



# West Bridgewater Youth Athletic Association, Inc

## Board of Directors Meeting

January 25, 2012 , 8:00PM  
Samoset Rod & Gun club

### Minutes

- a. Call to Order Mike B  

*\* Meeting called to order at 8:05pm*
- b. Minutes of Preceding Meeting Mike B  

*\* December Meeting minutes were presented, no questions, minutes accepted.*
- c. Report of the Secretary Mike F  

*\* Nothing to Report.*
- d. Report of the Treasurer Brian  

*\* Brian presented the Treasurers Report for December 2011 and a fiscal year to date bank reconciliation. Specific discussion on expenses paid during month (girls basketball travel team registration) Report Accepted.*
- e. Report of Standing and Ad Interim Committees - [See "Action Items" Tab]
- 1 Finance Committee Brian  

*\* Approved fees for Baseball (pony:155, maj:85,min:70,inst:55), Softball (sen/maj:85,min:50), T-Ball (50) as presented. **Travel Softball will be additional costs to be confirmed once costs are known.***
- 2 Scholarship Committee Wally
- 3 Snack Bar Committee Glenn
- 4 Fund Raising Committee John B
- 5 Awards Committee Bill (New Chairperson)
- 6 Website Committee Jamie
- 7 Letter Writing Committee Marc
- 8 Field Day Committee Jeff
- < Propose Date for Approval
- 9 Baseball Tournament Committee ??
- 10 Softball Tournament Committee Wally
- < Propose Date, Costs for Approval
- 11 Complex Improvement Committee ??
- 12 Rules Committee Mike F
- < Vote on Rule Change
- 13 Safety Committee Greg
- 14 Boy's Basketball Committee Paul B
- < In season update
- 15 Girl's Basketball Committee Mike F
- < In season update
- 16 Baseball Committee Chris
- < Propose clinics program
- 17 Softball Committee Wally
- < Propose clinics program
- 18 T-Ball Committee Jamie  

*\* Season to start April 21.*
- 19 Spring Soccer Committee Dave W
- 20 Fall Soccer Committee Lou
- 21 Dome Soccer Committee Brian L / Lou

f. Report of Special Committees - [See "Action Items" Tab]

1 New Complex Committee

Mike B

g. Unfinished Business

1 D&O Insurance; Purchased?

*\* Brian confirmed insurance policy has been paid.*

2

3

h. New Business

1 Other?

i. Adjournment

**\* Next Meeting; February 29, 2012**

*\* Meeting adjourned 9:45 pm.*

**Directors:**

√ David Adams

Patrick Destrampe

√ Paul McCafferty

√ Wendy Rush

√ Staci Bailey

√ Mike Fisher

√ Brant McGettrick

√ Lynne Sarantopoulos

√ Aaron Bedard

√ Lou Guzman

√ Paul McGrath

√ Greg Sheedy

√ Mike Bellody

√ Joe Kelley

√ James Mitcheson

√ Jim Smith

√ Paul Bethoney

a Chris Lavoie

√ Kevin Morash

a Glenn Turner

a Andrew Bisbee

√ Brian Lawler

a Walter Morse

√ David Wells

√ John Butler

a Marc Levine

Scott Robichaud

√ Jeff Congdon

Dan Mason

√ Bill Roy

a = Apologies

√ = In attendance

## WBYAA Committee Action Items

January 25, 2012 , 8:00PM

Minutes

Committee	Action Item	Owner	Due Date	Comment
Finance Committee	Committee Charter	Brian		
	Committee Time Line	Brian		
	Document Registration Fee Deferment Policy, give to Rules Committee	Mike F		
	Create method to monitor and collect "Outstanding Family Balances"	Brian		* Finance Committee to discuss how to collect on outstanding balances. (12/21/2011)
Scholarship Committee	Committee Charter	Wally		
	Committee Time Line			
Snack Bar Committee	Committee Time Line	Glenn		
Fund Raising Committee	Committee Time Line	Jon B		
	Golf Tourney - 2012	Jim S		* Reservation for Aug 13, 2012 for next year's tourney. (8/24/2011)
	"Thank you's" for sponsors	John B		* Sending out plaques and "thank you" letters to sponsors, Mike B to sign.
	Boston Tavern Coupon deal			
Awards Committee	Committee Charter	John B		
	Committee Time Line	John B		
	Outstanding Jackets	Brian		* Bill Roy stepped up as Awards Committee Chairperson. (1/25/2012). * Bill/Brian to update web page with jacket eligibility. (1/25/2012). * Still working on list. Count will be ready next month for approval. Sizing planned for Feb vacation. (12/21/2011) * Jackets are reviewed annually in November. (9/28/2011)
	Sponsor Awards	John B		

