

Simsbury Rugby Booster Club
Tue May 2, 2017
Willoughby House - 7:00-8:30pm

Members present: Wendy White Walsh, Tonia Gugliotti, Heather Mudano, Chris Haas, Liz Carey, Ed Matteo, Marcy Dubois, Tammy Nunez, Luanne McDonough.

- 1) Welcome Tammy and Luanne!
- 2) Meeting Minutes for 3/7/17 reviewed and approved
- 3) Senior Night
 - a. Coordinator for each event: Marcy for girls event, Tammy and Liz will coordinate boys
 - b. Flowers will be ordered by Heather- 1 yellow rose with greens and blue ribbon. Coordinators will pick-up.
 - c. Parent Reception: Plain pizzas from Pepperoni's will be ordered by Coordinators (8 Boys, 4 Girls). Marcy will purchase seltzer water for both games. Tablecloths will also be purchased and veggie platters. We will use what we have already purchased for paper goods. All receipts will be given to Dave for reimbursement.
 - d. Wendy will distribute Announcement Cards for parents at the next girl's game and Heather will distribute cards at the next boys game to all senior parents. Cards will include players name, parents name, years played rugby, future plans and favorite rugby moment. Ed will announce for girls game and Dennis will be asked to announce for boys game (or Jeff Pinney offered to find someone).
 - e. Dave will email senior parents for an update on arrival time and what event details. Girl's parents to arrive at 4:15 ceremony to start at 4:30 and boys to arrive at 5:00 ceremony to start at 5:15.
 - f. Liz will coordinate singers for National Anthem at both games.
 - g. Decorations - Each team will be given \$50 for decorations. Girl's captains will be given money at next game for the Girls game and Team Managers will be given money for Boys game.
 - h. Last years budget was reviewed no new expenses noted.
 - i. Dave to confirm with Jeff Pinney regarding greeting players on the field.
- 4) Sponsors Program: Update provided by Heather on Dave's behalf. No suggestions and/or changes noted. Revenue should be higher than last year. The deadline for parent ads is this weekend. They can sign up and pay online via our website, www.simsburyrugby.com.
- 5) Booster Club Officer Nominations: Future membership and nominations will be addressed at the banquet. Interested parties will be asked to come to the June meeting to vote for positions. The June meeting will be a social event welcoming new members. It was agreed 11 members would be ideal with President, 2 Vice Presidents (boys and girls), Treasurer and Secretary and 6 members at large.

- 6) Mid Season Food Update: No changes noted. Coaches need to inform Booster Club ASAP if food is needed for any play-off games.
- 7) End of Season Banquet:
 - a. Last years budget was reviewed- no changes noted.
 - b. Wendy agreed to be the coordinator.
 - c. Attilios won the bid with menu approved by all members.
 - d. We should strongly encourage participants to sign up and pay online.
 - e. It will be held at the high school.
 - f. Coach Mudano will be the point person for working with janitors.
 - g. Marcy will purchase dinner plates, silverware, napkins, and dessert plates. Total spent last year \$166 reviewed will attempt to stay on budget
 - h. Cake will be provided by Stephanie Brown (Thanks!) price to be determined but cost will be low.
 - i. Senior gifts (engraved key chains) have been ordered.
 - j. Coaches gifts (\$50 per coach) approved by board and will be given to captains to purchase.
 - k. Itinerary to be reviewed by Chris and Wendy according to last years schedule no change noted or new suggestions made.
 - l. Volunteers to check in (Chris, Dave and Liz) – We'll encourage prepay.
 - m. Speakers will follow last year's format (Coaches / Dave).
 - n. Decorations will be purchased by Heather with a budget of \$250. Club agreed to again include a candy bar.
- 8) Summer program: Chris will get price for t-shirts and Liz will also get a price to be reviewed at next booster club meeting. Ed suggested the this year's program may be done as a week long camp through the school, rather than 1/week over 6 weeks. Still working on details and finalizing.
- 9) Offseason planning - Each booster member who has been in charge of tasks will break down tasks in order to ease transitioning to new member volunteers. Tonia agreed to be in charge of apparel sales next year.

Submitted, Heather Mudano