



West Bridgewater Youth Athletic Association, Inc

Board of Directors Meeting

December 21, 2011 , 8:00PM
Samoset Rod & Gun club

Minutes

- a. Call to Order** Joe K
* Meeting called to order at 8:06pm
- b. Minutes of Preceding Meeting** Joe K
* Meeting minutes were presented, no questions, minutes accepted.
- c. Report of the Secretary** Mike F
* Nothing to Report.
- d. Report of the Treasurer** Brian
* Brian presented the Treasurers Report for November 2011 and a fiscal year to date bank reconciliation. Report Accepted.
< Discuss writing off bad debts
* Brian floated the idea of writing off "bad debts" for unpaid balances from families. BOD decided there was nothing to be gained by writing them off, and efforts should be made to collect. **Finance Committee to discuss how to collect on outstading balances .**
- e. Report of Standing and Ad Interim Committees - [See "Action Items" Tab]**
* See following pages for additional committee notes and follow-ups.
- 1 Finance Committee Brian
 - 2 Scholarship Committee Wally
 - 3 Snack Bar Committee Glenn
 - 4 Fund Raising Committee John B
 - 5 Awards Committee ??
 - < Jacket Eligibility - Cost Approval
 - 6 Website Committee Jamie
 - 7 Letter Writing Committee ??
 - 8 Field Day Committee Jeff
 - 9 Baseball Tournament Committee ??
 - 10 Softball Tournament Committee Wally
 - 11 Complex Improvement Committee ??
 - 12 Rules Committee Mike
 - 13 Safety Committee Greg
 - 14 Boy's Basketball Committee Paul B
 - < In season update
 - 15 Girl's Basketball Committee Mike F
 - < In season update
 - 16 Baseball Committee Chris
 - 17 Softball Committee Wally
 - 18 T-Ball Committee Jamie
 - 19 Spring Soccer Committee Dave W
 - 20 Fall Soccer Committee Lou
 - 21 Dome Soccer Committee Brian L / Lou

f. Report of Special Committees - [See "Action Items" Tab]

1 New Complex Committee

Mike B

g. Unfinished Business

1 Take Down Soccer Nets;

* Soccer nets, are down.

2 D&O Insurance; Purchased?

* Application has been submitted, ~\$350.

3

h. New Business

1 Other?

i. Adjournment

* **Next Meeting; January 25, 2012**

* Meeting adjourned 9:17 pm.

Directors:

