

Christopher Passante
57 Olde Orchard Road
Clinton, Ct 06413
860-664-1743

March 7, 2012

Little League International
P.O. Box 3485
Williamsport, PA 17701

Dear Little League International,

It with great pride that I submit our 2012 Little League Safety plan for your approval. I have included our safety plan, the 2012 Little League Facility Survey and the registration form. I am sure you share my excitement for a great 2012 season. Please reach out to me or our president Steve Wexell with any questions or concerns. Our contact information is on the bottom of this cover letter.

Harry Swaun Little League

P.O. Box 305

Clinton, CT 06413

League ID # 207-09-02

Thank You,



Christopher Passante

Chris Passante- Safety Officer

Christopher.passante@prudential.com

860-664-1743

Steve Wexell - President

swexell@hwlochner.com

2012 Qualified Safety Program Registration Form



Registering your qualified safety plan is as easy as 1, 2, 3!

- 1) Complete all four sides of this Registration Form;
- 2) Complete the 2012 Facility Survey for all fields your league uses (DO NOT copy last year's form);
- 3) Submit **both** forms *with* your complete safety plan — including *all 13 minimum requirements clearly detailed* — with a **postmark** no later than **April 13, 2012**. This will register your safety program with Little League International (see pages 2.1-2.3 for more information). Due to the volume of plans received, plans may be submitted *starting Jan. 1, 2012*.

Approved safety plans will win your league a cash award based on the number of teams your safety plan covers, if you carry Little League Chartis Insurance. In addition, your program will automatically be entered in the 2012 ASAP Awards!

District Administrators: To earn the district incentive for ASAP participation, a district's league plans must be *received at and approved by Little League International by March 13*. This is different than the league deadline and requirement. Districts with **87%** or better of their leagues that LLI received a qualified safety plan by March 13 will earn a **\$350 credit**. Districts with **70%-86%** of their leagues that LLI received a qualified safety plan by March 13 will earn a **\$150 credit**.

This Registration Form MUST Accompany Safety Plan Submission

League Name Harry Swan Little League League I.D. # 207-09-02
 City Clinton State CT League I.D. # _____
 (If board operates more than one charter, please list all:) League I.D. # _____

League Safety Officer <u>Christopher Passante</u>	League President <u>Steve Wexell</u>
Address <u>57 Olde Orchard Rd</u>	Address <u>3 Christina Ct.</u>
City <u>Clinton</u>	City <u>Clinton</u>
State <u>CT</u> Zip Code <u>06413</u>	State <u>CT</u> Zip Code <u>06413</u>
Work Telephone <u>(860) 534-2617</u>	Work Telephone ()
Home Telephone <u>(860) 391-3240</u>	Home Telephone ()
Cell/Pager Number <u>(860) 664-1743</u>	Cell/Pager Number ()

Email Christopher.Passante@prudential.com Email SWexell@hwlochner.com

Items included with this application form: com
 # of pages of league's safety program outline: 8
 # of non-returnable photographs: 0

Person submitting application (if different from above):
 Name _____ Title _____
 Address _____ City _____
 State _____ Zip Code _____ Telephone () _____
 Signature Ch Passante Date 3/8/12

Name and signature of professional photographer to be credited and granting permission for reproduction of photographs (if applicable)

Return this form and 2012 Little League Facility Survey, along with supporting safety manual, to:
 Mailing Address: ASAP Award Program or Shipping Address: ASAP Award Program
 Little League International Little League International
 P.O. Box 3485 539 U.S. Route 15 Hwy.
 Williamsport, PA 17701 So. Williamsport, PA 17702

Returned & Approved by March 13 for DA incentive or no later than April 13 for basic approval Over →

Qualified Safety Plan Requirements



Making It "Safer For The Kids"

These two pages contain the 13 minimum requirements for your safety plan to qualify for the cash award if you take Little League Chartis player accident insurance. Page 4 provides a list of ways to improve on the minimum requirements. *This form does not constitute a safety program. Please submit the safety manual that was distributed to league personnel, this form and your facility survey, as well as any other supporting pieces illustrating your safety program.* Please specify all areas on which you wish your program to be judged (facilities improvements, safety equipment usage, etc.), and document to the best of your ability those changes (photos, forms, written procedures, etc.). **Judging:** All judging will be conducted based on the material submitted. Non-original safety plans will not be considered for the awards.

- Please list dates when training was/will be held; and where each requirement can be found in your plan.
- **Please note: Leagues are required to conduct a background check for sexual abuse offenses for all applicable personnel. See Requirement 4. This is a regulation for all leagues: See Regulation I(b), Reg. I(c)8 and I(c)9.** This begins with leagues using the Little League Volunteer Application Form.

*** Please List Page Number Where Each Item Below Is Located In Your Safety Plan**

1. Have active safety officer on file with Little League International

1. Page: 5+6

2. PUBLISH and DISTRIBUTE a paper copy of the applicable safety manual to volunteers

2. Page: 1-6

- The intent is to print and distribute the safety plan to all staff: concession manual to concession workers, equipment policies to facilities crew, first aid to managers and coaches, etc. Keep copies in common areas for all volunteers.
- While safety plans may be posted on the internet, individuals must be provided with printed copies to carry with them to the areas where their duties are performed.
- Samples can be found in the example safety manuals on the CD or LL web site.
- Include all relevant material for coaches, including these minimum standards.
- Keep a copy for your league. Send a copy to your DA or District Safety Officer. Little League International does not keep copies for leagues' future use.

3. Post and distribute emergency and key officials' phone numbers

3. Page: 6

- Include emergency procedures for handling injuries and who to contact to track/report them.
- Include emergency phone numbers for ambulance, police, fire department, etc.
- Include league president and safety officer, consider head umpire, board members.

4. Use 2012 Volunteer Application Form and check for sex abuse

4. Page: Attached

- Managers, coaches, board members and any others, volunteers or hired workers, who provide regular services to the league and/or have repetitive access to or contact with players or teams **must fill out application form as well as provide a government-issued photo identification card for ID verification.** Check name spellings and numbers for accuracy.
- Must conduct a search of the Department of Justice's *nationwide* sex offender registry, using 2012 Volunteer Application Forms, on all applicable volunteers.
- Information on running background checks that contain not only those on a sex offender registry, but other crimes of a sexual and non-sexual nature, can be found on the Little League website.
- May conduct a supplemental criminal background check using resources such as *LexisNexis*.
- Anyone **refusing** to fill out Volunteer Application is **ineligible** to be even league member.
- League president must retain these confidential forms for the year of service.
- Do not send in volunteers' forms; blank copy of league's application form from correct year should be sent.