## WBYAA Committee Action Items

January 25, 2012 , 8:00PM

Minutes

Committee	Action Item	Owner	Due Date	Comment
Website Committee	Confirm birthdate data matches physical birth certificates.			
	Investigate Website redesign	Jamie		<i>* Potential to sell Gear Online. (1/25/2012)</i>
	Tracking Jackets			
	Tracking Volunteer Work	Jamie		<i>* Jamie working on options, will bring options to the BOD. (1/25/2012)</i>
	User Notes for E-Mailing/Scheduling - 3 Version: Parents, Coaches Commishes			
	Defining Access Rights			
	Updating Sponsors			
	Access for Coaching Evaluations			
	Privacy Policy	Jamie		<i>* Privacy policy to be distributed to members. (12/21/2011) * Privacy notice: letter to go out (9/28/2011) * Minutes are posted on web page (9/28/2011)</i>
Letter Writing Committee	Committee Charter	Marc		
	Sponsor Awards - Letters			
Field Day Committee	Committee Charter	Jeff C		<i>* Field day ideas: 50/50 raffle, April 28th proposed and confirmed with commissioners, try to get Miss Massachusetts to sign National Anthem. (1/25/2012)</i>
Complex Improvement Committee	Committee Time Line	Brian		
	New Project Ideas	Brian		<i>* Proposed projects need a "champion" to move the projects forward. * Project plan inclusive of Cost proposals to be presented to Complex Improvement Committee and Finance Committee for review before presenting to the BOD for approval.</i>
	Sullivan Field project.	Wally		<i>* Wally to source a few bids for consideration.</i>
	Covered Spectator Area	Glenn/Joe K		<i>* Lumber not yet purchased, as of 10/26. (10/26/2011) * Proposed and Approved \$1,500 for parts and repair of light above the Snack Shack.(10/26/2011) * Thanks to Glenn Turner for the new poles and lights at the spectator area. (9/28/2011) * Approved to allocate \$800 for lumber for picnic area.(9/28/2011)</i>

# WBYAA Committee Action Items

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Committee	Action Item	Owner	Due Date	Comment
Rules Committee	Committee Charter	Mike F		<p><b>* "APPROVED" Rule change to allow for up to two (2) assistant coaches for Basketball to receive 1/2 seniority point. (1/25/2012)</b></p> <p>* "Read" Rule change to allow for up to two (2) assistant coaches for Basketball to receive 1/2 seniority point. (12/21/2011)</p>
				<p><b>* "Read" Rule change for birthday cut-off for In-Town divisions to be moved to Aug 31, to be aligned with the school year. Tourney teams age cut offs to remain unchanged. (1/25/2012)</b></p> <p>* Baseball rules to be read next month, Please send any. (12/21/2011)</p>
				<p>* Baseball rules discussed, and the issue of moving B-date to September, could exclude some boys from playing in YAA when they are not yet eligible for Pony. 2012 Baseball Committee to review further and make a final recommendation.(10/26/2011)</p>
Safety Committee		Greg		
	* BOD to consider donate schools a.e.d for WBYAA use.	Greg		<p><b>* AED delivered to schools, to be hung by school staff. (1/25/2012)</b></p> <p>* AED have been ordered, Greg found a deal to keep cost at \$3k. (12/21/2011)</p> <p>* Letter sent to Dr. Oakley was shared with BOD. (9/28/2011)</p> <p>* Response from Dr. Oakley, thanks, acceptance of gift of AEDs requires school board approval.(9/28/2011)</p>
	* First responders course, looking for September/October.	Greg		<p><b>* Difficulty scheduling doctors, may need to reduce training to first aid only. (1/25/2012)</b></p> <p>* First responders course is confirmed, target number of attendance 30-40, for end of January. Attendance highly recommended for all board members and coaches. Include a note to Sandra Churchill to put an article in the paper. (12/21/2011)</p> <p>* Date not yet confirmed (10/26/2011)</p> <p>* First responders course, concern by trainers regarding previous attendance. motion made and approved to award a full seniority point to the sport of their choice to those attending. MOTION REQUIRES ADJUSTMENT under Sec. 6.6.5 of the House Rules whereby award is limited to 1/4 seniority point. (9/28/2011)</p>

