage practice per week.

For player safety, all coaches will conclude practice prior to darkness unless practice is held on a properly lighted field. Players must be provided transportation from practice or the coaches must wait until all players have been picked up. Practice will end immediately when lightning is visible from the practice area or thunder is heard.

In the event of practice called due to inclement weather, the Head Coach may reschedule the practice, if desired, with the Director of Scheduling.

For House League teams, preseason scrimmages against any team outside the AGSL requires prior approval of the Board. Each League must have adequate insurance coverage. Scrimmages within the AGSL are permitted without Board approval.

Section 2: Regular Season Games

The number of games each division will play in the regular season will be determined by the Director of Scheduling and approved by the Board of Directors by majority vote.

Inter-league play will be scheduled through the Director of Scheduling and the Loudoun County Softball Alliance (herein also referred to as the "Alliance") scheduler in concert with the associated leagues played that season.

Intra-league play in the 6U, 8U and 10U divisions will be scheduled by the Director of Scheduling; the Director of Scheduling shall be given the authority to allow inter-league games as appropriate.

Only the Head Coach, approved Assistant Coach, and Statistician are allowed in team dugouts or on the field during scheduled league games.

Rules for each age division are developed in coordination with the Loudoun County Softball Alliance and are subject to change each season. The rules for each age division shall be made available to all AGSL members.

Possession or consumption of alcoholic beverages, tobacco products, intoxicating substances or illegal drugs at any park, playground or athletic facility is prohibited. The result may be reprimand, probation, or suspension or permanent expulsion from Loudoun County PRCS facilities.

Any violation of the AGSL Bylaws or Code of Conduct by a coach, player or spectator will result in an investigation by the Board for appropriate action, which may result in a reprimand, probation, suspension or permanent expulsion from AGSL activities. AGSL may develop a disciplinary policy that, if approved by a majority of the Board of Directors, shall govern all disciplinary investigations and actions.

Section 3: Playoff Procedures

All rules identified under the Regular Season Games apply to Playoff games.

At the conclusion of regular season play, the rankings on the standings section of the League website shall determine the final standings. The rules for determining tie breakers will be as follows: (1) Head to Head Record; (2) Runs Against; (3) Runs For; (4) Coin Flip

No playoffs shall be held during the Fall developmental season.

Section 4: Cancellations and Reschedules

The Director of Scheduling schedules and reschedules all games.

Games may be canceled at assigned game time or called during the game by the home plate umpire. These games can be canceled only for inclement weather or unsuitable or unavailable fields.

If lightning is seen or thunder is heard from the ball field, the game will be stopped immediately. All coaches and players must leave the field of play and the surrounding area. Play cannot resume until 30 minutes after the last lightning sighting or hearing of thunder. All weather delay time is considered game clock time and counts toward game time limits.

Games may be cancelled prior to the start of the game by mutual agreement of the coaches. The home Team Coach shall be required to notify the Director of Scheduling immediately.

If a game is suspended due to inclement weather, the game will proceed at a later date with the same score, game situation, and time as when the game was stopped.

If a game is canceled or called before it is an official game, the home team Head Coach shall notify the Director of Scheduling within 48 hours. Failure to do so may result in forfeiture based on decision by the Board of Directors.

The home team Head Coach is responsible for rescheduling all make up games with the opposing team as soon as possible.

The home team Head Coach is expected to make all attempts to play a scheduled game and never take it upon him/her self to cancel a scheduled game without good cause and without communicating and coordinating with the opposing team Head Coach at least 24 hours prior to the start of the game.

Article V – Player Participation Rules

Section 1: General Guidelines

All laws and rules of the game are authorized official Rules to be determined by league participation with USA Softball and shall apply in all cases, except as amended by the modifications recommended and adopted by the Board of Directors. Exceptions shall be in writing and published as AGSL Local Rules.

All softball helmets must be in good working condition and include a facemask and chinstrap. The coaches and officials will not allow any player to participate in practices or games who does not wear the required equipment. All league and player provided bats are subject to inspection by umpires prior to the game and must contain a current approved ASA stamp. Any bat that does not bear a then legal USA Softball stamp shall not be used by any player.

For safety and injury prevention, hard casts, jewelry such as watches, bracelets, neck chains, earrings or any other item that may be deemed hazardous by the coach or umpire may not be worn during practice or games.