5. Provide and require fundamentals training, with at least one coach or manager from each team attending (fundamentals including hitting, sliding, fielding, pitching, etc.)

5. Page: 1

- *It is not necessary for the first aid and training fundamentals to be held before the Safety Plan is submitted. It is acceptable for scheduled dates/locations to be listed to meet requirement.*
- Document date, location, who is required to attend and who did attend. Save copies of attendees to track their participation for future use. Intent is to provide training to ALL coaches and managers; *minimum of one participant per team.*
- Training qualifies volunteer for 3 years; but one team representative still required each year.
- High school, college or experienced league coaches can be great resources.
- Districts can assist by providing training sessions on a district-wide basis.
- Training should be modified annually to meet the local needs of players and their facilities.

5. Date Was/
Will Be Held: 3/24

5. Date Was/
Will Be Held: 3/24

Qualified Safety Plan Requirements



Making It "Safer For The Kids"

6. Require first-aid training for coaches and managers, with at least one coach or manager from each team attending

- It is not necessary for the first aid and training fundamentals to be held before Safety Plan is submitted. It is acceptable for scheduled dates/locations to be listed to meet requirement.
- Due to their training and education, it is not necessary for licensed medical doctors, licensed registered nurses, licensed practical nurses and paramedics to attend first aid training in order to meet requirement; however, it is recommended that leagues utilize these professionals from their league/community to present the training.
- Other individuals who attend various outside first aid training and courses are not exempt.
- Document date, location, who is required to attend and who did attend. Save copies of attendees to track their participation for future use to show have had training in past three years. Again, the intent is to provide training to ALL coaches/managers; *minimum of one participant per team.*
- Training qualifies volunteer for 3 years, but one team representative still needed each year.

6. Page: 1

6. Date Was/
Will Be Held: 3/20

6. Date Was/
Will Be Held: 3/20

7. Require coaches/umpires to walk fields for hazards before use

- Recommend leagues use form to track and document any facility issues needing to be fixed.
- Common sense activity — look for rocks, glass, holes, etc.
- Specify who is responsible for doing this — home coach, visitors, umpire, or all?

7. Page: 1

8. Complete the 2012 ANNUAL Little League Facility Survey

- A requirement each year, can help leagues find and correct facility concerns.
- Provided with mailing to League Safety Officers, also available from web site — facilitysurvey.musco.com or email asap@musco.com
- Excel spreadsheet included on CD for easy filing, recording for future use and records.
- DO NOT simply make copy of past year's facility survey; physically review fields for changes and needs from prior year's survey, and record changes/needs on 2012 form.
- Keep a copy on file for future needs; Little League does not maintain copies of surveys.

8. Page: Attached

9. Page: We do not operate a stand

9. Written safety procedures for concession stand; concession manager trained in safe food handling/prep and procedures

- Local restaurant operators are good resources for training assistance.
- Training should also cover safe use, care and inspection of equipment.
- See concession suggestions: April and June, 2000, issues of ASAP News available on Little League's website and Safety Officer Manual CD.

10. Page: 2+3

10. Require regular inspection and replacement of equipment

- Inspect equipment before each use by coaches and umpires.
- Don't just discard bad equipment: destroy it or make it unusable to stop children from attempting to "save it" from waste.
- Recommend use form to remind coaches and to track equipment needs.

11. Page: 5+6

11. Implement prompt accident reporting, tracking procedure

- Accident forms to safety officer within 24-48 hours of incident is common.
- Forms are available through Little League website and now on CD.
- Track "near-misses" as a proactive tool to evaluate practices and avoid future injuries.
- Share information on accidents and "near-misses" with District staff.

12. Page: 1

12. Require a first-aid kit at each game and practice

- Many leagues have a complex, but each team needs some form of first-aid kit for off-site practices or travel/tournament games.
- Local hospitals and medical supply companies are good sources.
- If necessary, fund through special drive.

13. Page: 1, 2+3

13. Enforce Little League rules including proper equipment

- Most Little League rules have some basis in safety — follow them.
- Ensure players have required equipment at all times, even catchers warming up during infield.
- Make sure coaches and managers enforce rules at practices as well as games.
- Make sure all fields have all bases that disengage from their anchors, as required starting in 2008.
- Remind managers, coaches they are not allowed to catch pitchers (Rule 3.09); this includes standing at backstop during practice as informal catcher for batting practice.

2012 Qualified Safety Program Registration



Highly Recommended Ideas

Looking to improve your program? Here are ideas pulled from the leading safety plans in the country:

ORGANIZATION

- | | |
|--|------------------------|
| 14. Conduct supplemental criminal checks on volunteers (i.e., thru LexisNexis) | 14. Page: <u>4</u> |
| 15. Have your safety plan reviewed by your DA or DSO | 15. Page: _____ |
| 16. Include the safety officer as a board position | 16. Page: <u>5 + 6</u> |
| 17. Have team safety representatives (i.e. team parents) | 17. Page: _____ |
| 18. Have player safety representatives (i.e. team safety officers) | 18. Page: _____ |
| 19. Allocate part of annual budget for safety | 19. Page: _____ |
| 20. Distribute ASAP News newsletters within league | 20. Page: _____ |
| 21. Use local safety resources (i.e. police, fire dept., hospital staff) | 21. Page: <u>6</u> |
| 22. Have league safety mission statement | 22. Page: <u>1</u> |

TRAINING

- | | |
|---|-----------------------|
| 23. Provide CPR/AED training to coaches, managers, board members, parents | 23. Page: <u>3/20</u> |
| 24. Provide bicycle and traffic training to players | 24. Page: _____ |
| 25. Provide drug education training to players and volunteers | 25. Page: _____ |
| 26. Provide Parent Orientation Program on Code of Conduct | 26. Page: _____ |
| 27. Teach coaches/managers about heat illnesses, warning signs | 27. Page: <u>3/20</u> |
| 28. Teach coaches/managers about stopping play, breaks for weather:
• Stop play for lightning; take breaks between innings for water, shade in high heat | 28. Page: <u>1</u> |
| 29. Teach coaches/managers about sports fundamentals, like:
• Proper warm-ups, running safe practices and games | 29. Page: <u>3/24</u> |
| 30. Involve umpires in safety training and safety importance | 30. Page: _____ |

