

N.L.B.S.A. Policies and Procedures



Policy Number: A-2

Subject:
Hardship Scholarship
Process

Effective: 1/1/2011
Revised: N/A

Pages: 1 of 2

INTENT:

To provide general guidelines on the organization's policies toward awarding scholarships for registration fees

ELIGIBILITY:

Any new or existing player within the baseball, softball and football leagues who request financial assistance towards the registration fees for the sport in which you have registered.

Scholarship Policy

NLBSA will award a certain number of full and partial scholarship based on financial needs of the customer and budget of NLBSA.

A scholarship committee which is comprised of the President, Vice President of each league, Secretary and Treasure will determine who will receive these scholarships and the amount.

NLBSA has developed a scholarship questionnaire (attached as page 2) which allows the customer to describe the financial hardship (loss of job, death in family, etc) These questionnaires will remain **confidential** to the Scholarship Committee and will be used to determine financial need.

Scholarships will be awarded as: Full 100%, 75% and 50% reduction or delayed payment in fee costs.

Scholarship Processing

Customers must request from a League Vice President/ President and complete the scholarship request form describing the hardship to request for assistance.

These forms will be turned in with the customers regular registration form and given to a member of the scholarship committee. .

These scholarship request forms will be shared with the committee at a meeting to discuss and then award or deny the scholarships.

Once determined, the Secretary will communicate the scholarship board's decision to the customer,

If awarded a full scholarship; the secretary will give the registration to the treasurer and process registration.

If it is a partial scholarship the customer will be requested to finalize their payment and send to treasurer to process registration

If delayed payment, agree to payment schedule in writing and process registration form.

Once awarded, the committee will report to the overall board the total amount of scholarships awarded. At no time will the names of the scholarship recipient be communicated outside the Scholarship committee.



NLBSA Scholarship Request Form

NLBSA goal is to provide outstanding youth sports in Southwestern Michigan. NLBSA offers a limited partial and full scholarships for families experiencing financial hardship but still want their kids to experience our sports program.

Please complete the following form to help our “scholarship board” understand the circumstances which you are requesting a scholarship. Also include a completed registration form with submission.

Parents Name	
Phone Number	
Email Address	
Childs Name	
Baseball/Softball	

Please describe the situation or conditions in which assistance is being requested.

Please understand that NLBSA is a **non-profit organization** and all scholarships come from other registration and concession stand revenue

You are requesting (please circle):

100% = Full Scholarship – 75% = Partial scholarship 50% = Partial Scholarship – Delayed Payment

Are you willing to volunteer time (ex. umpire, announcer, tournament help) YES / NO

Other = Please Describe

Your submission will be reviewed by a small group of our board “scholarship committee” in order to keep the confidentiality of this matter. We will respond to your request before final registration deadline.

Thank you for your submission