



BTBA Board: April Meeting Minutes
April 8, 2018 – 7pm
Bloomington City Hall – Hage Conference Room

Attendees:

BTBA Board Members Present:

Jim Peterson – President
Scott Baker – Vice President
Robert Chamberlain – Treasurer
George Bender – Secretary
Jodi Syrjamaki – Tournament Director
Aaron Dean
Ryan Schilling
Jean Gonzalez
Scott King
John Coady
Corey Vucinovich
Brian Carter
Adam Brown
Scott Nelson

**Austin Hamilton (Field Maintenance Manager) – Added to the Board
this Board meeting.**

BTBA Board Members Absent: None

BTBA Membership Present: None

BTBA Board: April Meeting Agenda
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Agenda Items:

- 7pm – Call to Order followed by President’s Summary – Jim Peterson
1. Approve Minutes from previous Board meeting
 2. Add Austin Hamilton to the Board
- 7:05 – Field Maintenance – Austin Hamilton
1. Discussed Wage Rates for Field Crew
 2. Discussed possibility of purchasing a Trailer for Field Crew work activities.
 3. Training Materials & City Communication. Discuss need for training Field Crew employees and then
- 7:15 – Field Day (April 21) Coordination
- 7:25 – Legal Report – Aaron Dean
- 7:30 – Treasurer’s Report – Robert Chamberlain
- 7:35 – Registration Summary – 15AAA team. Aaron Dean provided a summary of discussions with parents of 15U players. Not enough players to form a 15AAA team. Notify Steven Handt that there is no 15AAA team to coach in 2018.
- 7:40 – Tournament Director’s Update – Jodi Syrjamaki
- 7:45 – Uniform and Equipment Procurement – Corey Vucinovich & Brian Carter
- 7:50 – Concessions – John Coady
- 7:55 – Committee Updates
1. Player & Coach Development Update – Scott Nelson & Ryan Schilling
 2. Tryout Committee Update – Corey Vucinovich
 3. Communications Committee – Jean Gonzalez
 4. Fundraising Committee – Ryan Schilling
 5. Hrbek Improvements – Ryan Schilling & George Bender
- 8:15 – Open Discussion
- 8:20 – Adjournment

Next Meeting: TBD. Discussion about scheduling a Board meeting during the season. Jim Peterson to follow up and schedule the next Board meeting.

Minutes:

The Board meeting was convened at 7:02pm by Jim Peterson.

A summary of the minutes from the previous Board meeting was read by George Bender. A motion was made by Aaron Dean and seconded by Ryan Schilling to approve the minutes from the March 11, 2018 Board meeting. The motion passed without comment. The March 11, 2018 minutes will be posted on the BTBA website.

A discussion was led by Jim Peterson to discuss field maintenance for the upcoming summer. Austin Hamilton had previously agreed to be the Field Maintenance Director and a member of the Board. John Kern would lead the maintenance crew and Austin would review the schedule to ensure proper coverage of tasks and maintain financial controls. Austin officially still needed to be added to the Board. A motion was made to add Austin Hamilton to the BTBA Board. The motion passed unanimously.

The maintenance crew size would be 8-12 personnel assigned to Hrbek and another 4-6 personnel assigned to Dred Scott. Pay would be hourly. New personnel would start at \$8 per hour and returning personnel would receive \$9 per hour. Lead personnel would receive \$10 per hour. The goal was to generally receive an increase of \$1 per year. \$8 is the minimum wage. A W-2 form will need to be completed by each maintenance employee. The Treasurer requested a direct deposit form be completed and a voided check be provided to address payments to the employees. BTBA will not be hand writing checks for work completed. Too much administrative burden. Direct deposit is easier.

The maintenance crew feels a trailer is needed to transfer equipment items to Kelly. George Bender motioned and Adam Brown seconded to allow the Executive Committee to work with the field crew leadership to procure a utility trailer.

Training is necessary for the field maintenance staff. Aaron Dean will work with John Kern to draft a training document. BTBA will not own an ATV this year but will have access to an ATV, if needed, but the ATV will only be used if employee training is first completed. The lawn mower was also part of this discussion.

