

Balcones Youth Sports Web Site Instructions For Officials(Umpires)

www.balcones.net

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Introduction

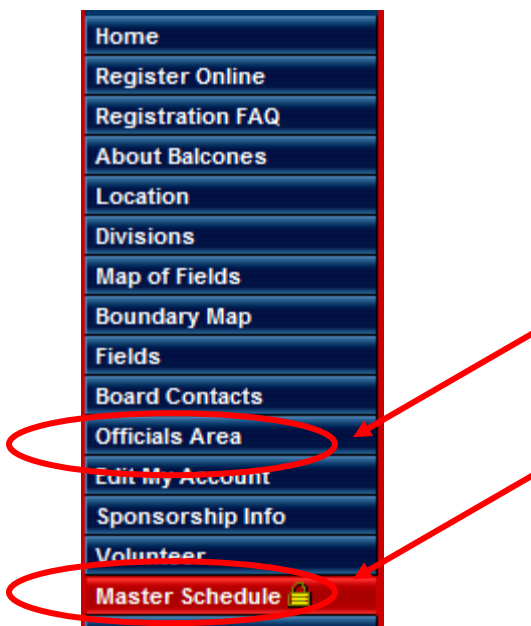
In order to log into the "Officials Area", you must be:

- 1) Registered as a member on the Balcones website
- 2) Set up as an Official

If you are not, please contact our Umpire in Chief, Curtis Jones, to register. He will indicate the umpire positions you qualify for. Once you are set up, you can access the Officials Area.

How to Log in

Sign in to the Officials Area or the Master Schedule (click the  icon) with your email address and password. If you have forgotten your password or have never signed in before, enter only your email address and the system will email the password to the address, provided the address given matches the address of an assigned member of the Officials team.



Officials Sign In

To enter the Officials area, you'll first need to sign in. If you are currently registered in the system as an official and you've previously been issued an account password, please enter it below along with your email address. Otherwise, submit the form with your email address only and no password. The website will then email your password for sign in if the address you supply is found in the list of officials.

- **Existing Officials** - Enter your email address and password.
- **Don't know your Password?** - Enter your email only and your password will be emailed to that address if you are currently registered as an official in our database.
- **Otherwise** - Contact the webmaster for system registration and further instructions.

| | |
|---------------------------------------|--------------------------|
| Email: | <input type="text"/> |
| Password: | <input type="password"/> |
| <input type="submit" value="Submit"/> | |

STOP! Look back at your email address and proofread it.
If you do not type the correct address PERFECTLY, you will not receive an emailed password.

Indicating Your Availability

When you sign into the Officials Area, the first page you will see is your Availability Page. You can check the days and times you are available to umpire games if you want. If you do NOT check any boxes that indicates you are available at ALL times. Since Balcones umpires will be self-assigning, it is not absolutely necessary to do this.

Karen Arthur's Officials page

[My Schedule](#) [Log Out](#)

My General Availability

| | AM | | | | | PM | | | | | | | | | | | | | | | | | | |
|------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|--------------------------|--------------------------|--------------------------|
| | 12 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| Sunday | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Monday | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Tuesday | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Wednesday | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Thursday | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Friday | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Saturday | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Please indicate the times you are available for duty by checking the appropriate boxes. Note however that leaving all boxes un-checked indicates that you are available at ALL times.

Viewing Your Own Schedule

If you have been assigned to games, you can select 'My Schedule' and you will see the games you are assigned to umpire:

Event Schedule

for

Karen Arthur

For Season:

[Printable Version](#) Download for: [iCal](#) or [CSV](#)

| Date | Time | Event | Type | Field | Assignment |
|------------|-------------|---|------|-----------------------------|--------------|
| Tue, Jun 1 | 7:00p-7:00p | AAA Yankees Dudney vs AAA Indians Hanrahan | Game | Major Field | First Umpire |
| Thu, Jun 3 | 7:00p-7:00p | Major Astros Blankenship vs Major Mets Journeay | Game | Major Field | Plate Umpire |

You can print your schedule, download it into Excel or import into your personal calendar such as Outlook:

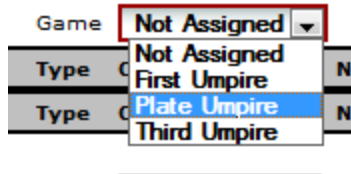
[Printable Version](#) Download for: [iCal](#) or [CSV](#)

Self-Assigning as a Game Official

When you log into the Master Schedule, any open assignment that you qualify for will have a drop-down selection in the Officials ("Of") column

| Mon 05/31/2010 | Team | Type | Off | No |
|-----------------------|--|------|--------------|----|
| Tue 06/01/2010 | | | | |
| Major Field | | | | |
| 7:00p | >Little League Baseball>AAA> AAA Yankees Dudney (h) vs. AAA Indians Hanrahan | Game | Not Assigned | |
| Pearce Field | | | | |
| 7:00p | >Little League Baseball>AAA> AAA Red Sox Gaines (h) vs. AAA Twins ODonnell | Game | Not Assigned | |

Select the game you wish to assign yourself to and select "Assign" from the drop down list.



Games that you have assigned to yourself will appear green on the schedule.

| Mon 05/31/2010 | Team | Type | Off | No |
|-----------------------|--|------|--------------|----|
| Tue 06/01/2010 | | | | |
| Major Field | | | | |
| 7:00p | >Little League Baseball>AAA> AAA Yankees Dudney (h) vs. AAA Indians Hanrahan | Game | Not Assigned | |
| Pearce Field | | | | |
| 7:00p | >Little League Baseball>AAA> AAA Red Sox Gaines (h) vs. AAA Twins ODonnell | Game | Plate Umpire | |
| Wed 06/02/2010 | | | | |
| Thu 06/03/2010 | | | | |
| Major Field | | | | |
| 7:00p | >Little League Baseball>Major> Major Astros Blankenship (h) vs. Major Mets Journey | Game | First Umpire | |

If you wish to un-assign yourself from a previously assigned game, select 'Not Assigned'.

E-mail Reminders

As long as you self-assign to games that are more than 24 hours in the future, you will receive an email reminder from the website one day before your assigned game.