



**FC Dansville Mustangs &
FC Dansville Lady Mustangs
Soccer, Inc.**

BYLAWS

Adopted on: March 10, 2011

Article I - Organization and Purpose

1. **Name:** The name of this organization shall be FC Dansville Mustangs & Lady Mustangs Soccer, Inc., a duly authorized New York State non-profit corporation, whose purpose is to support and promote regional developmental competitive youth soccer. FC Dansville Mustangs & Lady Mustangs Soccer, Inc. shall act as the primary developmental soccer club for the greater rural community of Dansville, NY, supporting the Dansville Central School District Soccer Program and the greater community as a whole.

2. **Purposes:** The purposes of FC Dansville Mustangs & Lady Mustangs Soccer, Inc. are:
 - a.) Develop a close relationship between coaches, players, parents, and the school district by promoting open involvement in its program and club functions as well as supporting open fiscal and administrative accountability. This approach ensures that all players, parents, coaches, and involved community members develop as a larger family from working and playing together on youth travel soccer teams.

 - b.) Develop the role model characteristics of honesty, fellowship, discipline, team play, leadership and self-reliance, all of which are what this organization considers to be the essentials of good sportsmanship.

 - c.) Provide, administer and promote developmental instruction in the game of soccer for players and coaches primarily from Dansville, New York and its surrounding county communities.

 - d.) Provide, administer and promote training for club coaches, assistant coaches, team volunteers, and board members to provide them the skills they need to achieve the goals established by the club.

FC Dansville Mustangs & Lady Mustangs Soccer, Inc. primary philosophy is to develop youth soccer participants to be team players and leaders who are skillful, competitive and professional both as athletes and as members of the larger community.

3. **Definitions:**

- | | |
|-----------------------|--|
| a. FC Dansville: | FC Dansville Mustangs & Lady Mustangs Soccer, Inc. |
| b. Club; Association: | FC Dansville as authorized by NYSWYSA |
| c. NYSWYSA: | New York State West Youth Soccer Association |
| d. USSF: | United States Soccer Federation |
| e. Board: | Executive Board of FC Dansville |

4. **Fiscal Year:** The fiscal year of the club shall begin on the 1st day of January and end on the 31st day of December of each year until such time the Executive Board moves to change the fiscal year by a majority vote.

5. **Affiliation:** FC Dansville Mustangs & Lady Mustangs Soccer, Inc. shall affiliate with NYSWYSA in conjunction with US Youth Soccer and the USSF. In consequence of that affiliation, FC Dansville members, players, coaches, and personnel shall adhere to rules, regulations, and bylaws of those associations to the extent applicable to their activities connected with FC Dansville as follows:
 - a. Membership: The membership of FC Dansville shall be open to any soccer players, coaches, managers, administrators, and officials not subject to suspension under Section 4 of Bylaw 241 of the USSF Bylaws.

 - b. Governing Documents: The USSF articles of incorporation, bylaws, policies and requirements take precedence over and supersede the governing documents and decisions

of FC Dansville to the extent applicable under New York State law, and FC Dansville will abide by those articles, bylaws, policies and requirements.

- c. Interplay: FC Dansville will abide by the USSF's articles, bylaws, policies and requirements on interplay.
- d. Hearing and Appeal Procedures: FC Dansville will provide equitable and prompt hearing and appeal procedures to guarantee the rights of individuals to participate and compete. These procedures shall include that all grievances involving the right to participate and compete in activities sponsored by the USSF, and NYSWYSA, and FC Dansville procedures may be appealed to the USSF's Appeals Committee in accordance with NYSWYSA bylaws and policies. The Federation's Appeals Committee shall have Jurisdiction to approve, modify or reverse a decision. A decision rendered by FC Dansville or the NYSWYSA from which an appeal is taken is not suspended pending the final decision of the Federation's Appeals Committee unless the Committee otherwise orders. The decision made by FC Dansville or the NYSWYSA may be upheld, revised, or reversed and remanded.