President's Update:

Jim Peterson provided a brief update of items the Executive Committee addressed since the last meeting.

Legal Update: Still following up on items noted at the last meeting.

Treasurer's Update:

- Robert Chamberlain reviewed the monthly P&L and Balance Sheet financial documents. Tournament registrations continue to be received.
- A process is needed to provide receipts for player registration payments received at tryouts next year.
- MBL has been paid for the registered teams for the upcoming season.
- Scholarship payment assistance was at an all-time high this season at approximately \$10,000 and benefiting approximately 20 players. The Board felt this was a very good thing for the organization. For the future, the President and the Treasurer manage this task and it is held private. A form is completed in order to submit a request for assistance. No scholarship applicant was turned down this year.
- In the future, scholarships will need to be addressed as part of a Board discussion in August or September 2018 or, at a minimum, before the start of the 2019 season.
- BTBA offers payment plans to families upon request.
- Registration summary: 5 teams at 10U, 3 teams at 11U, 3 teams at 12U with 2 players getting cut, 4 teams at 13U, 1 team at 14U, and no teams at 15U.
- Jim Peterson noted Eagan will take any players we cut due to a need to increase player numbers. BAA would also love to have them be part of their program.
- Ron Nenovich should be contacted to advertise Jr. Legion and Legion tryouts.
- Financial Documents will only be available to membership upon written request to the President or Treasurer from now and into the future. The documents will not be posted to the website for security purposes. The Board wants Association members to receive any financial information that is requested. The Board also is concerned about posting financial information on the website will just lead to unintended problems and fraud.

Tournament Director Update:

- A tournament coordinator meeting is being held on April 9.
- The organization continues to register teams for home tournaments. Five hosted tournaments have openings. All the other tournaments have been filled.
- The away tournament registrations have been confirmed.
- Teams that want to change tournaments are responsible for themselves.
- The Executive Committee agreed to a \$75 fee for rain out reimbursements.

Equipment:

- Brian Carter indicated all of the equipment has been passed out to the coaches.
- There was a major issue with the catchers masks this year. The equipment was found to be significantly expired and a safety risk. BTBA purchased 28 new catcher's helmets to address this risk. This needs to be noted to the coaches and teams. Corey Vucinovich motioned to approve donating extra catchers gear (not expired helmets) that the organization no longer uses. George Bender seconded. The motion passed unanimously.

Uniforms Update:

- Uniform coordination is on-track to be ready for the season. Pants have already been received. 5 to 6 other organizations utilize these pants. Coaches will receive team uniforms on field clean-up day.

Concessions:

- None.

Coach and Player Development Update:

- Committee is working on a proposal to have Pitch2Pitch coaches train BTBA coaches.
- Corey Vucinovich recommended a committee investigate a fall player evaluation. Scott Baker recommended the issue be discussed in this committee.
- Adam Brown recommended for the future that players wear numbers or pennies at tryouts because it was too difficult to identify individual players when markers were used to note players on their wrists/hands.

Communications Update:

- Similar to last month. Facebook is currently the priority for communications in addition to the Association's website and e-mails sent to membership. Encourage people to get on Facebook! Any ideas for Facebook topics/communications would be appreciated.
- Need to get the word out for Field Clean-up Day.

Fundraising Update:

- Ryan Schilling attempted to have discussions with several companies. Jim Peterson assisted.
- Ryan Schilling will send out forms for word of mouth banner opportunity advertising.

Hrbek Facility Improvements Update:

- None

Open Discussion:

- Early Registration was discussed and should be on the next agenda for the Board to follow-up on.
- Additional 15U discussion to move the 15U registration up to the same time as everyone else to allow the organization to coordinate with MBL in a timely manner. Aaron Dean motioned to have the organization do this and Robert Chamberlain seconded it. The motion passed unanimously.
- At the next Board meeting it should be discussed to identify another tournament volunteer to address 15AAA, 14A/15A and 14AAA tournaments this year because the organization doesn't have teams at these levels this year so the Association cannot count on parents from home teams to be volunteers at those tournaments.
- The next Board meeting will be May 20 at 7pm.
- ▶ A motion was made to adjourn the meeting. The motion passed.