FACILITIES AND EQUIPMENT

- | | |
|---|---------------------------|
| 31. Complete annual LL Lighting Safety Audit for lighted fields | 31. Page: _____ |
| 32. Complete a long-range facility plan for safety improvements | 32. Page: <u>Attached</u> |
| 33. Use reduced impact balls, especially for younger ages | 33. Page: <u>YES</u> |
| 34. Use disengage-able bases (mandatory starting in 2008) for ALL fields | 34. Page: <u>YES</u> |
| 35. Use double-first base to avoid collisions of fielders, runners at first | 35. Page: _____ |
| 36. Use warning tracks in the outfield to protect outfielders | 36. Page: <u>N/A</u> |
| 37. Use protective/padded fence tops to protect fielders | 37. Page: <u>YES</u> |
| 38. Use fencing or netting to protect spectators from foul balls | 38. Page: _____ |
| 39. Have a telephone available to all fields even for practices | 39. Page: <u>(11)</u> |
| 40. Have back guard rails and side rails on taller bleachers | 40. Page: <u>YES</u> |
| 41. Have an AED (automatic external defibrillator) available for use | 41. Page: <u>1 Field</u> |
| 42. Have electronic weather detector to alert for approaching storms | 42. Page: _____ |
| 43. Have guidelines for safe equipment usage (i.e. no riders on mowers, etc.) | 43. Page: _____ |
| 44. Control speed and flow of traffic in and around facilities | 44. Page: <u>Enforced</u> |

ACTIVITIES

- | | |
|--|-------------------------|
| 45. Encourage league input through 'Safety Suggestion Box' | 45. Page: _____ |
| 46. Provide continuous safety messages through:
• Bulletin boards, newsletters, emails, meetings | 46. Page: <u>YES</u> |
| 47. Encourage and recognize safety efforts from players:
• Safety poster contest, safety tips, player team safety officer | 47. Page: <u>Page 2</u> |
| 48. Require/Encourage use of protective cups for players, esp. infielders | 48. Page: <u>page 2</u> |
| 49. Require/Encourage use of mouth guards for players, esp. infielders | 49. Page: _____ |
| 50. Require/Encourage use of face guards on batting helmets | 50. Page: _____ |
| 51. Encourage all adults to sign up for Little League E-News | 51. Page: _____ |



League Safety Officer Manual

League Name *Harry Swann Little League*

League # 2 0 7 - 0 9 - 0 2

Harry Swaun Clinton
Little League
Baseball/Softball 2012
Safety Policy Manual

Mission Statement:

The Harry Swaun Clinton Little League Board members and all its volunteers are committed to the continued teaching, fun and safety of all its participants, be it players, coaches, umpires or spectators. Through a continued review of all aspects of the game and any suggestions that are received by the participants and spectators alike, the ultimate goal is to provide the safest playing conditions and atmosphere possible. In doing this, everyone should be able to enjoy the game of baseball without the fear of injury due to a preventable or adverse playing condition.

SAETY CODE and RULES:

The Board of Directors of HSC Little League has mandated the following *Safety Code*. All managers and coaches will read the *Safety Code* and then read it to the players on their team prior to their first practice. This information packet is to be kept with the team at all times for reference.

- Responsibility for safety procedures belong to every Volunteer of HSC Little League. Specifically, each manager is responsible for his or her team.
- Each player, manager, designated coach, umpire, officer shall use proper reasoning and care to prevent injury to him/herself and to others.
- At least one league approved manager and/or coach must be present during practices and games.
- At least one Manager or designated coach from each team is required to attend mandatory Coaches Clinic and First Aid training. The time and place March 27th.
- First-aid kits are issued to each team manager during the pre-season and additional kits and supplies are available upon request. Full or complete kits are to be kept with the team at all times (games and practices).
- No games or practices will be held when weather or field conditions are poor, particularly when lighting is inadequate.
- Play areas will be inspected before games and practices for holes, damage, stones, glass and other foreign objects by both managers.
- Team equipment should be stored within the team dugout or behind screens, and not within the area defined by the umpires as "in play".
- Only players, managers, coaches and umpires are permitted on the playing field or in the dugout during games and practice sessions.
- Responsibility for keeping bats and loose equipment off the field of play should be that of a player assigned for this purpose or the team's manager and designated coaches.
- During practice and games, all players should be alert and watching the batter on each pitch.
- During warm-up drills, players should be spaced so that no one is endangered by wild throws or missed catches.

- All pre-game warm-ups should be performed within the confines of the playing field and not within areas that are frequented by, and thus endangering spectators, (i.e.. playing catch, pepper, swinging bats etc.)
- Equipment should be inspected regularly for the condition of the equipment as well as for proper fit by the team Manager.
- Batters must wear Little League approved protective helmets distributed by the Equipment Manager during batting practice and games.
- Except when a runner is returning to a base, head first, slides are not permitted.
- At no time should "horse play" be permitted on the playing field.
- Parents of players who wear glasses should be encouraged to provide "safety glasses" for their children.
- On-deck batters are not permitted.
- Managers will only use the official Little League balls supplied by HSCLL.
- Once a ball has become discolored, it will be discarded.
- All male players will wear athletic supporters or cups during games and practices. Managers should check to see that this is adhered to.
- Male catchers must wear the metal, fiber or plastic type cup and a long model chest protector.
- Female catchers must wear long or short model chest protectors.
- All catchers must wear chest protectors with neck collar, throat guard, shin guards and catcher's helmet, all of which must meet Little League specifications and standards.
- All catchers must wear a mask "dangling" type throat protector and catchers helmet during practice, pitcher warm-up, and games.
- Catchers must wear a catcher's mitt (not a first baseman's mitt or fielder's glove) of any shape, size or weight consistent with protecting the hands.
- Catchers may not catch whether warming up a pitcher, in practices or games without wearing full catcher's gear and an athletic cup.
- Shoes with metal spikes or cleats are not permitted. Shoes with molded cleats are permissible.
- No food or drink, at any time, in the dugouts. (Exception: bottled water, Gatorade and water from drinking fountains)
- Managers will never leave an unattended child at a practice or game.
- Never hesitate to report any present or potential safety hazard to the HSCLL Safety Officer immediately.
- Make arrangements to have a cellular phone available when a game or practice is at a facility that does not have public phones.
- No alcohol or drugs allowed on the premises at any time.
- No medication will be taken at the facility unless administered directly by the child's parent. This includes aspirin and Tylenol.
- No swinging bats or throwing baseballs at any time within the walkways and common areas of the complex.
- No throwing rocks.

