

Requirements:

For a new team being rostered:

- 1 – 2 copies of the new team's roster
- 2 – Passes with colored picture on top left side of back of pass (not computer generated)
- 3 – Player signature on the right line
- 4 – Copy of Birth Certificate for each player
- 5 – Individual membership forms for each player
- 6 – Medical Release for each player (In one package is OK)

For adding a player to an existing team:

- 1 – 2 copies of the new roster with the added player(s)
- 2 – the original roster returned with package
- 3 – Pass with colored picture on top left side of back of pass (not computer generated)
- 4 – Player signature on the right line
- 5 – Copy of Birth Certificate
- 6 – Individual membership forms for each player
- 7 – Medical Release

For releasing a player:

- 1 – 2 copies of the new roster with the added player(s)
- 2 – the original roster returned with package
- 3 – Return of the original pass
- 4 – 4 copies of the Player Release signed by the player

For adding a released player:

- 1 – 2 copies of the new roster with the added player(s)
- 2 – the original roster returned with package
- 3 – Copy of Player Release (Validated)
- 4 – New Pass with colored picture on top left side of back of pass (not computer generated)
- 5 – Player signature on the right line
- 6 – Copy of Birth Certificate
- 7 – Individual membership forms for each player
- 8 – Medical Release

NORMAL PRACTICE IS THAT IF PAPERWORK IS DROPPED OFF BY WEDNESDAY NIGHT, IF EVERYTHING IS CORRECT THE PAPERWORK WILL BE VALIDATED AND READY FOR PICK UP ON FRIDAY