Article II - Membership and Meetings

1. **Nondiscrimination Policy**: This Club shall not discriminate against any individual or group of individuals on the basis of race, color, age, sex, religion, national origin or sexual orientation.
2. **Membership**: A voting member is defined as a parent or guardian of a player currently registered and playing for an FC Dansville team. A coach or manager is a member also if not already by nature of being a parent or guardian of a player. All voting members of FC Dansville must be at least 18 years of age as of the date of registration.
3. **Termination of Membership**: The membership of any current member shall be terminated upon death, or the member's written request for termination delivered to the president or secretary of the association, or upon the member's expulsion by the Board. On termination of membership, any right, title, or interest of the member in or to the property and assets of the association shall cease.
4. **Suspension and Expulsion of Members**:
 - a. Grounds for Suspension or Expulsion: Any member may be suspended or expelled from FC Dansville for willful infractions of FC Dansville rules or of any bylaw, or for acts of conduct that the Board may deem disorderly, injurious, or hostile to the interests or objectives of FC Dansville. The Board must give notice to such offending member of the proceedings against them and they are provided an opportunity to be heard in their own defense. No person who has been expelled from the Club may have a new membership considered for a period of less than two (2) years from the date of expulsion. Reinstatement must go before the Executive Board.
 - b. Initiation of Suspension or Expulsion: Proceedings under this section shall be initiated by resolution of the Board or on complaint against any member signed by ten (10) other members and filed with the Secretary. On adoption of the resolution or receipt of the complaint, as the case may be, the Board shall schedule the matter to be heard at the first regular, or a special, meeting of the Board. The secretary shall deliver to the accused member, at least five (5) days prior to the date of the hearing, a copy of the time and place of hearing.
 - c. Hearing: The President shall preside at such hearing and shall read the charges against the accused member. Such member shall be allowed to make a statement in his or her own behalf, question opposing witnesses, and call witnesses on his or her own behalf.
 - d. Determination of Hearing: The Board may, by the affirmative vote of a majority of its members, request the offending member to resign or may suspend or expel the member. Should he or she decline to resign following such request, the Board shall strike the member's name from the rolls.

- e. Proceedings: All such proceedings shall be in compliance with the requirements of US Youth Soccer, the USSF and the NYSWYSA.

5. Meetings

- a. Annual Meeting: The Annual Meeting of FC Dansville for the election of the members of the Board and the transaction of the general business of the Club shall be held during the month of June at a time and place to be determined by the Executive Board. Notice of the Annual Meeting, including starting time, location and agenda shall be communicated by reasonable means to the membership no less than ten (10) days in advance thereof.
- b. Special Meetings: Special meetings may be called at any time by the President or by the President on written request of a majority of the Board or at least 10% of the entire membership of the Club. In the absence of the President, the Vice-President or Secretary may call the meeting. Ten (10) days' notice of any special meeting must be given to the members of FC Dansville. The notice must state the starting time, location and agenda of the meeting. No other business but that specified in the notice may be transacted at such special meeting without the unanimous consent of all present at such meeting, provided that those present constitute a quorum.
- c. Quorum: The presence of at least 10% of the voting membership shall constitute a quorum at general meetings of FC Dansville. Each member is entitled to one vote and must be present to vote. There shall be no absentee ballots or proxies allowed unless previously authorized by the Executive Board by special vote. Executive Board quorums shall be by simple majority attendance.
- d. Parliamentary Procedure: Robert's Rules of Order shall procedurally govern all meetings and proceedings of FC Dansville.

Article III - Executive Board

1. **The Executive Board as Governing Body**: An Executive Board shall govern the organization. The Board shall have the power to adopt such policies and authorize such actions as it shall determine to be appropriate for the furtherance of the stated purposes of the association. It shall be subject only to such limitations as may be contained in its Bylaws, the laws of the United States, or the laws of the State of New York.
2. **Composition and Term of Service**: The Executive Board shall consist of all the Club officers plus no more than four (4) Delegates-at-Large. Delegates-at Large shall have full voting rights and be responsible for tasks as deemed appropriate by the Officers of the Club. Each fiscal year the Officers of FC Dansville shall determine the exact number of delegates-at-large prior to the Annual Meeting. Upon the full completion of the originating terms, the term of all Board members shall be two (2) years, with the term commencing on July 1st and ending on June 31st. The President, Treasurer and Registrar shall be elected in odd-numbered years, and the Vice President and Secretary, and any Delegate(s)-at-Large shall be elected in even-numbered years. Additional appointed non-voting Executive Board positions will include a Director of Training, Director of Coaching for Boys Travel, and Director of Coaching for Girls Travel. The President shall make such appointments at his/her discretion and the positions may be dually held by currently elected Executive Board members. There shall also be established a position for Immediate Past President who will hold a non-voting position unless he or she is required to assume the President's role in situations deemed to be conflicts of interest. In the event that an Immediate Past President is unwilling or unavailable to fill such voting role, then the current NYSWYSA Regional Twin Tiers District Representative or their designee shall be requested to preside over the matter of interest.
3. **Election to the Board**: The Vice-President, or in his/her absence, such person as designated by the President, shall supervise the election of the Board held at the Annual Meeting. All votes are to be cast on an official ballot prepared by the Vice President. A plurality of votes cast will be required to elect. If a club member, who is nominated for office, is not present at the Annual

Meeting, a letter of acceptance must accompany the nomination. A person may be nominated from the floor at the annual Meeting. Vacancies occurring on the Board will be filled by majority vote of the remaining members of the Executive Board until the next annual election.