- No climbing fences.
- Players and spectators should be alert at all times for foul balls and errant throws and foul balls.
- The Joel School and any private property adjacent to the fields are off limits at all times.
- No one is allowed on the complex with open wounds at any time. Wounds should be treated and properly bandaged.
- There is no running allowed in the bleachers.
- Players are encouraged to use mouth guards.
- Managers and coaches are not allowed to catch/warm up the pitchers during practice or games. All pitchers must be warmed up by a player/catcher with the appropriate catchers gear on.

EQUIPMENT:

The Equipment Manager is an elected HSCLL Board Member and is responsible for purchasing and distributing equipment to the individual teams. This equipment is checked and tested prior to when it is issued but it is the Manager's responsibility to maintain it. Managers should inspect equipment before each game and each practice.

The HSCLL Equipment Manager will promptly replace damaged and ill-fitting equipment upon notice by any team Manager. Furthermore, if players wish to use their own gear, it must meet the requirements as outlined in this Safety Manual and Official Little League Rule Book.

At the end of the season, all equipment and First-Aid Kits and This Manual must be returned to the HSCLLL Equipment Manager.

- Each team, at all times in the dugout, shall have six (6) protective helmets, which must meet NOCSAE specifications and standards. These helmets will be provided by HSCLL at the beginning of the season. If players decide to use their own helmets, they must meet NOCSAE specifications and standards.
- Each helmet shall have an exterior warning label.
- Use of a helmet by the batter and all base runners is mandatory.
- Use of a helmet by a player/base coach is mandatory.
- If the gripping tape on a bat becomes unraveled, the bat must not be used until it is repaired.
- Bats with dents, or that are fractured in any way, must be discarded.
- Make sure that the equipment issued to you is appropriate for the age and size of the kids on your team. If it is not, get replacements from the Equipment Manager.
- Make sure helmets fit. Replace questionable equipment immediately by notifying the HSCLL Equipment Manager.
- Make sure that players respect the equipment that is issued.

FORMS:

2012 Volunteer Application Form

- All volunteers are required to fill out this form prior to being selected to manage/coach any players. This is to be checked for sex abuse. The checking of this form is the responsibility and will remain in the confidentiality of the league president. See form at the back.

Medical Release Form

- This is to be filled out by the player's parents and submitted along with the registration form during the registration period. This form is to be kept with the team at all times for emergency reference. See form at the back.

ASAP Incident/Injury Tracking Report

- This is to be filled out when any injury has occurred during a practice or game. See form at the back.

EMERGENCY PROCEDURES:

Handling Injuries:

Do....

- ✓ Access the injury. If the victim is conscious, find out what happened, where it hurts, watch for shock.
- ✓ Know your limitations.
- ✓ Call 9-1-1 immediately if person is unconscious or seriously injured.
- ✓ Contact Parent right away to advise them of the situation.
- ✓ Look for signs of *injury (blood, black-and-blue, deformity of joint etc.)*
- ✓ Listen to the injured player describe what happened and what hurts if conscious. Before questioning, you may have to calm and soothe an excited child.
- ✓ Feel gently and carefully the injured area for signs of swelling or grating of broken bone.
- ✓ Talk to your team afterwards about the situation if it involves them. Often players are upset and worried when another player is injured. They should know and understand why the injury occurred.

Don't....

- ✓ Administer any medications.
- ✓ Provide any food or beverages (other than water).
- ✓ Hesitate in giving aid when needed.
- ✓ Be afraid to ask for help if you are not sure of the proper Procedure, (i.e., CPR etc.)
- ✓ Transport injured individual except in extreme emergencies.

ACCIDENT REPORTING PROCEDURE

What to report-

An incident that causes any player manager, coach, umpires or volunteers to receive medical treatment and/or first aid must be reported to the HSCLL Safety Officer. This includes even passive treatments such as the evaluation and diagnosis of the extent of the injury.

When to report-

All such incidents described above must be reported to the HSCLL Safety Officer within 24 to 48 hours of the incident. The HSCLL Safety Officer, Chris Passante, can be reached at the following:

Cell: 860.391.3240

Home Phone: 860.664.1743

E-mail: cbpassante@sbcglobal.net

Address: 57 Olde Orchard Rd, Clinton, CT 06413

How to make a report-

Reporting incidents can come in a variety of forms. Most typically, they are telephone conversations. You are asked to fill out the accident report form located at the back of this information packet. At a minimum, the following information must be provided:

- The name and phone number of the individual involved.
- The date, time, and location of the incident.
- As detailed a description of the incident as possible.
- The preliminary estimation of the extent of any injuries.
- The name and phone number of the person reporting the incident.