Section 2: Participation

Provided that no disciplinary action is in effect, every player present shall participate in the field during every complete game. No player in good standing will sit out more than two (2) innings per game. “Sitting Out” is defined as not participating when your team is in the field. Exceptions to this rule are:

- a. Official games shortened or canceled by an umpire’s decision because of rain, darkness, or other occurrences.
- b. Injury to a player during a game or a player having to leave a game for personal reasons.
- c. If a player arrives late to a game, any innings missed by the player do not count as innings “sitting out”. (i.e.: the player can be required to sit out two additional innings in addition to those missed by being late.)

d. A coach disciplines a player during the game for cursing, swearing, insubordination, unsportsmanlike conduct, or other misconduct. In a discipline event, the coach is required to report the event to the opposing coach, the umpire and the President of AGSL. Further, the player is to be removed from the bench and shall not bat in turn. For purposes of the game, the removed player will be treated just like an injured player (i.e.: no automatic out when the batting turn comes up); however, the player may not return to the game.

e. The player has been suspended by the Head Coach for disciplinary reasons prior to the game for failure to attend practices, cursing, swearing, insubordination, unsportsmanlike conduct, or other misconduct. Prior to the game where the suspension is in effect, written notification must be sent to the President or Vice President of the league and the parents/guardians of the suspended player.

f. The player has been suspended by AGSL Board action.

If a Head Coach removes a player for disciplinary problems or the umpire ejects a player from the game, the incident must be reported to the President of the league in writing within 24 hours of the incident. The evicted player is automatically suspended for the next game.

If a player sustains a head injury, they must be removed from play for at least one inning to be evaluated for signs of concussion. If a concussion is suspected, the player may not return to the game and may not participate in league activities until they have been evaluated and cleared by a medical professional.

Article VI – AGSL Pride

The AGSL sponsors an extended 8U through 18U advanced recreational program known as the PRIDE. This program participates regular league and alliance play through the Spring and Fall season with the option to play in up to two sanctioned tournaments during those seasons. Pride teams will play through the summer in local doubleheaders, scrimmages and tournaments. Team enrollment will be open to all players; however the composition of teams and the selection of players to participate in tournaments and double headers will be up to the discretion of the coach. Players are not guaranteed playing time.. This program is intended to provide an intermediate level of play for qualified girls from the AGSL House League. Should there be insufficient participation from AGSL House League Players, PRIDE teams may, upon approval of a majority vote of the Board of Directors, open tryouts to players from other sources such as neighboring leagues and local high school junior varsity teams. In addition to providing intermediate and some advanced softball skill training, the PRIDE program will produce a cohesive group of. The Pride program is not intended to be a forum for every player, it is targeted toward players who are ready for an elevated level of play.

Eligibility

- Pride players must be registered/participating AGSL House players during at least two seasons before trying out for Pride or provide a letter of recommendation from a current house league coach. Should there be insufficient participation from AGSL

House League Players, PRIDE teams may, upon approval of a majority vote of the Board of Directors, open tryouts to players from other sources such as neighboring leagues and local high school junior varsity teams. Players who are actively rostered on any full time "Tournament Team", either within AGSL or not, are not permitted to play on any AGSL Pride Team. No exception to this rule will be permitted.

1. General

- PRIDE team season will run from September 15 to August 15.
- Teams may play a maximum of two sanctioned "All-Star" or C level tournaments during the each Fall and Spring season and up to 4 during the Summer seasons.
- Teams may not play in an "Open" or A level tournament.
- Teams may play in weekly double-header games organized by the Alliance, Loudoun County, or other leagues.
- The board reserves the right to modify or add guidelines on an as needed basis.

2. Teams:

- Pride coaches must hold an open information session and evaluation prior to the start of a new season. All players from the previous year will be required to be evaluated. Evaluations may be held starting on the 1st of September and will not take priority over any scheduled house league games or practices.
- PRIDE evaluation information may be handed out to the AGSL house league coaches anytime during the season.
- Recruiting or advertising for players outside of AGSL is not allowed and the team must be composed of Loudoun County residents. Open evaluations must be advertised on the AGSL website/email distribution and held with all interested AGSL-registered players accepted for consideration.
- PRIDE teams must have a minimum of nine registered players by October 1st to continue forward as a team. If a minimum of 9 AGSL players are not reached then there will not be a PRIDE team in that age group. No exceptions to this rule will be permitted unless approved by the Board of Directors.
- There will only be one team within each age division. However, the AGSL board may approve additional teams within an age division if sufficient, qualified interest warrants. In the event that a second team is requested, it shall be the duty of the Board, or a committee thereof, to attend evaluations and evaluate whether the appropriate qualified interest exists.
- Each team player will be required to complete an AGSL registration form and pay any fees associated with that registration.
- Players must meet and adhere to the rules and regulations of AGSL house league players.
- Teams agree to abide by the AGSL board and all decisions are final.
- Pride teams are permitted to use up to two "guest" or "alternate" players during a given PRIDE game/tournament if they need additional players due to absences,

illness, injury, etc. “Guest” or “Alternate” players must be registered and active AGSL players and should be allowed to practice with the team.