√ David Adams

Staci Bailey

a Aaron Bedard

√ Mike Bellody

√ Paul Bethoney

√ Andrew Bisbee

√ John Butler

√ Jeff Congdon

√ Patrick Destrampe

√ Mike Fisher

√ Lou Guzman

√ Joe Kelley

√ Chris Lavoie

√ Brian Lawler

√ Marc Levine

a Dan Mason

√ Paul McCafferty

√ Brant McGettrick

√ Paul McGrath

√ James Mitcheson

Kevin Morash

√ Walter Morse

√ Scott Robichaud

Bill Roy

√ Wendy Rush

a Lynne Sarantopoulos

√ Greg Sheedy

√ Jim Smith

√ Glenn Turner

David Wells

a = Apologies

√ = In attendance

WBYAA Committee Action Items

December 21, 2011 , 8:00PM

Minutes

Committee	Action Item	Owner	Due Date	Comment
Finance Committee	Committee Charter	Brian		
	Committee Time Line	Brian		
	Document Registration Fee Deferment Policy, give to Rules Committee	Mike F		
	Create method to monitor and collect "Outstanding Family Balances"	Brian		* Finance Committee to discuss how to collect on outstanding balances. (12/21/2011)
Scholarship Committee	Committee Charter	Jon A		
	Committee Time Line	Jon A		
Snack Bar Committee	Committee Time Line	Erik		
Fund Raising Committee	Committee Time Line	Jon B		
	Golf Tourney - 2012	Jim S		<i>* Reservation for Aug 13, 2012 for next year's tourney. (8/24/2011)</i>
	"Thank you's" for sponsors	John B		<i>* Sending out plaques and "thank you" letters to sponsors, Mike B to sign.</i>
	Boston Tavern Coupon deal			
				* \$284 from Kenwood Tire coupon program. (12/21/2011) <i>* Kenwood Tire to offer a coupon program. (10/26/2011)</i>
Awards Committee	Committee Charter	John B		
	Committee Time Line	John B		
	Outstanding Jackets	Brian		* Still working on list. Count will be ready next month for approval. Sizing planned for Feb vacation.(12/21/2011) <i>* Jackets are reviewed annually in November.(9/28/2011)</i>
	Sponsor Awards	John B		

WBYAA Committee Action Items

December 21, 2011 , 8:00PM

Minutes

Committee	Action Item	Owner	Due Date	Comment
Website Committee	Confirm birthdate data matches physical birth certificates.			
	Investigate Website redesign			
	Tracking Jackets			
	Tracking Volunteer Work			
	User Notes for E-Mailing/Scheduling - 3 Version: Parents, Coaches Commishes			
	Defining Access Rights			
	Updating Sponsors			
	Access for Coaching Evaluations			
	Privacy Policy	Jamie		<p>* Privacy policy to be distributed to members. (12/21/2011)</p> <p>* Privacy notice: letter to go out (9/28/2011)</p> <p>* Minutes are posted on web page (9/28/2011)</p>
Letter Writing Committee	Committee Charter	Marc		
	Sponsor Awards - Letters			
Field Day Committee	Committee Charter	Jeff C		
Baseball Tournament Committee	Committee Time Line			
Complex Improvement Committee	Committee Time Line	Brian		
	New Project Ideas	Brian		<p>* Proposed projects need a "champion" to move the projects forward.</p> <p>* Project plan inclusive of Cost proposals to be presented to Complex Improvement Committee and Finance Committee for review before presenting to the BOD for approval.</p>
	Sullivan Field project.	Wally		* Wally to source a few bids for consideration.
	Covered Spectator Area	Glenn/Joe K		<p>* Lumber not yet purchased, as of 10/26. (10/26/2011)</p> <p>* Proposed and Approved \$1,500 for parts and repair of light above the Snack Shack.(10/26/2011)</p> <p>* Thanks to Glenn Turner for the new poles and lights at the spectator area. (9/28/2011)</p> <p>* Approved to allocate \$800 for lumber for picnic area.(9/28/2011)</p>

WBYAA Committee Action Items

December 21, 2011 , 8:00PM

Minutes

Committee	Action Item	Owner	Due Date	Comment
Rules Committee	Committee Charter	Mike F		* "Read" Rule change to allow for up to two (2) assistant coaches for Basketball to receive 1/2 seniority point. (12/21/2011)
				* Baseball rules to be read next month, Please send any. (12/21/2011)
				* Baseball rules discussed, and the issue of moving B-date to September, could exclude some boys from playing in YAA when they are not yet eligible for Pony. 2012 Baseball Committee to review further and make a final recommendation.(10/26/2011)
Safety Committee		Greg		
	First Aid Kits at Playing Areas	Greg		* Both schools, now have first aid kits. (12/21/2011) * Need to consider how first aid kits can be made available at basketball games. (10/26/2011)
	* BOD to consider donate schools a.e.d for WBYAA use.	Greg		* AED have been ordered, Greg found a deal to keep cost at \$3k. (12/21/2011) * Letter sent to Dr. Oakley was shared with BOD. (9/28/2011) * Response from Dr. Oakley, thanks, acceptance of gift of AEDs requires school board approval.(9/28/2011)
	* First responders course, looking for September/October.	Greg		* First responders course is confirmed, target number of attendance 30-40, for end of January. Attendance highly recommended for all board members and coaches. Include a note to Sandra Churchill to put an article in the paper. (12/21/2011) * Date not yet confirmed (10/26/2011) * First responders course, concern by trainers regarding previous attendance. motion made and approved to award a full seniority point to the sport of their choice to those attending. MOTION REQUIRES ADJUSTMENT under Sec. 6.6.5 of the House Rules whereby award is limited to 1/4 seniority point. (9/28/2011)