Key Emergency & League Phone Numbers:

Emergency Phone Numbers

Emergency: (Medical/Police/Fire).....	9-1-1
Police – Clinton (local number).....	(860) 669-0451
Middlesex Hospital Shoreline Medical Center	(860) 358-3700
Yale New Haven Shoreline Medical Center	(203) 453-7123
Yale New Haven Children’s Hospital (ER).....	(203) 688-3333
St. Raphael’s Hospital (Main #):	(203) 789-3000
Williamsport Insurance Claim Office:.....	(570) 327-1674

Board of Directors:

President.....	Steve Wexell.....	(860) 552-9426
Vice President	Joe Follo.....	(860) 669-2178
Treasurer	Mike Crowley.....	(860) 669-2324
Safety Officer.....	Chris Passante....	(860) 664-1743
Secretary.....	Nicole Burke.....	(860) 510-6337
Equipment Manager.....	Robert Smith.....	(203) 668-6122
Chief Umpire	Steve Jackson... ..	(860) 669-9083
Player Agent.....	Mike Levenduski	(860) 669-7264
Communications	Bob Urban.....	(860) 575-9159
Soft Ball Commissioner.....	Amy Bauchler.....	(860) 664-1994
Majors Baseball Commissioner	Willie Fritz.....	(860) 234-4341
AAA Baseball Commissioner.....	Robert Rubino.....	(203) 779-9534
A/AA Baseball Commissioner.....	Mike Crowley.....	(860)669-2324
Pee Wee Baseball Commissioner	Jim Scott.....	(860) 669-2380

LITTLE LEAGUE® BASEBALL & SOFTBALL NATIONAL FACILITY SURVEY

2012



League Name: Clinton LL

District #: 09

ID #: 207-09-02

(if needed) ID #: _____

(if needed) ID #: _____

City: Clinton State: CT

President: Steve Wexell

Safety Officer: Christopher Passante

Address: 3 Christina Ct

Address: 57 Olde Orchard Rd

City: Clinton

City: Clinton

State: CT ZIP: 06413

State: CT ZIP: 06413

Phone (work): _____

Phone (work): 860-534-2617

Phone (home): _____

Phone (home): 860-664-1743

Email: swexell@hwlochner.com

Email: christopher.passante@prudential.com

PLANS FOR FUTURE NEEDS

What are league's plans for improvements?	Indicate number of fields in boxes below.		
	Next 12 mons.	1-2 yrs.	2+ yrs.
a. New fields	0	0	0
b. Basepath/infield	0	0	0
c. Bases	2	0	0
d. Scoreboards	0	0	0
e. Pressbox	0	0	0
f. Concession stand	0	0	0
g. Restrooms	0	0	0
h. Field lighting	0	0	0
i. Warning track	0	0	0
j. Bleachers	0	0	0
k. Fencing	1	0	0
l. Bull pens	0	2	0
m. Dugouts	0	4	0
n. Other (specify): rebrick pitching mounds	0	5	0

2006 LL Season

FIELD DIMENSION DATA

Please complete for each field. Use additional space if necessary.

Field No.	Height of outfield fence	Distance from home plate to:				Foul territory distance from:					
		Outfield fence			Back stop	Left field line to fence at:			Right field line to fence at:		
		Left	Center	Right		Home	3rd	Outfield foul pole	Home	1st	Outfield foul pole
1	0.00	0.00	0.00	0.00	21.00	20.00	21.00	0.00	12.00	17.00	0.00
2	0.00	190.00	190.00	190.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00
3	0.00	0.00	0.00	0.00	24.00	26.00	28.00	36.00	25.00	27.00	0.00
4	0.00	0.00	0.00	0.00	19.00	23.00	22.00	0.00	12.00	16.00	0.00
5	0.00	0.00	0.00	0.00	22.00	21.00	23.00	0.00	19.00	18.00	0.00
6	8.00	338.00	392.00	328.00	25.00	25.00	40.00	30.00	25.00	40.00	30.00
7	10.00	296.00	296.00	296.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00
8	0.00	0.00	0.00	0.00	20.00	0.00	0.00	0.00	0.00	0.00	0.00
9	0.00	0.00	0.00	0.00	16.00	0.00	0.00	0.00	0.00	0.00	0.00
10	0.00	0.00	0.00	0.00	25.00	23.00	22.00	0.00	16.00	18.00	0.00
11											
12											
13											
14											
15											
16											
17											
18											
19											
20											

Return completed survey with safety program registration and supporting materials by May 1, 2006 to:

Mailing address:
 Little League International
 PO Box 3485
 Williamsport, PA 17701

Shipping address:
 Little League International
 539 US Route 15 Hwy.
 South Williamsport, PA 17702

No.	Questions	Fld. #1	Fld. #2	Fld. #3	Fld. #4	Fld. #5	Fld. #6	Fld. #7
1	How many cars can park in designated parking areas for this field?	101 or more	51-100	51-100	51-100	51-100	51-100	51-100
2	How many people will your bleachers seat for this field?	101-300	1-100	1-100	1-100	1-100	1-100	1-100
3.a.	Are the bleachers made of wood on this field?	No	No	No	No	No	No	No
3.b.	Are the bleachers made of metal on this field?	Yes	Yes	Yes	Yes	Yes	Yes	Yes
3.c.	Are bleachers for this field made of material other than wood or metal?	No	No	No	No	No	No	No
4	If bleachers are made of metal, is a ground wire attached to a ground rod?	Yes	Yes	Yes	Yes	Yes	Yes	Yes
5	If bleachers are made of wood, are they inspected annually for safety?	No	No	No	No	No	No	No
6	Is there a safety railing at the top/back of bleachers for this field?	Yes	Yes	Yes	Yes	Yes	Yes	Yes
7	Is there a handrail up the sides of bleachers for this field?	Yes	Yes	Yes	Yes	Yes	Yes	Yes
8.a.	Is permanent telephone service available for this field?	No	No	No	No	No	No	No
8.b.	Is cellular telephone service available for this field?	Yes	Yes	Yes	Yes	Yes	Yes	Yes
9.a.	Is a permanent public address system available for this field?	No	No	No	No	No	No	No
9.b.	Is a portable public address system available for this field?	Yes	Yes	Yes	Yes	Yes	Yes	Yes
10	Is there a pressbox for this field?	No	No	No	No	No	No	No
11	Is there a scoreboard for this field?	No	Yes	No	No	No	No	No
12	Are adequate bathroom facilities available for this field?	Yes	Yes	Yes	Yes	Yes	Yes	Yes
13	Are permanent concession stands available for this field?	No	No	No	No	No	No	No
14	Are mobile concession stands available for this field?	No	No	No	No	No	No	No
15	Is this field completely fenced?	Yes	No	No	No	No	No	No
16.a.	Is the fencing made of chainlink on this field?	Yes	No	No	No	No	No	No
16.b.	Is the fencing made of wood on this field?	No	No	No	No	No	No	No
16.c.	Is the fencing made of wire on this field?	No	No	No	No	No	No	No
17.a.	Is the basepath material on this field is sand, clay or soil mix?	Yes	Yes	Yes	Yes	Yes	Yes	Yes
17.b.	Is the basepath material on this field is ground burnt brick?	No	No	No	No	No	No	No
17.c.	Is the basepath material on this field other than sand, clay, soil mix or ground...	No	No	No	No	No	No	No
17.d.	If yes to other material, what is the basepath material on this field?							