3. Coaches:

- Each PRIDE team is permitted to name one Head Coach (Selected by AGSL Board) and one Assistant Coach (approved by the AGSL Board) prior to the start of the Pride Tryouts. Head Coaches wishing to be considered for a PRIDE Team head coaching position are required to have a letter of interest submitted to the Director of Player and Coach Development not later than August 1st of each year. This letter will include: the age group desired to coach; a commitment that if selected that they will be willing to commit to all duties and responsibilities required to manage and coach a PRIDE Team; a statement that they have read, understand and are willing to abide by the PRIDE Team Guidelines. In addition to the letter, they will attach a copy of their coaching resume and two references from active AGSL participants. No exceptions to this rule will be granted unless specifically authorized by a majority vote of the AGSL Board.
- PRIDE Coach “renewal” status between seasons is not automatic. Each Head Coach must reapply for a Head Coach position for each season if so interested.
- The Director of Player and Coach Development will review prospective head coach requests and resumes and submit a recommendation to the Board for approval.
- Coaches will be selected and notified by September 10th.
- Selection of assistant coaches is the responsibility of the head coach and is subject to approval by the Board of Directors.
- Subsequent to player selections for the roster, additional “Parent/Assistant Coaches” may be added to the Coaching Staff should the Head Coach so desire. Selection of Assistant Coaches should not be a tool used by Head Coaches simply to get the Assistant Coach’s daughter on the roster. All Coaches (those who regularly interact with players and represent AGSL during team events), must sign and return the AGSL Coaches Code of Conduct form and submit to background check in accordance with AGSL standard practice if they have not already done so in the preceding 18 months.

4. Uniforms:

- PRIDE teams will be responsible to provide all of their uniforms.
- Uniform logos and color schemes will be in accordance with the guidelines defined in Attachment 1. Any deviation from the approved logo must be approved by the AGSL Board in advance.

5. League Support:

AGSL will supply PRIDE Head Coaches with team equipment commensurate with that supplied to AGSL House League teams (PRIDE Head Coaches who are also House League Head Coaches will be expected to use their House League issued equipment for Pride also). Coaches assume full responsibility for all equipment provided by the league are responsible for the replacement of

any lost or damaged equipment, with the exception of any equipment damaged as a result of normal wear and tear. Coaches assume the responsibility to size equipment properly. Coaches assume the responsibility to request replacement equipment for worn and damaged equipment when needed.

PRIDE Teams must provide their own game balls for use during the PRIDE season. PRIDE Coaches are responsible for returning AGSL equipment at the completion of the PRIDE season and must coordinate with the AGSL Director of Equipment to schedule the turn-in.

The league will provide insurance for each team.

The league will provide practice and game field slots to the PRIDE teams as follows:

- One weekday practice during the Spring and Fall Season. Two weekday practice slots during the summer season
- Use of fields for summer games
- Additional slots as available, but not to exceed three practices a week
- Summer teams cannot allocate field slots to other teams or organizations.

Field allocation and practice times must be scheduled with the AGSL Director of Scheduling.

6. Operations

- Each team will be responsible for all of their team operating expenses as explained more fully below.
- Each team will be responsible for all of their fundraising activities.
- A Pride Committee will be comprised of all current Pride coaches, and chaired by a coach selected by the Board. The purpose of the Pride Committee will be to establish uniform policies and procedures to be implemented throughout the program addressing practices, skill development, tournament registration, and all other Pride program best practices. The goal of the Committee shall be to create uniformity throughout the program.
- Each team will be required to submit a tentative operating budget, in the format as directed by the AGSL Treasurer, to the Chairman of the Pride Committee and the AGSL Treasurer prior to the start of the season. The Treasurer will be responsible to provide this information to the Board for review. If the budget is updated, the new budget will be submitted in the same manner as the original.
- All PRIDE Team funds shall be deposited into a team sub-account under the main AGSL Operating Account, as established by the Treasurer which will be managed by the AGSL Treasurer. The Pride coach will keep and maintain invoices or receipts for the AGSL Treasurer for payment or reimbursement of team expenses

a) No Pride expenses will be paid from the AGSL account unless sufficient funds exist in the Pride account or the Board approves such expense.