# WBYAA Committee Action Items

January 25, 2012 , 8:00PM

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Committee	Action Item	Owner	Due Date	Comment
Boy's Basketball Committee	In Season Update			<p>* Motion approved: up to \$1500 for the purchase scoreboard, battery operated and stand. To be used for both basketball and soccer. approved to purchase 20 balls. (12/21/2011)</p> <p>* 172 sign ups, 22 teams.(12/21/2011)</p>
				<p>* Schedule in Draft Form, teams selected. BOD gave Committee discretion on finalizing schedule. (12/21/2011).</p> <p>* Paul concerned about the number of coaches to carry 7 kids per team. Preference is to keep team sizes low to allow for more playing time. (10/26/2011)</p>
Girl's Basketball Committee	Committee Charter	Mike F		
	Committee Time Line	Mike F		
	In Season Update			<p>* 9 teams: 3 Minors, 4 Majors, 2 Travel- 5th &amp; 7th. (12/21/2011)</p> <p>* Travel teams are off and running, 5th graders are undefeated. 7th graders are 3-1. (12/21/2011)</p> <p>* Paul and Mike working on gym time allocation, should be set for next month, by adding time to gym, and moving some girls time to boys. (12/21/2011)</p>
				<p>* Mike updated the BOD with the following: Committee reviewing rules for updates, also going to explore joining south shore basketball league for a travel program OR adding Bridgewater rec league to EB for a tri-town league. (9/28/2011)</p> <p>* Looking to start the season earlier, may require earlier registration. (9/28/2011)</p> <p>* Earlier registration will coincide with skills clinics for registered girls.(9/28/2011)</p>
Baseball Committee	Committee Time Line	Chris		
	Coaches Evaluations	Chris		
				<p>* Committee representatives discussed baseball proposal from the committee, rule was read, discussed and then withdrawn. Rule must be "re-read" before voting. (9/28/2011)</p>
Baseball Tournament Committee				
	Committee Time Line			

# WBYAA Committee Action Items

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Committee	Action Item	Owner	Due Date	Comment
Softball Committee	Committee Charter	Wally		
	Committee Time Line	Wally		
	Softball Clinics	Wally		<i>* Wally to put together plans for a softball clinic program to be presented at the January BOD meeting. To include possibility of bringing in a professional pitching coach. (12/21/2011)</i>
Softball Tournament Committee		Wally		
T-Ball Committee	Coaches Evaluations	Jamie		<i>* Fees approved at \$50. (1/25/2012) * Start Date April 21. (1/25/2012)</i>
Spring Soccer Committee	Committee Charter	Dave W		
	Committee Time Line	Dave W		
	Coaches Evaluations	Dave W		
	<b>Possible U8 Team</b>	<b>Dave W</b>		<i>* looking into adding a U8 team into a Whitman league (U8 not available in South Shore Soccer).(1/25/2012)</i>
	Spring Season- 2012	Dave W		<i>* no significant update, schedule has been released. (1/25/2012) * Teams close to being finalized, no cuts necessary, teams appear to be full. (10/26/2011).</i>
Fall Soccer Committee	Committee Charter	Lou		
	Committee Time Line			
New Complex Committee		Mike B		<i>* Jim S to meet with fund raising consultant (Greg Pena). (1/25/2012) * Chris Ionatelli may have a plan assessing town land for possible sports fields. (1/25/2012). * Brian learned the land behind the current fields is town land and not church land as was previously understood. (12/21/2011) * Options: &gt; consider seeking Army Corp of Engineers. &gt; Looking to propose turf field to the town to fill void in timing of the building of a</i>
Nomination Committee		Mike B		

WBYAA : Minutes History  
 Janaury 25, 2012 , 8:00PM

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Finance Committee			
	Create method to monitor and collect "Outstanding Family Balances"	Brian	* Finance Committee to discuss how to collect on outstanding balances. (12/21/2011)
Scholarship Committee			
Snack Bar Committee			
Fund Raising Committee			
	Golf Tourney	Jim S	* Reservation for Aug 13, 2012 for next year's tourney. (8/24/2011)
	"Thank you's" for sponsors	John B	* Sending out plaques and "thank you" letters to sponsors, Mike B to sign.
	Boston Tavern Coupon deal		?
	Kenwood Tire Coupon Program	John B	* \$284 from Kenwood Tire coupon program. (12/21/2011) * Kenwood Tire to offer a coupon program. (10/26/2011)
Awards Committee			
	Outstanding Jackets	Brian	* Bill Roy stepped up as Awards Committee Chairperson. (1/25/2012). * Bill/Brian to update web page with jacket eligibility. (1/25/2012). * Still working on list. Count will be ready next month for approval. Sizing planned for Feb vacation.(12/21/2011) * Jackets are reviewed annually in November.(9/28/2011)
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	Tracking Seniority		* Coaches Seniority to be posted (9/28/2011)
	Tracking Jackets		
	Tracking Volunteer Work		* Jamie working on options, will bring options to the BOD. (1/25/2012)
	User Notes for E-Mailing/Scheduling - 3 Version: Parents, Coaches Commishes		
	Defining Access Rights		
	Updating Sponsors		
	Access for Coaching Evaluations		
	Privacy Policy		* Privacy policy to be distributed to members. (12/21/2011) * Privacy notice: letter to go out (9/28/2011) * Minutes are posted on web page (9/28/2011)
Letter Writing Committee			
Field Day Committee		Jeff C	* Field day ideas: 50/50 raffle, April 28th proposed and confirmed with commissioners, try to get Miss Massachusetts to sign National Anthem. (1/25/2012)
Complex Improvement Committee			
	New Project Ideas	Brian	* Proposed projects need a "champion" to move the projects forward. * Project plan inclusive of Cost proposals to be presented to Complex Improvement Committee and Finance Committee for review before presenting to the BOD for approval.
	Sullivan Field project.	Wally	* Wally to source a few bids for consideration.
	Covered Spectator Area	Glenn/Joe K	* Lumber not yet purchased, as of 10/26. (10/26/2011) * Proposed and Approved \$1,500 for parts and repair of light above the Snack Shack.(10/26/2011) * Thanks to Glenn Turner for the new poles and lights at the spectator area. (9/28/2011) * Approved to allocate \$800 for lumber for picnic area.(9/28/2011)

