

St. Edith CYO – Coach Application / Agreement & Selection Process

The application process, as documented below, will allow for the selection of the most qualified coaches for the St. Edith CYO program.

Notification of Coaching Position

The application periods for all head and assistant coaches for each sport season are shown below. The coaching application / agreement should be printed from the last page of this document.

Fall Sports:	Football, Volleyball, Soccer, Cheer	Opens: May 18th	Closes: July 17th
Winter Sports:	Basketball	Opens: Aug. 18th	Closes: Oct. 16th
Spring Sports:	Softball / Baseball	Opens: Jan. 18th	Closes: March 6th

All individuals interested in applying for a coaching position should complete the application / agreement and submit it to the athletic director via email (edithcyoad@yahoo.com) prior to the application deadline. If there are no applicants for a specific team, the application will be extended until coaching position is filled.

Head Coach Selections

Once the application period is closed, all applications will be reviewed by a coach selection committee comprised of the specific sport coordinator, the assistant athletic director, and / or the athletic director.

Phone interviews and / or personal interviews may be held.

The coach selection committee will make the final decision for selecting the head coach for each team.

The coach selection committee will respond to all those individuals that have applied for a coaching position. In cases with many applicants for the same position, the selection process may include gradually reducing the pool of candidates. Applicants not chosen for a head coaching position may be informed of this before the final decision is made. Applicants not selected for head coaching positions may be offered a position to be an assistant coach.

Assistant Coach Selections

Once the application period is closed, all applications will be reviewed by the coach selection committee.

Phone interviews and / or personal interviews may be held.

The coach selection committee will notify you that your name has been submitted to the selected head coach for their consideration.

The head coach is responsible for selecting in conjunction with the coach selection committee the assistant(s) for his / her team from a list of qualified assistant coaches.

Please note that notifications of coach selection(s) may or may not occur until after all coaching applications have been reviewed and completed.

Coaching Minimum Requirements

Protecting God's Children

All St. Edith CYO Coaches are required to take the "Protecting God's Children" workshop conducted by the Archdiocese of Detroit and notify the specific sport coordinator, the assistant athletic director, or the athletic director of the completion date and location attended. Information, dates and locations of schedule "Protecting God's Children" classes can be found on the St. Edith CYO Website in the Links section labeled "Keeping our Promise to Protect". This class is only required to be taken once and certificate is kept on file by the parish office.

Background Check

All St. Edith CYO Coaches will be subject to a Background Check conducted by the St. Edith Parish Office. The background check form can be found under the "Handouts and Forms" section of the St. Edith CYO Website. Completed Background Check forms are to be submitted to the parish office for review and to be kept on file. This form is only required to be submitted once and is then kept on file with the parish office. St. Edith CYO reserves the right to request that the back ground check form be recompleted and resubmitted at any time.

Coaches Concussion Training Acknowledgement

All St. Edith CYO Coaches are required to take online training at http://www.cdc.gov/concussion/HeadsUp/online_training.html, and then sign and date the "Concussion Awareness Educational Material Acknowledgement Form" which can be found under "Handouts and Forms" section of the St. Edith CYO Website. Form is to be submitted with their certificate of completion to the specific sport coordinator, the assistant athletic director, or the athletic director. This form is only required to be submitted once and is then kept on file by the CYO program.

St. Edith CYO Athletic Organization Coach's Agreement

All St. Edith CYO Coaches must sign and acknowledge that they have read and will follow the St. Edith CYO Athletics Organization Coach's Agreement form which can be found under "Handouts and Forms" section of the St. Edith CYO Website. This form is to be signed on a per sport annual basis and is kept on file by the CYO program.

Important note: Being selected as a coach does not guarantee a coaching position for the following year in either the same coaching position level or the ability to advance with the same team. Each coach is to submit and adhere to the coaching application process on an annual basis.

All applications will be kept on file by the CYO program.

St. Edith CYO Coaching Candidate Application / Agreement

APPLICATION

Name: _____ Date: _____

Email Address: _____ Phone Number: _____

Which sport are you interested in coaching? _____

Which level / grade are you interested in coaching? First Choice _____ Second Choice _____

What position would you consider? Head Coach _____ Assistant Coach _____ Manager _____

Have you ever coached for St. Edith? Y / N If Yes, How many years? _____

Have you attended the Protecting Gods Children Workshop Y / N Location? _____

Please list prior coaching experience outside of St. Edith (where, years, grade level) _____

Briefly Describe Why You Feel You Should Be Considered For This Position:
(Please include experience as a player, coach or unique qualities that you feel should be considered.)

Thank you for your interest In St. Edith CYO Athletics. In most cases, our coaching positions are not filled until the player registration process is complete. Every effort will be made to notify selected coaches of their placement at least two weeks prior to the official start of each season. Each applicant will be notified if they have been selected or not. We will make every effort to place coaching applicants in positions to serve our CYO Community.

AGREEMENT

I agree to serve as a coach of the St. Edith CYO girls / boys team for the _____ season. In signing this agreement, I agree to abide by all rules, regulations, policies, procedures and the Code of Conduct of the St. Edith CYO Athletics Program and those of the Detroit Archdiocese CYO, all of which can be found on the St. Edith CYO website (www.stedithcyo.com). I understand that failure to comply with any of the previously mentioned rules, regulations, policies and Code of Conduct will result in action being taken by either the specific sport coordinator, Assistant Athletic Director, Athletic Director or St. Edith CYO Board.

I understand that the coaching selection process will occur every season; therefore my selection as a coach of _____ (TEAM) this _____ (SEASON / YEAR) is for this season only. I may request to coach again next season by submitting the coaching application and agreement and understand that my application will go through the coaching selection process again next season.

_____	_____	_____
Applicant's Signature	Name (Please print)	Date
_____	_____	_____
Coordinator's Signature	Name (Please print)	Date
_____	_____	_____
Athletic Director's Signature	Name (Please print)	Date