b) Coaches that pay expenses out of personal funds and request reimbursement do so at their own risk if funds are not available in the PRIDE account or the Treasurer determines that insufficient support for such expense has been provided.

c) Coaches are expected to work with AGSL Treasurer to reconcile PRIDE budgets within 30 days of the end of the Pride season. If PRIDE coaches do not use all remaining funds (i.e. for team parties, etc.) and complete the reconciliation with the AGSL Treasurer within 30 days of PRIDE season completion, the funds will become the property of AGSL.

Article VII – Tournament Teams

The AGSL supports two distinct tournament programs under the name of the Ashburn Shooting Stars, which shall be considered an “A/B” level tournament team and AGSL Comets, which shall be considered a “C/B” level tournament team. The AGSL is responsible for the management of the Tournament program and will do so through a standing committee known as the Tournament Teams Committee, which shall be comprised of no less than three and no more than five members who shall be nominated by the President at the first Board Meeting held in July of each year and approved by a majority vote of the Board at that meeting. Members of the Tournament Teams Committee shall serve one year terms that run from July 1 to June 30 unless removed by a majority vote of the Board prior to the conclusion of the term. There is no limit to the number of consecutive terms that can be served by any Tournament Teams Committee member. This committee shall coordinate and facilitate the tournament program. All decisions of the Tournament Teams Committee are subject to review by the AGSL Board of Directors but a supermajority vote of at least 2/3 of all members of the Board of Directors shall be required to reverse any decision of the Tournament Teams Committee. The AGSL Director of Tournament Teams shall be the Chairman of the Tournament Teams Committee. The guidelines below detail the responsibility of the Board, the Tournament Teams Committee and the Tournament Team head coaches.

Section 1: General Rules Applicable to All Tournament Teams

The Tournament Team season will run from tryouts in July, through August 15 of the following year.

1. Teams are required to hold open tryouts every year.
2. Tryouts will be advertised in the local media outlets or on the AGSL website/email distribution. The ad must appear at least one week prior to the scheduled tryout date, or at such other time as approved by the Director of Tournament Teams. Tournament Team head coaches will be responsible for advertising the tryout.
3. Ads for players may be placed at any time during the tournament season, generally from July of one year until July of the next year. It is the responsibility of the Head Coach to ensure ads are removed.

4. Each girl who participates in a tryout must complete an AGSL registration form prior to participating in the tryout. The registration form must include a liability waiver release form.
5. The designated head coach must provide the Chair of the Tournament Teams Committee with at least ten (10) completed player registration forms and county and league player fee payments for the full year no later than September 15th.
6. The Head Coach and tournament team members are required to enter registration information online in the AGSL database. The player is not considered registered and eligible to compete in tournament play until the registration process has been satisfied.
7. The Head Coach shall comply with county residency requirements when selecting the team. These requirements may be different by age division and may vary year to year. Any exceptions to the residency requirements must be approved by the Tournament Teams Committee before the player can be added to the roster.
8. The Head Coach must notify the Chairman of the Tournament Teams Committee and get approval of the Committee of any roster changes that occur after the official roster is submitted in September. Any players added mid-season must still comply with the county residency requirements. The tournament team may invite players from the AGSL House League to participate in practice activities. The Tournament Teams Committee shall adopt a written policy governing the use of non-agsl member players in both games and practices. All tournament teams shall abide by this policy as adopted by the Committee.
9. It is the responsibility of the Tournament Team Committee to recommend to the Board, subject to the Board's final approval by majority vote, the number of Teams in each age division and classification based on qualification, interest, field availability and experience of the coaches. The teams will may differentiated by a color: Gold, White, and Black, in each age division – 10U, 12U, 14U, 16U, 18U, as applicable. The Director of Tournament Teams will set the color designations each year. The designation of Gold shall only be used upon unanimous approval of the tournament teams committee.
10. The Board shall approve the Head Coaches and Tournament Teams prior to the start of the Tournament season each year based on the recommendation of the Tournament Teams Committee
11. The AGSL Board reserves the right to release a Head Coach, only upon the recommendation of the Tournament Teams Committee, if it is in the best interest of the league.
12. Each Tournament Team player will be required to complete an AGSL registration form. The Tournament Team Head Coach is responsible for ensuring the AGSL registration fees and county field fees, which shall be established from year to year by the League, are part of the Team's budget. Each Tournament Team player will be required to pay the AGSL registration fee for the full year and the county field fees pursuant to the financial policies and procedures as adopted by the Treasurer. These fees will be collected by the team Head Coach and submitted to AGSL.