No.	Questions	Fld. #1	Fld. #2	Fld. #3	Fld. #4	Fld. #5	Fld. #6	Fld. #7
18.a.	Is non-caustic lime used to mark the baselines on this field?	Yes	Yes	Yes	Yes	Yes	Yes	Yes
18.b.	Is spray paint used to mark the baselines on this field?	No	No	No	No	No	No	No
18.c.	Is commerical marking used to mark the baselines on this field?	No	No	No	No	No	No	No
19	Is the infield surface grass?	Yes	Yes	Yes	No	No	Yes	No
20	Does this field have a conventional dirt pitching mound?	Yes	Yes	Yes	Yes	Yes	Yes	Yes
21	Does this field have a temporary pitching mound?	No	No	No	No	No	No	No
22	Are there foul poles on this field?	Yes	No	No	No	No	No	No
23	Is there a backstop behind home plate on this field?	Yes	Yes	Yes	Yes	Yes	Yes	Yes
24.a.	Is there an outfield warning track for this field?	Yes	No	No	No	No	No	No
24.b.	If yes, what width is the warning track?	10.00	0.00	0.00	0.00	0.00	0.00	0.00
25	Is there a batter's eye (screen/covering) at center field on this field?	No	No	No	No	No	No	No
26	Is there a pitcher's eye (screen/covering) behind home plate on this field?	No	No	No	Yes	Yes	Yes	Yes
27	Does this field have protective fences in front of the dugouts?	Yes	Yes	Yes	Yes	Yes	Yes	Yes
28	Is there a protected on-deck batter's area on this field?	No	No	No	No	No	No	No
29	Are fenced limited access bull pens available for this field?	No	No	No	No	No	No	No
30	Is a first aid kit provided for this field?	Yes	Yes	Yes	Yes	Yes	Yes	Yes
31.a.	Do bleachers for this field have overhead screens for spectator foul ball protec...	No	No	No	No	No	No	No
31.b.	Do bleachers for this field have fencing behind for spectator foul ball protecti...	Yes	Yes	Yes	Yes	Yes	Yes	Yes
32	Do your bases disengage from their anchors? (Mandatory since 2008)	Yes	Yes	Yes	Yes	Yes	Yes	Yes
33	Is this field lighted?	Yes	No	No	No	No	No	No
34.a.	Are light levels at/above Little League standards?	No	No	No	No	No	No	No
34.b.	Light levels on this field are not known?	No	No	No	No	No	No	No
35.a.	Are there wood poles on this field?	No	No	No	No	No	No	No
35.b.	Are there steel poles on this field?	No	No	No	No	No	No	No
35.c.	Are there concrete poles on this field?	No	No	No	No	No	No	No
36	Is the electrical wiring to each pole on this field is underground?	Yes	No	No	No	No	No	No

No.	Questions	Fld. #1	Fld. #2	Fld. #3	Fld. #4	Fld. #5	Fld. #6	Fld. #7
37	Are there ground wires connected to ground rods on each pole on this field?	Yes	No	No	No	No	No	No
38.a.	Was the electrical system on this field tested/inspected in last two years?	No	No	No	No	No	No	No
38.b.	What month/year was electrical system testing done on this field?							
38.c.	Were the light levels on this field tested/inspected in the last two years?	No	No	No	No	No	No	No
38.d.	What month/year was the light level testing done on this field?							
39.a.	Was the electrical system on this field tested/inspected by a qualified technici...	No	No	No	No	No	No	No
39.b.	Were the light levels on this field tested/inspected by a qualified technician?	No	No	No	No	No	No	No
40.a.	Does field have limitation on amount of time for practice?	No	No	No	No	No	No	No
40.b.	Does field have limitation on number of teams or games?	No	No	No	No	No	No	No
40.c.	Does field have limitation on scheduling and/or timing?	No	No	No	No	No	No	No
41.a.	Is this field owned by a municipality?	Yes	No	No	Yes	Yes	Yes	Yes
41.b.	Is this field owned by a school?	No	Yes	Yes	No	No	No	No
41.c.	Is this field owned by a league?	No	No	No	No	No	No	No
42.a.	Municipality is responsible for operational energy costs on this field?	Yes	No	No	Yes	Yes	Yes	Yes
42.b.	School is responsible for operational energy costs on this field?	No	Yes	Yes	No	No	No	No
42.c.	League is responsible for operational energy costs on this field?	No	No	No	No	No	No	No
43.a.	Municipality is responsible for operational maintenance on this field?	Yes	Yes	Yes	Yes	Yes	Yes	Yes
43.b.	School is responsible for operational maintenance on this field?	No	No	No	No	No	No	No
43.c.	League is responsible for operational maintenance on this field?	No	No	No	No	No	No	No
44.a.	Municipality is responsible for improvements on this field?	Yes	No	No	Yes	Yes	Yes	Yes
44.b.	School is responsible for improvements on this field?	No	Yes	Yes	No	No	No	No
44.c.	League is responsible for improvements on this field?	No	No	No	No	No	No	No
44.d.	Other group is responsible for improvements on this field?	No	No	No	No	No	No	No
45.a.	Is T-ball and Minor League baseball played on this field?	No	No	No	Yes	Yes	No	No
45.b.	Is Major division baseball played on this field?	No	No	No	No	No	Yes	Yes
45.c.	Is Junior, Senior and Big League baseball played on this field?	Yes	Yes	Yes	No	No	No	No

