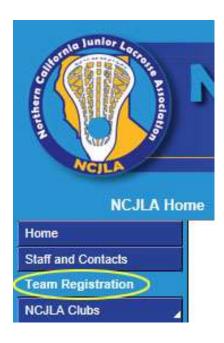
How do I register a team?

Go to www.ncjla.org

1. From the home page click on Team Registration button.



2. Click on the "Register" button for the first team you want to register.



3. Click "Continue" if you are over the age of 18 to proceed to the sign in page.



4. If this is your first time accessing your account, enter your email address only then click on the Submit button, you will then be sent a temporary password to that email address. If you already have your password, enter it along with your email address and click on the Submit button. If you have forgotten your password, enter your email address only and click on the Submit button. Your password with be emailed to that address.

Account Sign in

Please sign in to continue with the registration process.

New Registrants - Enter your EMAIL ONLY and click Sign in. A temporary password will be emailed to you. Once logged in, you can change your password.

Forgot your Password? - Enter your EMAIL ONLY and click Sign in. Your password will be emailed to that address.



PLEASE VERIFY YOUR EMAIL ADDRESS!

You must enter a valid email address to receive your password.

Click here if you have trouble logging in with the password that was emailed to you

Note

Please be sure to check your "Junk" or "Bulk" folder for the password email. Email providers often incorrectly flag mail from this site as bulk email. If this happens to you, be sure to specify that future mail from this site be placed directly in your Inbox.

5. Complete all of the boxes marked with red stars. *If you are also a coach, please put in your US Lacrosse number and your date of birth.* Note you can put in more than one email address if each address is separated by a comma. Note that you can select one of three display options for your contact information. Private is only viewable by administrators. Roster is only viewable to team members with the team password. Public is viewable by the public.

If you are the coach or assistant coach please set your email address and one phone number to "Public" so other coaches and team administrators will know how to contact you.

Click on the Submit button to Continue.

First Name: *	Dan	Last: *	Miller
Address: *	123 NCJLA Lane		Private 🔻 ¹.
City, State, Postal:*	San Carlos	CA	94070
Country: *	UNITED STATES		•
Home Phone: *	123-456-7890 Private	T t	
Work Phone:	Roster	1.	
Cell Phone:	123-456-0987 Public	Provid	er: No Text Messages 💌 ²
Email Address: *	webmaster@ncjla.org (If more than one, separat	e each with a	Public 🔻 1.
Password: *	•••••		
Enter it again: *	•••••		
Gender: Date of Birth:			nanged after they are first entered.
	date on file.)	rator if you r	eed to make changes to the birth
Email reminders of:	Games 🗹 Practices 🎚	3	
			event you or your children's teams all members receive reminders for
Fields marked with an (*) a	re required for registration.		
used. "Private" means no o this information will only be team. For team managers,	one other than club administrat displayed on rosters according	ors can view to to the viewing can choose to	how you want the information to be he information, " Roster " indicates that g policy (password protected) set for that o make information available to the e.
			ge notifications via text messages ne service provider if you wish to
Submit			

6a. Please read the instructions on this page carefully and complete the information for your first team.

Team Name:	
I am the team's	S:
Plea	ise only select "Team Registrar" under the "I am the team's" dropdown above.
Please type ir BVar	the following code after the team name above:
The team nar more than 30	me plus spaces and the code above is limited to no characters.
Elk Grove Gla differentiate Red BVar and same team n team name s	a team names with a code: Chico Rebels BVar or adiators BVar. Some clubs use colors to teams in the same category such as Chico Rebels if Chico Rebels White BVar. If your club uses the ame, an alternative is to add a 1, 2 or 3 after the o each team is differentiated, e.g., Chico Rebels 1 co Rebels 2 BVar.
Select your club:	*
(Choose)	

6b. Please read the Withdrawal Policy and check the box that you understand and accept it.

ines: 1 and December 9 - no penalty for withdrawal. - no fee refunded.
I understand and accept the above *

6c. If known, please fill out the information below. We are asking for this information so that we can have accurate contact information for the up-coming season prior to receiving roster information.

NOTE: The Scheduler's name and contact information are required so please be prepared with this information.

When finished, click the Submit Information button to continue.

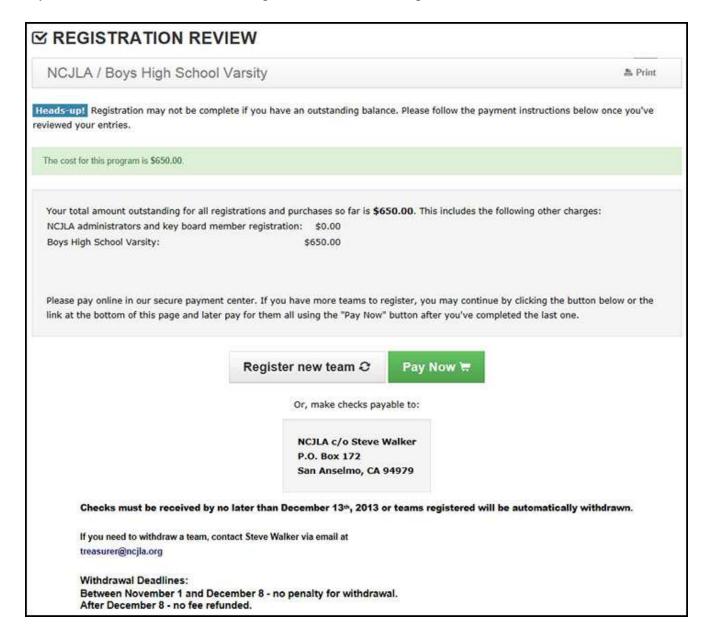
What is the name of the game scheduler for this team?*
What is the game scheduler's email address? *
Scheduler's Phone Number:*
If known, what is the name of the Coach for this team?
What is the Coach's email address?
If known, what is the name of the 1st Assistant Coach?
What is the email address of the 1st Assistant Coach?
If known, what is the name of the 2nd Assistant Coach?
What is the email address of the 2nd Assistant Coach?

Fields marked with an (*) are required for registration.

Submit Information

7. If you have registered all of your teams you can pay by credit card for all of your registrations by clicking on the Pay Now button. In lieu of a credit card payment the NCJLA will accept checks. Note the address and payment terms. The total amount due from your organization for all unpaid registrations appears at the top of the Registration Review page.

If you have additional teams to register, click on the Register Another Team button.



8. Each time a team is registered you will receive a confirmation email noting your organization's registration of a team.

That's it, your done!