13. Tournament team players must meet and adhere to the same Codes of Conduct as defined by the County of Loudoun and the AGSL.

14. All items for discussion, change, consideration, etc. shall be submitted to the Director of Tournament Teams who will present this information to the Board along with the Tournament Team Committee's recommendation.

15. Head Coaches and tournament team members shall agree to abide by these bylaws and agree that all committee and board decisions are final.

Section 2: Coaches

Prospective Tournament Team head coaches will be required to submit a resume and letter of intent to the Director of Tournament Teams no later than June 15th, indicating the age group and division sought by that prospective coach. All Head Coaches will be notified of their selection no later than June 30th. These deadlines may be extended by majority vote of the Board, at the request of the Director of Tournament Teams.

Head Coaches are required to live in Loudoun County. The AGSL Board may grant exceptions to this rule upon recommendation of the Tournament Teams Committee. Exception requests must be submitted to the Chairman of the Tournament Teams Committee, who will forward to the Board with the Committee's recommendation for consideration.

The Tournament Teams Committee will review a prospective head coach's resumes and submit a recommendation to the Board for approval along with all resumes and letters of intent of all applicants.

Selection of Assistant Coaches is the responsibility of the Head Coach.

Tournament Team Coaches must meet and adhere to the same Codes of Conduct as the AGSL House league coaches.

Tournament Coaches are expected to attend meetings as called by the Tournament Teams Committee or the Board of Directors.

Tournament Team Coaches will provide the Director of Tournament Teams with a complete team roster to include coach and player full name, school, birth date, current address, home phone number and e-mail address, with the initial organization of the team in September and updated in the spring.

Section 3: Uniforms

Tournament Teams will be responsible to provide all of their uniforms.

Uniform logos and colors will be in accordance with the guidelines defined by the Tournament Teams Committee. The initial approved guidelines shall be consistent with the now current guidelines. No modifications to the uniform guidelines will be allowed without approval from the Tournament Teams Committee.

Team banners (and all formal illustrations, graphics, brochures, flyers, letterhead, etc.) must contain approved Team and AGSL logos.

Section 4: League Support

The tournament team shall provide its own equipment from team funds. New teams will be eligible for a \$500 equipment stipend and may borrow equipment from the league until funds are collected and equipment is delivered.

The Head Coach shall assume full responsibility for all equipment provided by the league.

The Head Coach shall assume responsibility to size equipment properly.

The Head Coach shall assume the responsibility to replace worn and damaged equipment when needed.

Any additional equipment will be purchased by the tournament teams from funds raised by the Tournament Team and will become the property of AGSL if that Coach departs AGSL.

Each head coach is required to submit an inventory of all equipment to the Director of Equipment at the end of the season. The equipment stays with a team until it “ages” out or disbands, at which time the equipment is returned to the league.

Each tournament team shall be responsible for obtaining their own insurance beyond the league provided insurance if required by tournament sanctioning bodies (e.g. ASA, NSA, USSSA, etc.).

AGSL will consider each Tournament Team as a league team and will provide access to the training equipment, services and facilities as they would any other AGSL team.

The league will provide practice and game field slots to the Tournament Teams as follows:

Two weekday field slots. Additional slots as available.

One weekday batting cage slot. Additional slots as available.

Tournament team coaches will be responsible for submitting field requests to the AGSL Director of Scheduling.

All practice field slots will be scheduled through the Director of Scheduling.

Tournament Teams cannot allocate field slots to other teams or organizations.

Section 5: Operations

Each Head Coach of each team is responsible for all of their team operating expenses.

Each Head Coach of each team is responsible for all of their fundraising activities.

The Head Coach of each team is required to submit an operating budget, in the format provided, to the Director of Tournament Teams when the team has at least 10 players registered. This is to

be updated in the spring and upon request of the Director of Tournament Teams. The Head Coach will be responsible to provide this information to the Treasurer for review.