No.	Questions	Fld. #8	Fld. #9	Fld. #10	Fld. #11	Fld. #12	Fld. #13	Fld. #14
1	How many cars can park in designated parking areas for this field?	51-100	1-50	51-100				
2	How many people will your bleachers seat for this field?	1-100	1-100	1-100				
3.a.	Are the bleachers made of wood on this field?	No	No	No				
3.b.	Are the bleachers made of metal on this field?	Yes	Yes	Yes				
3.c.	Are bleachers for this field made of material other than wood or metal?	No	No	No				
4	If bleachers are made of metal, is a ground wire attached to a ground rod?	Yes	Yes	Yes				
5	If bleachers are made of wood, are they inspected annually for safety?	No	No	No				
6	Is there a safety railing at the top/back of bleachers for this field?	Yes	No	No				
7	Is there a handrail up the sides of bleachers for this field?	Yes	No	No				
8.a.	Is permanent telephone service available for this field?	No	No	No				
8.b.	Is cellular telephone service available for this field?	Yes	Yes	Yes				
9.a.	Is a permanent public address system available for this field?	Yes	No	No				
9.b.	Is a portable public address system available for this field?	No	Yes	No				
10	Is there a pressbox for this field?	Yes	No	No				
11	Is there a scoreboard for this field?	Yes	No	No				
12	Are adequate bathroom facilities available for this field?	Yes	Yes	Yes				
13	Are permanent concession stands available for this field?	No	Yes	No				
14	Are mobile concession stands available for this field?	No	No	No				
15	Is this field completely fenced?	Yes	Yes	No				
16.a.	Is the fencing made of chainlink on this field?	Yes	Yes	No				
16.b.	Is the fencing made of wood on this field?	No	No	No				
16.c.	Is the fencing made of wire on this field?	No	No	No				
17.a.	Is the basepath material on this field is sand, clay or soil mix?	Yes	Yes	Yes				
17.b.	Is the basepath material on this field is ground burnt brick?	No	No	No				
17.c.	Is the basepath material on this field other than sand, clay, soil mix or ground...	No	No	No				
17.d.	If yes to other material, what is the basepath material on this field?							

No.	Questions	Fld. #8	Fld. #9	Fld. #10	Fld. #11	Fld. #12	Fld. #13	Fld. #14
18.a.	Is non-caustic lime used to mark the baselines on this field?	Yes	No	Yes				
18.b.	Is spray paint used to mark the baselines on this field?	No	No	No				
18.c.	Is commerical marking used to mark the baselines on this field?	No	No	No				
19	Is the infield surface grass?	Yes	No	Yes				
20	Does this field have a conventional dirt pitching mound?	Yes	No	Yes				
21	Does this field have a temporary pitching mound?	No	Yes	No				
22	Are there foul poles on this field?	Yes	No	No				
23	Is there a backstop behind home plate on this field?	Yes	No	Yes				
24.a.	Is there an outfield warning track for this field?	Yes	Yes	No				
24.b.	If yes, what width is the warning track?	0.00	10.00	0.00				
25	Is there a batter's eye (screen/covering) at center field on this field?	No	No	No				
26	Is there a pitcher's eye (screen/covering) behind home plate on this field?	Yes	No	Yes				
27	Does this field have protective fences in front of the dugouts?	Yes	No	Yes				
28	Is there a protected on-deck batter's area on this field?	No	No	No				
29	Are fenced limited access bull pens available for this field?	No	No	No				
30	Is a first aid kit provided for this field?	Yes	No	Yes				
31.a.	Do bleachers for this field have overhead screens for spectator foul ball protec...	No	Yes	No				
31.b.	Do bleachers for this field have fencing behind for spectator foul ball protecti...	Yes	No	No				
32	Do your bases disengage from their anchors? (Mandatory since 2008)	Yes	Yes	Yes				
33	Is this field lighted?	No	Yes	No				
34.a.	Are light levels at/above Little League standards?	No	Yes	No				
34.b.	Light levels on this field are not known?	No	No	No				
35.a.	Are there wood poles on this field?	No	No	No				
35.b.	Are there steel poles on this field?	No	No	No				
35.c.	Are there concrete poles on this field?	No	No	No				
36	Is the electrical wiring to each pole on this field is underground?	No	No	No				

No.	Questions	Fld. #8	Fld. #9	Fld. #10	Fld. #11	Fld. #12	Fld. #13	Fld. #14
37	Are there ground wires connected to ground rods on each pole on this field?	No	No	No				
38.a.	Was the electrical system on this field tested/inspected in last two years?	No	No	No				
38.b.	What month/year was electrical system testing done on this field?							
38.c.	Were the light levels on this field tested/inspected in the last two years?	No	No	No				
38.d.	What month/year was the light level testing done on this field?							
39.a.	Was the electrical system on this field tested/inspected by a qualified technici...	No	No	No				
39.b.	Were the light levels on this field tested/inspected by a qualified technician?	No	No	No				
40.a.	Does field have limitation on amount of time for practice?	No	No	Yes				
40.b.	Does field have limitation on number of teams or games?	No	No	Yes				
40.c.	Does field have limitation on scheduling and/or timing?	No	No	Yes				
41.a.	Is this field owned by a municipality?	No	Yes	Yes				
41.b.	Is this field owned by a school?	Yes	No	No				
41.c.	Is this field owned by a league?	No	No	No				
42.a.	Municipality is responsible for operational energy costs on this field?	No	Yes	Yes				
42.b.	School is responsible for operational energy costs on this field?	Yes	No	No				
42.c.	League is responsible for operational energy costs on this field?	No	No	No				
43.a.	Municipality is responsible for operational maintenance on this field?	Yes	Yes	Yes				
43.b.	School is responsible for operational maintenance on this field?	No	No	No				
43.c.	League is responsible for operational maintenance on this field?	No	No	No				
44.a.	Municipality is responsible for improvements on this field?	No	No	Yes				
44.b.	School is responsible for improvements on this field?	Yes	No	No				
44.c.	League is responsible for improvements on this field?	No	No	Yes				
44.d.	Other group is responsible for improvements on this field?	No	No	No				
45.a.	Is T-ball and Minor League baseball played on this field?	No	No	No				
45.b.	Is Major division baseball played on this field?	Yes	No	No				
45.c.	Is Junior, Senior and Big League baseball played on this field?	No	Yes	Yes				

Little League Volunteer Application - 2012

Do not use forms from past years. Use extra paper to complete if additional space is required.



A COPY OF VALID GOVERNMENT ISSUED PHOTO IDENTIFICATION MUST BE ATTACHED TO COMPLETE THIS APPLICATION.