WBYAA Committee Action Items

December 21, 2011 , 8:00PM

Minutes

Committee	Action Item	Owner	Due Date	Comment
Boy's Basketball Committee	In Season Update			<p>* Motion approved: up to \$1500 for the purchase scoreboard, battery operated and stand. To be used for both basketball and soccer. approved to purchase 20 balls. (12/21/2011)</p> <p>* 172 sign ups, 22 teams.(12/21/2011)</p>
				<p>* Schedule in Draft Form, teams selected. BOD gave Committee discretion on finalizing schedule. (12/21/2011).</p> <p>* Paul concerned about the number of coaches to carry 7 kids per team. Preference is to keep team sizes low to allow for more playing time. (10/26/2011)</p>
Girl's Basketball Committee	Committee Charter	Mike F		
	Committee Time Line	Mike F		
	In Season Update			<p>* 9 teams: 3 Minors, 4 Majors, 2 Travel- 5th & 7th. (12/21/2011)</p> <p>* Travel teams are off and running, 5th graders are undefeated. 7th graders are 3-1. (12/21/2011)</p> <p>* Paul and Mike working on gym time allocation, should be set for next month, by adding time to gym, and moving some girls time to boys. (12/21/2011)</p>
				<p>* Mike updated the BOD with the following: Committee reviewing rules for updates, also going to explore joining south shore basketball league for a travel program OR adding Bridgewater rec league to EB for a tri-town league. (9/28/2011)</p> <p>* Looking to start the season earlier, may require earlier registration. (9/28/2011)</p> <p>* Earlier registration will coincide with skills clinics for registered girls.(9/28/2011)</p>
Baseball Committee	Committee Time Line	Chris		
	Coaches Evaluations	Chris		
				<p>* Committee representatives discussed baseball proposal from the committee, rule was read, discussed and then withdrawn. Rule must be "re-read" before voting. (9/28/2011)</p>

WBYAA Committee Action Items

December 21, 2011 , 8:00PM

Minutes

Committee	Action Item	Owner	Due Date	Comment
Softball Committee	Committee Charter	Wally		
	Committee Time Line	Wally		
	Softball Clinics	Wally		<i>* Wally to put together plans for a softball clinic program to be presented at the January BOD meeting. To include possibility of bringing in a professional pitching coach. (12/21/2011)</i>
T-Ball Committee	Coaches Evaluations	Jamie		
Spring Soccer Committee	Committee Charter	Dave W		
	Committee Time Line	Dave W		
	Coaches Evaluations	Dave W		
	Spring Season- 2012			<i>* Teams close to being finalized, no cuts necessary, teams appear to be full. (10/26/2011).</i>
Fall Soccer Committee	Committee Charter			
	Committee Time Line			
New Complex Committee		Mike B		<i>* Brian learned the land behind the current fields is town land and not church land as was previously understood. (12/21/2011)</i> <i>* Options:</i> <i>> consider seeking Army Corp of Engineers.</i> <i>> Looking to propose turf field to the town to fill void in timing of the building of a new school.</i> <i>> Look to CPA money.(12/21/2011)</i>
Nomination Committee		Mike B		