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	Baseball		* "Read" Rule change for birthday cut-off for In-Town divisions to be moved to Aug 31, to be aligned with the school year. Tourney teams age cut offs to remain unchanged. (1/25/2012) * Baseball rules to be read next month, Please send any. (12/21/2011)
			* Baseball rules discussed, and the issue of moving B-date to September, could exclude some boys from playing in YAA when they are not yet eligible for Pony. 2012 Baseball Committee to review further and make a final recommendation.(10/26/2011)
Safety Committee		Greg	
	* First Aid Kits at Playing areas?	Greg	* Both schools, now have first aid kits. (12/21/2011) * Need to consider how first aid kits can be made available at basketball games. (10/26/2011)
	* BOD to consider donate schools a.e.d for WBYAA use.	Greg	* AED delivered to schools, to be hung by school staff. (1/25/2012) * AED have been ordered, Greg found a deal to keep cost at \$3k. (12/21/2011) * Letter sent to Dr. Oakley was shared with BOD. (9/28/2011) * Response from Dr. Oakley, thanks, acceptance of gift of AEDs requires school board approval.(9/28/2011)
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	Storage Shed at Howard School.	Greg	* Shed at Howard school, last approval from Barrett received. Proposed and Approved up to \$800 for job box. (9/28/2011) * Job Box purchased with pad lock. (10/26/2011)
Boy's Basketball Committee			
		Paul B	* Motion approved: up to \$1500 for the purchase scoreboard, battery operated and stand. To be used for both basketball and soccer. approved to purchase 20 balls. (12/21/2011) * 172 sign ups, 22 teams.(12/21/2011)
		Paul B	* Schedule in Draft Form, teams selected. BOD gave Committee discretion on finalizing schedule. (12/21/2011). * Paul concerned about the number of coaches to carry 7 kids per team. Preference is to keep team sizes low to allow for more playing time. (10/26/2011)

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			* Committee representatives discussed baseball proposal from the committee, rule was read, discussed and then withdrawn. Rule must be "re-read" before voting. (9/28/2011)
Baseball Tournament Committee			
Softball Committee	Committee Charter	Wally	
	Committee Time Line	Wally	
	Coaches Evaluations	Wally	* Coaches met to evaluate players in Majors Division. (10/26/2011)
	Batting Cage Nets		* Wally to take down nets after fall softball clubs are finished using them. (9/28/2011) * Net still need to be taken down. (10/26/2011)
Softball Tournament Committee			
T-Ball Committee	Coaches Evaluations	Jamie	
			* Fees approved at \$50. (1/25/2012) * Start Date April 21. (1/25/2012)
Spring Soccer Committee	Committee Charter	Dave W	
	Committee Time Line	Dave W	
	Coaches Evaluations	Dave W	
	Possible U8 Team	Dave W	* looking into adding a U8 team into a Whitman league (U8 not available in South Shore Soccer).(1/25/2012)
	Spring Season- 2012	Dave W	* no significant update, schedule has been released. (1/25/2012) * Teams close to being finalized, no cuts necessary, teams appear to be full. (10/26/2011).
			* Rules provided in writing, considered "read". Emphasis discussed regarding the integrity of the evaluation process. (9/28/2011)
			* Approved cost of \$650 for the u12 girls spring ssl champions.(9/28/2011) * Teams close to being finalized, no cuts necessary, teams appear to be full. (10/26/2011).
Fall Soccer Committee	Committee Charter	Lou	
	Committee Time Line		

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Nomination Committee		Mike B	* Draft ballot provided for BOD review. Open postions brifely discussed. Current BOD members who have not yet communicated their intention for FYE 2012 were encouraged to do so to have their names printed on the ballot.(9/28/2011)
Other Business	D&O Insurance	Mike B	* Brian confirmed insurance policy has been paid. (1/25/2012) * Application has been submitted, ~\$350. (12/21/2011)