

Game cancellations and changes

All game cancellations, reschedules and changes should be submitted through the NCJLA.org website online form. It is located under the Club Administrators tab at www.ncjla.org and the form is called Submit Game Schedule Change.

1. If your game change or cancellation is due to a rainout or an unforeseen and imminent change of location please contact the officials assigned to the game AND the visiting team to alert them of the change or cancellation immediately and then complete the game change form. You must also contact the assigner. Assigners contact information can be found on the [Staff & Contacts](#) page on the www.ncjla.org website.

If the game change is field or time related and 2 days or more in advance of the originally scheduled event, complete and submit the game change form. The NCJLA will contact the appropriate assignor and they in turn will make changes to the games in the Arbiter and re-assign officials as needed.

Submit Game Schedule Change

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I have contacted the necessary people. Choose Yes or No: *

(Choose) ▼

2. Select one of the following reasons for the change:

Reason For Game Schedule Change

Please carefully read the list below and choose the appropriate situation for your game change.

Select Reason Below: *

(Choose) ▼

(Choose)

Fi Playoff Game

Weather Related Cancellation

Weather Related Reschedule

Venue and/or Start Time Change from TBD

Canceled Game

Added Game Due to Cancelled Game

Game Change Attributed to Dropped Team

Other - Date, Start Time, Venue, or Opponent Change

3. After the reason is selected you will be presented with form fields requesting original game information and new game information. Please take care in entering information in the appropriate format and selecting from the dropdowns the proper teams and facility.

Original Game Information:

Original Game Date *

mm/dd/year

Original Start Time *

hh:mm am or pm

Original Finish Time *

hh:mm am or pm

Original Home Team: *

(Choose)

Original Visiting Team: *

(Choose)

Original Game Facility: *

(Choose)

New Game Information:

If you do not know the new game information please enter TBD in the fields below.

When you do know the information, return to this form and re-enter all pertinent information.

New Game Date *

mm/dd/year

New Start Time *

hh:mm am or pm

New Finish Time *

hh:mm am or pm

New Home Team: *

(Choose)

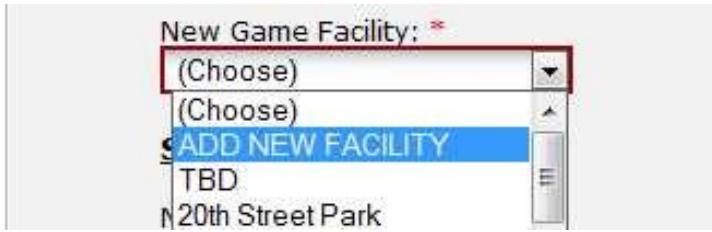
New Visiting Team: *

(Choose)

New Game Facility: *

(Choose)

4. If the New Game Facility is not in the facility list, choose ADD NEW FACILITY and fill in the facility information.



New Game Facility: *

(Choose) ▼

(Choose) ▲

ADD NEW FACILITY

TBD

20th Street Park



New Game Facility: *

ADD NEW FACILITY ▼

Enter New Facility Information Below:

New Facility Name *

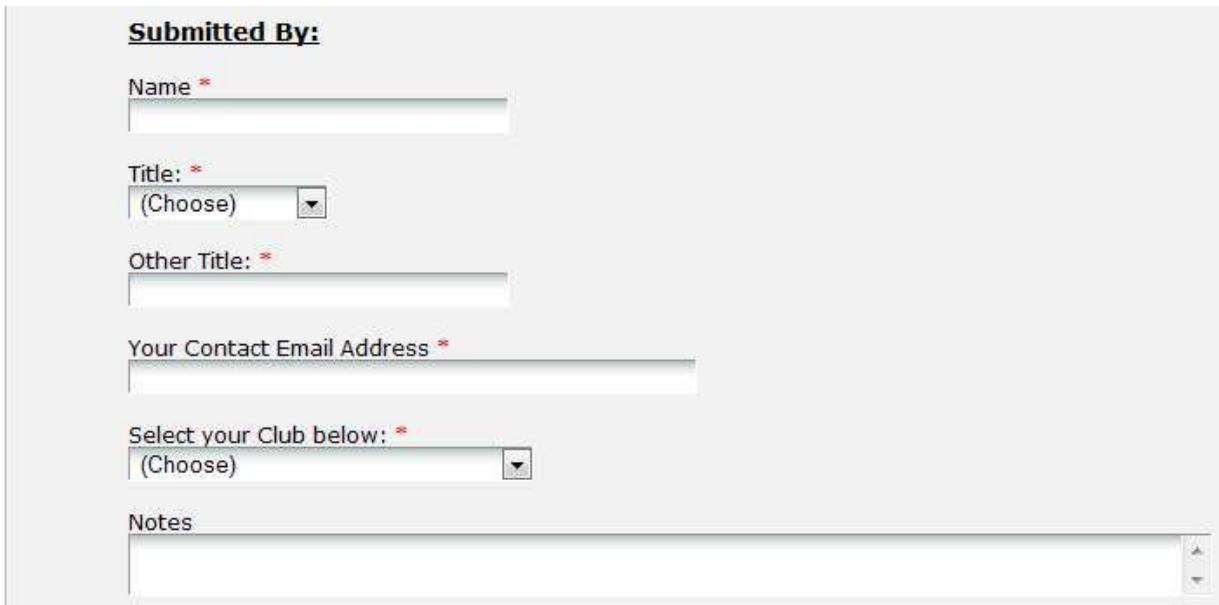
New Facility Address *

New Facility City *

New Facility Zip Code *

Directions:

5. Finally, provide your contact information and any notes that you would like to include in your request.



Submitted By:

Name *

Title: *

(Choose) ▼

Other Title: *

Your Contact Email Address *

Select your Club below: *

(Choose) ▼

Notes

Weather related cancellations or reschedules must be reported within 24 hours of the original event.

Games cancelled for reasons other than rainout must be reported by no later than 4 pm on the Tuesday before the desired weekend of play.

Cancelled games will appear on the team's schedule page with a line through them and with a note that says "CANCELLED." The cancelled game will remain on the schedule.

Games that can be rescheduled immediately will have a notation Rainout/Reschedule or Change/Reschedule but otherwise will appear normal.

Games that are to be rescheduled will appear on the team's schedule page with a line through them and with a note that says "Rainout/Reschedule" or "Change/Reschedule" until such time as the game parameters are updated.

An email will be sent to everyone on the team roster every time there is a change to a game.