Each Head Coach will agree to full disclosure to the Treasurer and Director of Tournament Teams of all account information and to abide by all financial reporting policies and procedures as shall be adopted from year to year by the Treasurer and provided to each Head Coach upon the approval of his/her application or request, whichever shall occur first. The policies and procedures adopted by the Treasurer shall be subject to revision by a majority vote of the Board upon request from the Director of Tournament Teams.

Failure of the Tournament team to comply with the reporting and documentation requirements as set forth by the AGSL Treasurer is grounds for dissolution of the team by the Tournament Team Committee

No funds may be used except in support of the Tournament Team's activities.

Any excess funds that have not been returned to players at the conclusion of the season may be rolled forward from one year to the next. If the team is dissolved, any remaining funds may be returned in proportion to each participating family. Unclaimed funds will become the property of the AGSL.

At the conclusion of a tournament season, the Head Coach will provide all participating families with a summary financial report for the tournament team. Such summary financial report will be reviewed and approved by the AGSL Treasurer whom shall be copied on the email transmittal of such information.

Any AGSL Board member, with full knowledge of the AGSL Board, shall be permitted to inspect and review all financial records associated with the tournament teams.

Section 6: Rules Applicable Specifically to the Ashburn Shooting Stars Program

In addition to the above cited in Sections 1 through 5, the following rules shall further apply to the Shooting Stars Program:

1. The Shooting Stars Program shall endeavor to field at least one team in each age division – 10U, 12U, 14U, 16U, 18U. As detailed above, the fielding of more than one team at any age division shall be at the sole discretion of the Board, upon recommendation of the Tournament Team Committee.
2. The Head Coach may select the team's class as A, B or Gold, upon the approval of the tournament teams committee. Any team with the 'Gold' identifier must select the highest classification available (A or Gold). Shooting Stars teams shall not be designated as C class and shall not compete in C level tournaments without the express consent of the Tournament Teams Committee. Such consent shall only be applicable to teams at the 10u age group and below.
3. From time to time, the Tournament Teams Committee shall adopt guidelines regarding team interaction and mentoring between AGSL House, Pride, and Travel Programs. Each Head Coach shall be required to comply with these guidelines.

Section 7: Rules Applicable Specifically to the Ashburn COMETS Program

In addition to the above cited in Sections 1 through 5, the following rules shall further apply to the COMETS Program:

1. The COMETS program shall endeavor to field at least one team at the 12u and 14u age divisions. It is not anticipated that teams will regularly be fielded at the 10u, 16u, and 18u age divisions. In the event that a prospective coach applies for a team at one of these age divisions, the Tournament Teams Committee will evaluate the availability of players at that level and approve a team as appropriate. The Tournament Team Committee shall work with the prospective coach to determine whether sufficient talent exists to field a team and, if such a determination is made, the Committee shall use that determination in its decision regarding whether or not the team shall be fielded. In the event that the Committee determines that insufficient talent exist to field a team, that determination shall be final and no further action shall be necessary.
2. Once a team is designated as a COMETS team, the Head Coach shall select the team's classification as "C" or its equivalent. In no event shall a COMETS team play in any tournament not designated a "C" class tournament (or its equivalent) unless such team is mandated to register as a "B" team by the applicable governing body because the team has been forced to "move up" or unless approval to do so has been provided by the Tournament Teams Committee. In no event shall a COMETS team be allowed to compete in Rec level tournaments.
3. From time to time, the Tournament Teams Committee shall adopt guidelines regarding team interaction and mentoring between AGSL House, Pride, and Travel Programs. Each Head Coach shall be required to comply with these guidelines.

Section 8: General

The board reserves the right to modify or add guidelines on an as needed basis upon recommendation from the Tournament Teams Committee.

Article VIII – Code of Conduct

All league Personnel are expected to exercise proper conduct and basic good manners during all league activities. Any incident involving misconduct or any other serious matter should be reported in writing to the league President who will forward a copy of such communication to the Disciplinary Committee.

As a Loudon County affiliated league, AGSL subscribes to the Loudon County Code of Conduct. All board members, coaches, players and parents are required to acknowledge that they have read and understand the Code of Ethics.

As a private sports organization, under Virginia Law all board members and coaches are required to report any suspected child abuse, neglect or endangerment to Commonwealth of Virginia Department of Social Services within 24 hours after having suspicion of a reportable offense.

Spectators are to be held to the same standards of behavior as Parents as stipulated in the Code of Ethics. Each coach is held accountable for the action of his respective spectators. In the event of a violation of the Code of Ethics by a spectator, the AGSL board, in its discretion, can discipline a coach as if the coach committed such violation.