WBYAA : Minutes History

December 21, 2011 , 8:00PM

Committee	Action Item	Owner	Comment
Finance Committee			
	Create method to monitor and collect "Outstanding Family Balances"	Brian	* Finance Committee to discuss how to collect on outstanding balances. (12/21/2011)
Scholarship Committee			
Snack Bar Committee			
Fund Raising Committee			
	Golf Tourney	Jim S	* Reservation for Aug 13, 2012 for next year's tourney. (8/24/2011)
	"Thank you's" for sponsors	John B	* Sending out plaques and "thank you" letters to sponsors, Mike B to sign.
	Boston Tavern Coupon deal		?
	Kenwood Tire Coupon Program	John B	* \$284 from Kenwood Tire coupon program. (12/21/2011) * Kenwood Tire to offer a coupon program. (10/26/2011)
Awards Committee			
	Outstanding Jackets	Brian	* Still working on list. Count will be ready next month for approval. Sizing planned for Feb vacation.(12/21/2011) * Jackets are reviewed annually in November.(9/28/2011)
	Sponsor Awards	John B	?

WBYAA : Minutes History

December 21, 2011 , 8:00PM

Committee	Action Item	Owner	Comment
Website Committee	Confirm birthdate data matches physical birth certificates.		
	Investigate Website redesign		
	Tracking Seniority		* Coaches Seniority to be posted (9/28/2011)
	Tracking Jackets		
	Tracking Volunteer Work		
	User Notes for E-Mailing/Scheduling - 3 Version: Parents, Coaches Commishes		
	Defining Access Rights		
	Updating Sponsors		
	Access for Coaching Evaluations		
	Privacy Policy		* Privacy policy to be distributed to members. (12/21/2011) * Privacy notice: letter to go out (9/28/2011) * Minutes are posted on web page (9/28/2011)
Letter Writing Committee			
Field Day Committee			
Baseball Tournament Committee			
Softball Tournament Committee			
Complex Improvement Committee			
	New Project Ideas	Brian	* Proposed projects need a "champion" to move the projects forward. * Project plan inclusive of Cost proposals to be presented to Complex Improvement Committee and Finance Committee for review before presenting to the BOD for approval.
	Sullivan Field project.	Wally	* Wally to source a few bids for consideration.
	Covered Spectator Area	Glenn/Joe K	* Lumber not yet purchased, as of 10/26. (10/26/2011) * Proposed and Approved \$1,500 for parts and repair of light above the Snack Shack.(10/26/2011) * Thanks to Glenn Turner for the new poles and lights at the spectator area. (9/28/2011) * Approved to allocate \$800 for lumber for picnic area.(9/28/2011)

WBYAA : Minutes History

December 21, 2011 , 8:00PM

Committee	Action Item	Owner	Comment
Rules Committee	Committee Charter	Mike F	
			* Baseball rules to be read next month, Please send any. (12/21/2011)
			* Baseball rules discussed, and the issue of moving B-date to September, could exclude some boys from playing in YAA when they are not yet eligible for Pony. 2012 Baseball Committee to review further and make a final recommendation.(10/26/2011)
Safety Committee		Greg	
	* First Aid Kits at Playing areas?	Greg	* Both schools, now have first aid kits. (12/21/2011) * Need to consider how first aid kits can be made available at basketball games. (10/26/2011)
	* BOD to consider donate schools a.e.d for WBYAA use.	Greg	* AED have been ordered, Greg found a deal to keep cost at \$3k. (12/21/2011) * Letter sent to Dr. Oakley was shared with BOD. (9/28/2011) * Response from Dr. Oakley, thanks, acceptance of gift of AEDs requires school board approval.(9/28/2011)
	* First responders course, looking for September/October.	Greg	* First responders course is confirmed, target number of attendance 30-40, for end of January. Attendance highly recommended for all board members and coaches. Include a note to Sandra Churchill to put an article in the paper. (12/21/2011) * First responders course, concern by trainers regarding previous attendance. motion made and approved to award a full seniority point to the sport of their choice to those attending. MOTION REQUIRES ADJUSTMENT under Sec. 6.6.5 of the House Rules whereby award is limited to 1/4 seniority point. (9/28/2011) * Date not yet confirmed (10/26/2011)
	Storage Shed at Howard School.	Greg	* Shed at Howard school, last approval from Barrett received. Proposed and Approved up to \$800 for job box. (9/28/2011) * Job Box purchased with pad lock. (10/26/2011)
Boy's Basketball Committee		Paul B	* Motion approved: up to \$1500 for the purchase scoreboard, battery operated and stand. To be used for both basketball and soccer. approved to purchase 20 balls. (12/21/2011) * 172 sign ups, 22 teams.(12/21/2011)
		Paul B	* Schedule in Draft Form, teams selected. BOD gave Committee discretion on finalizing schedule. (12/21/2011). * Paul concerned about the number of coaches to carry 7 kids per team. Preference is to keep team sizes low to allow for more playing time. (10/26/2011)