4. **Management of FC Dansville Property:** Property of FC Dansville may be used in accordance with the directions of the Board. The Board shall not incur any debt or liability, or any combination of debts or liabilities, exceeding the net assets of the association. All disbursements of funds shall be by check or debit card which shall be signed/approved by the President and recorded by the Treasurer. All disbursements of funds in excess of \$1500 shall be upon authorization of the Executive Board, and shall be by check or debit card signed/authorized by the Treasurer and countersigned by the President, or by the Treasurer and approved by the President if in an amount less than \$1500.
5. **Insignia, Colors, Badges and Flags:** The Board may adopt insignia, uniform styles, colors and emblems, and flags for the Club, as it deems suitable. FC Dansville retains all rights to insignia, emblems and flags.
6. **Signatures on Contracts and Formal Documents:** Contracts and formal documents will be signed by the President and by the Secretary when required. The Secretary will maintain copies of all authorized contracts and formal documents.
7. **Meetings of the Board of Directors:**
 - a. **Regular Meetings:** Regular meetings of the Board shall be call monthly by the President or Vice-President on a day deemed most suitable by the Executive Board and at a time and place consistent with meeting requirements. The President shall set the agenda for all regular meetings.
 - b. **Special Meetings:** The President or a majority of the Executive Board may call a special meeting of the Board at any time. No other business but that specified in the notice may be transacted at such special meeting without the unanimous consent of all present at such meeting provided that those present constitute a quorum.
 - c. **Notice of Meetings of the Board:** The Secretary, or the person or persons calling the meeting, shall notify all Board members of the date, time, place and agenda for all regular and special meetings at least ten (10) days in advance of the meeting.
 - d. **Quorum:** A simple majority of the Board members shall constitute a quorum for the transaction of business at all regular meetings of the Board.
 - e. **Attendance:** Any member of the Board who is absent from three (3) consecutive meetings without justifiable excuse may be removed from the Executive Board and any office held by a two-thirds majority vote of the Board, provided notice of such action is furnished according to Bylaw III, 8c.

Article IV – Officers and Duties

1. **Designation of Officers:** The Officers of the Club shall be the President, Vice-President, Treasurer, Secretary, and Registrar.
2. **President:** The President shall be the Chief Executive Officer of the Club, shall preside at all meetings and create all committees, shall appoint chairpersons to all committees within the Club, shall oversee the daily operation and running of the Club.
3. **Vice-President:** The Vice-President shall perform the duties of the President in his/her absence, and shall also work with the President on such affairs of this organization as Club tournaments or play, league participation, and public relations. He/she shall perform such other duties as are usual to the office or as requested by the President. He/she may co-sign/approve disbursements with the Treasurer in the President's absence, and shall supervise the Board elections at the Annual Meeting.

4. **Secretary:** The Secretary shall record the minutes of all meetings, keep records of those present, and supervise correspondence. He/She shall be responsible for past minutes and submit copies of the minutes of all Board meetings to the Board members before the next meeting. Board minutes will be available to members of the Club, after being accepted by the Board. Minutes of membership meetings will be made available to the Club membership. All minutes and changes must be dated and housed permanently. The Secretary shall maintain a copy of current Bylaws and Robert's Rules of Order at all meetings.
5. **Treasurer:** The Treasurer shall collect all dues and registration fees, shall be responsible for the deposits of all monies of the Club in a bank account authorized by the Executive Board, shall keep detailed accounts of the income and expenditures of the Club, shall submit monthly reports at each regular meeting and shall pay all bills assumed by the Club. The Treasurer shall also be responsible for coordinating all insurance coverage with the Secretary and Registrar.
6. **Registrar:** The Registrar shall be responsible for administering all member, coach, and player registration/insurance with NYSWYSA. The Registrar is responsible for the oversight and distribution of team rosters and player passes, and may, at his or her own discretion, authorize coaches to manage and create team rosters as needed for leagues and tournaments. The Registrar will work with the Treasurer to ensure timely collection of registration fees and make payments as necessary to NYSWYSA.

Article V – Amendments

1. These Bylaws may be amended by the Executive Board at any two consecutive regular Board meetings by a two-thirds vote of the entire Board. Amendments made by the Board must be reported to the membership of the Club at the annual Meeting. These Bylaws may also be amended by a two-thirds vote of the membership present at an Annual Meeting. A notice of a proposed amendment must be included with the notice of a meeting, as per Bylaw II, 5a or Bylaw III, 8c.
2. The Bylaws shall be reviewed at least once every 2 years. The Bylaws review committee shall be chaired by a person appointed by the President and shall additionally consist of a minimum of two other members, but limited to a total maximum of 5 members.

Article VI – Corporate Seal

Article VII - Dissolution

This Club may be dissolved by the vote of a simple majority of its members. In the event of dissolution, the property of the association shall be distributed by transfer to the New York State West Youth Soccer Association, or to other such non-profit organizations as the Executive Board shall determine by resolution.