As a non-profit organization, AGSL shall address board of director, officer and coach conflicts of interest through a written policy that prohibits an interested party from approving or voting on a conflicted transaction and requires annual disclosure of potential conflicts.

AGSL does not compensate board members or coaches for their service other than reimbursement of reasonable expenses directly related to their service to AGSL. AGSL and its Tournament Teams will not make a loan to any board member or coach.

The AGSL Board shall adopt a disciplinary policy and create a Disciplinary Committee that consists of the AGSL President and no less than two other Board members at its July meeting. In the event that a conflict later develops, the President can add supplemental committee members to ensure a fair and impartial committee on any such issue. The purpose of the Disciplinary Committee is to investigate any incidents involving misconduct or any serious matter that has been reported in writing to the league President, or any other Board member, and make a recommendation to the full board for its disposition. The full AGSL Board shall approve, by majority vote, any disciplinary action that results from an incident.

The full AGSL Board, in its discretion, can decide whether or not to hear testimony directly from any witnesses or the accused violator or delegate such duties to the Disciplinary Committee. The decision of the full AGSL board is final, non-appealable and binding on all board members, coaches, parents and players. Punishment for violations shall be consistent with the adopted disciplinary policy from a warning, to a suspension up to and including expulsion from the league. Expulsion requires a two-third vote of those board members present at a board meeting where 72-hour notice of such vote was given. The accused violator shall be notified in writing of such a meeting, informed of the general nature of the charges, and given an opportunity to appear at the meeting to answer such charges.

The full AGSL board will not be held to precedents established by prior boards.

The Disciplinary Committee will maintain a permanent record of all complaints and disposition of cases.

Article IX - Operations

Section 1: Execution of Documents

Unless specifically authorized by the Board of Directors or as otherwise required by law, all final contracts, deeds, conveyances, leases, promissory notes, or legal written instruments executed in

the name of and on behalf of the League shall be signed and executed by the President (or such other person designated by the Board of Directors), pursuant to the general authorization of the Board.

Section 2: Executive Actions

The officers, employees and contractors of the League and the committees identified by authority herein, in the League Constitution, and in the League's published policies and procedures shall perform the customary and requisite actions and duties on a routine basis to accomplish the League's mission and goals. However, these entities are not approved, at any time, to act beyond the scope of the authority afforded them by the League's Constitution, these bylaws, and/or the League's published policies and procedures without specific, prior Board consent. The single exception to this limitation is that the President, or Vice President acting in the event of Presidential incapacitation, may act as he or she deems best for the League in an emergency situation wherein there is not sufficient time to convene the Board before action is required by the circumstances. Such emergency actions by the President, or Vice President acting in the event of Presidential incapacitation, shall be subject to post-action review and approval by the Board at the first opportunity after the action(s).

Section 3: Finance Committee

The Finance Committee is responsible for ensuring that AGSL's financial statements and procedures are evaluated to determine that adequate fiscal controls and procedures are in place. The Finance Committee will consist of the AGSL President, Treasurer and at least one other AGSL director. The Finance Committee will report its findings to the full AGSL board.

The Finance Committee will review and approve all financial reports, budgets and tax returns prior to their submission to the full board for ultimate approval. The Finance Committee is responsible for engaging and approving the fees of any third party auditors or financial consultants to AGSL.

The full AGSL Board shall approve an operating budget prior to the beginning of each fiscal year and shall receive financial reports, at least quarterly, comparing actual to budgeted revenue and expenses. Additionally, the full AGSL Board shall establish the appropriate level of cash reserves to safeguard against unexpected financial challenges. Finally, the full AGSL Board shall adopt, based upon a joint recommendation from the Finance Committee and The Director of Tournament Teams, a yearly management fee to be assessed to each Shooting Stars, COMETS, and Pride Team to reimburse AGSL for all direct and indirect costs of supporting these programs. In determining this fee, the Board can, in its discretion, assess a surcharge of no more than 25% of the direct and indirect costs as recommended. The fee will be final and non-modifiable once established. The fee will be established each year and communicated to the Director of Tournament Teams no later than August 31 of each year.

Any AGSL Board member, with the full knowledge of the AGSL Board, shall be permitted to inspect and review any and all financial records associated with the league, including all tournament teams.

The full AGSL Board shall approve all financial reports, budgets and tax returns. AGSL shall report its Statement of Financial Position and Operating Results to the members of AGSL on an annual basis, no later than 120 days after the completion of a fiscal year.