WBYAA : Minutes History

December 21, 2011 , 8:00PM

Committee	Action Item	Owner	Comment
Girl's Basketball Committee	Committee Charter	Mike F	
	Committee Time Line	Mike F	
		Mike F	<p>* 9 teams: 3 Minors, 4 Majors, 2 Travel- 5th & 7th. (12/21/2011)</p> <p>* Travel teams are off and running, 5th graders are undefeated. 7th graders are 3-1. (12/21/2011)</p> <p>* Paul and Mike working on gym time allocation, should be set for next month, by adding time to gym, and moving some girls time to boys. (12/21/2011)</p>
		Mike F	<p>* Mike updated the BOD with the following: Committee reviewing rules for updates, also going to explore joining south shore basketball league for a travel program OR adding Bridgewater rec league to EB for a tri-town league. (9/28/2011)</p> <p>* Looking to start the season earlier, may require earlier registration. (9/28/2011)</p> <p>* Earlier registration will coincide with skills clinics for registered girls.(9/28/2011)</p>
Baseball Committee	Committee Time Line	Chris	
	Coaches Evaluations	Chris	
			* Committee representatives discussed baseball proposal from the committee, rule was read, discussed and then withdrawn. Rule must be "re-read" before voting. (9/28/2011)
Softball Committee	Committee Charter	Wally	
	Committee Time Line	Wally	
	Coaches Evaluations	Wally	* Coaches met to evaluate players in Majors Division. (10/26/2011)
	Batting Cage Nets		<p>* Wally to take down nets after fall softball clubs are finished using them. (9/28/2011)</p> <p>* Net still need to be taken down. (10/26/2011)</p>
T-Ball Committee	Coaches Evaluations	Jamie	
Spring Soccer Committee	Committee Charter	Dave W	
	Committee Time Line	Dave W	
	Coaches Evaluations	Dave W	
			* Rules provided in writing, considered "read". Emphasis discussed regarding the integrity of the evaluation process. (9/28/2011)
			* Approved cost of \$650 for the u12 girls spring sssl champions.(9/28/2011)
		* Teams close to being finalized, no cuts necessary, teams appear to be full. (10/26/2011).	
Fall Soccer Committee	Committee Charter		
	Committee Time Line		

WBYAA : Minutes History

December 21, 2011 , 8:00PM

Committee	Action Item	Owner	Comment
New Complex Committee		Mike B	<p>* Brian learned the land behind the current fields is town land and not church land as was previously understood. (12/21/2011)</p> <p>* Options:</p> <ul style="list-style-type: none"> > consider seeking Army Corp of Engineers. > Looking to propose turf field to the town to fill void in timing of the building of a new school. > Look to CPA money.(12/21/2011)
Nomination Committee		Mike B	<p>* Draft ballot provided for BOD review. Open postions brifely discussed. Current BOD members who have not yet communicated their intention for FYE 2012 were encouraged to do so to have their names printed on the ballot.(9/28/2011)</p>
Other Business	D&O Insurance	Mike B	<p>* Application has been submitted, ~\$350. (12/21/2011)</p>