Section 4: Disbursement of Funds

Financial transactions which have a value of five thousand dollars (\$5,000.00), or more, shall require majority approval of the Board of Directors or Executive Committee (as described in the AGSL Constitution) if a majority of the Board of Directors is not immediately available to vote on the transaction. In all other transactions, the President may dispense with the funds of the League consistent with the annual budget approved by the Board of Directors and the purposes of the League as set out in these bylaws.

Section 5: Procurement Policy

The League shall abide by its procurement policy, set forth in its published policies and procedures.

Section 6: Records

The League will keep correct and complete records of account and minutes of the proceedings of the Board and Committee meetings.. The League will keep at its principal place of business the original or a copy of its bylaws, including amendments to date certified by the Secretary of the League and a membership roster giving the names and addresses of Board members.

Section 7: Inspection of Books and Records

All books and records of this League may be inspected by any Director for any purpose at any reasonable time on written demand. Additionally, the League shall specify, in the policies and procedures, the records (or portions thereof) that shall be accessible as well as the methods of viewing request, times of availability and place(s) for inspection of records by the League's membership.

Section 8: Loans to Management

The League will make no loans to any of its Directors or Officers.

Section 9: Fiscal Year

The fiscal year for the League will be the calendar year, January 1 to December 31.

Section 10: AGSL Madison Small Scholarship Fund

The League has established a scholarship fund named the AGSL Madison Small Scholarship fund (hereinafter the "Scholarship"), in memory of a former player. The purpose of the fund is to distribute scholarship funds to aid in the continuing post-secondary education to eligible current and former AGSL players in May and/or June of each calendar year. The scholarship

recipients shall be chosen by a Scholarship Committee which shall consist of no less than 3 and no more than 5 members as selected by the President at the January Board meeting. The Scholarship Committee shall be selected no later than March of each Calendar Year.

1. Eligibility: To be eligible for consideration of an award, an applicant must have played at least two seasons in the League.
2. Criteria: The award shall be based on the application a rubric as developed by the Scholarship Committee which shall consider the applicants involvement in AGSL, involvement in the softball community at large, involvement in the community at large, academics. In addition to the rubric, Scholarship Committee members shall consider such other qualities as the Scholarship Committee shall deem appropriate.
3. Award: At the time that the Scholarship Committee is appointed, the Board shall fix the total amount of awards for that given year. The Scholarship Committee shall award said total amount in the amounts and to the applicants that it deems appropriate.
4. Funds: The League shall accept restricted funds for the AGSL Madison Small Scholarship fund in the form of direct donations. Additionally, the League may allocate funds from its general accounts to the AGSL Madison Small Scholarship as it sees fit. All Scholarship funds shall be placed into an account distinct from the League's general operating account and be accounted separately. All funds received for the Scholarship fund shall be restricted to use for the Scholarship awards.
5. Tournament: The League will support a sanctioned tournament each fall for the benefit of the Scholarship, which shall operate under the direction of the a Tournament Committee headed by the Chair of the Madison Small Tournament and Scholarship Fund Committee. The Committee shall consist of 3 to 7 members and shall be appointed by the Board at its March meeting. All proceeds in excess of actual costs incurred in the promotion and operation of the tournament shall be considered restricted funds and be directed to the restrict account described in subparagraph 4 immediately above.

Article X - Indemnification

Section 1: Insurance

The League will provide indemnification insurance for its Board members, and the Board shall select the amount and limits of such insurance policy.

Section 2: Indemnification

To the extent permitted by law, any person (and the heirs, executors, and administrators of such person) made or threatened to be made a party to any action, suit, or proceeding by reason of the fact that he is or was a Director or Officer of the League shall be indemnified by the League against any and all liability and the reasonable expenses, including attorney's fees and disbursements, incurred by him (or by his heirs, executors or administrators) in connection with the defense or settlement of such action, suit, or proceeding, or in connection with any appearance therein.

Section 3: Limits on Indemnification

Notwithstanding the above, the League will indemnify a person only if he acted in good faith and reasonably believed that his conduct was in the League's best interests. In the case of a criminal proceeding, the person may be indemnified only if he had no reasonable cause to believe his conduct was unlawful.

Article XI - Amendments

Amendments to these Bylaws shall be in accordance with Article VIII of the AGSL Constitution. Proposed amendments or additions to these Bylaws may be offered only by a member in good standing and must be presented in writing to the Board for consideration. Notification of the proposed amendment shall be given in writing to all Board members in good standing.