Name _____ Date _____
 Address _____
 City _____ State _____ Zip _____
 Cell Phone _____ Business Phone _____
 E-mail Address: _____
 Date of Birth _____
 Occupation _____
 Social Security # (mandatory upon request or with LexisNexis) _____
 Employer _____
 Address _____
 Special professional training, skills, hobbies: _____
 Community affiliations (Clubs, Service Organizations, etc.): _____

Previous volunteer experience (including baseball/softball and year): _____
 Do you have children in the program? Yes No if yes, list full name and what level? _____
 Special Certification (CPR, Medical, etc.): _____
 Do you have a valid driver's license: Yes No
 Driver's License #: _____ State _____
 Have you ever been convicted of or plead guilty to any crime(s): Yes No
 If yes, describe each in full: _____
 Have you ever been refused participation in any other youth programs? Yes No
 if yes, explain: _____
 In which of the following would you like to participate? (Check one or more.)
 League Official Coach Umpire Field Maintenance
 Manager Scorekeeper Concession Stand Other

Please list three references, at least one of which has knowledge of your participation as a volunteer in a youth program:

Name/Phone _____

AS A CONDITION OF VOLUNTEERING, I give permission for the Little League organization to conduct background check(s) on me now and as long as I continue to be active with the organization, which may include a review of sex offender registries, child abuse and criminal history records. I understand that, if appointed, my position is conditional upon the league receiving no inappropriate information on my background. I hereby release and agree to hold harmless from liability the local Little League, Little League Baseball, Incorporated, the officers, employees and volunteers thereof, or any other person or organization that may provide such information. I also understand that, regardless of previous appointments, Little League is not obligated to appoint me to a volunteer position. If appointed, I understand that, prior to the expiration of my term, I am subject to suspension by the President and removal by the Board of Directors for violation of Little League policies or principles.

Applicant Signature _____ Date _____
 If Minor/Parent Signature _____ Date _____

Applicant Name (please print or type) _____
 NOTE: The local Little League and Little League Baseball, Incorporated will not discriminate against any person on the basis of race, creed, color, national origin, marital status, gender, sexual orientation or disability.

Local League Use Only:

Background check completed by league officer _____ on _____
 System(s) used for background check (minimum of one must be checked):
 Sex Offender Registry Criminal History Records *LexisNexis
 *Please be advised that if you use LexisNexis and there is a name match in the few states where only name match searches can be performed you should notify volunteers that they will receive a letter directly from LexisNexis in compliance with the Fair Credit Reporting Act containing information regarding all the criminal records associated with the name, which may not necessarily be the league volunteer.
 Only attach to this application copies of background check reports that reveal convictions of this application.

League Name: _____ League ID: ____ - ____ - ____ Incident Date: _____

Field Name/Location: _____ Incident Time: _____

Injured Person's Name: _____ Date of Birth: _____

Address: _____ Age: _____ Sex: Male Female

City: _____ State _____ ZIP: _____ Home Phone: () _____

Parent's Name (If Player): _____ Work Phone: () _____

Parents' Address (If Different): _____ City _____

Incident occurred while participating in:

- A.) Baseball Softball Challenger TAD
 B.) Challenger T-Ball (5-8) Minor (7-12) Major (9-12) Junior (13-14)
 Senior (14-16) Big League (16-18)
 C.) Tryout Practice Game Tournament Special Event
 Travel to Travel from Other (Describe): _____

Position/Role of person(s) involved in incident:

- D.) Batter Baserunner Pitcher Catcher First Base Second
 Third Short Stop Left Field Center Field Right Field Dugout
 Umpire Coach/Manager Spectator Volunteer Other: _____

Type of injury: _____

Was first aid required? Yes No If yes, what: _____

Was professional medical treatment required? Yes No If yes, what: _____

(If yes, the player must present a non-restrictive medical release prior to to being allowed in a game or practice.)

Type of incident and location:

- | | | |
|---|---|--|
| <p>A.) On Primary Playing Field</p> <p><input type="checkbox"/> Base Path: <input type="checkbox"/> Running <i>or</i> <input type="checkbox"/> Sliding</p> <p><input type="checkbox"/> Hit by Ball: <input type="checkbox"/> Pitched <i>or</i> <input type="checkbox"/> Thrown <i>or</i> <input type="checkbox"/> Batted</p> <p><input type="checkbox"/> Collision with: <input type="checkbox"/> Player <i>or</i> <input type="checkbox"/> Structure</p> <p><input type="checkbox"/> Grounds Defect</p> <p><input type="checkbox"/> Other: _____</p> | <p>B.) Adjacent to Playing Field</p> <p><input type="checkbox"/> Seating Area</p> <p><input type="checkbox"/> Parking Area</p> <p>C.) Concession Area</p> <p><input type="checkbox"/> Volunteer Worker</p> <p><input type="checkbox"/> Customer/Bystander</p> | <p>D.) Off Ball Field</p> <p><input type="checkbox"/> Travel:</p> <p><input type="checkbox"/> Car <i>or</i> <input type="checkbox"/> Bike <i>or</i></p> <p><input type="checkbox"/> Walking</p> <p><input type="checkbox"/> League Activity</p> <p><input type="checkbox"/> Other: _____</p> |
|---|---|--|

Please give a short description of incident: _____

Could this accident have been avoided? How: _____

This form is for Little League purposes only, to report safety hazards, unsafe practices and/or to contribute positive ideas in order to improve league safety. When an accident occurs, obtain as much information as possible. For all claims or injuries which could become claims, please fill out and turn in the official Little League Baseball Accident Notification Form available from your league president and send to Little League Headquarters in Williamsport (Attention: Dan Kirby, Risk Management Department). Also, provide your District Safety Officer with a copy for District files. All personal injuries should be reported to Williamsport as soon as possible.

Prepared By/Position: _____ Phone Number: (____) _____

Signature: _____ Date: _____



Little League. Baseball and Softball MEDICAL RELEASE



NOTE: To be carried by any Regular Season or Tournament Team Manager together with team roster or International Tournament affidavit.

Player: _____ Date of Birth: _____ Gender (M/F): _____

Parent (s)/Guardian Name: _____ Relationship: _____

Parent (s)/Guardian Name: _____ Relationship: _____

Player's Address: _____ City: _____ State/Country: _____ Zip: _____

Home Phone: _____ Work Phone: _____ Mobile Phone: _____

PARENT OR GUARDIAN AUTHORIZATION:

In case of emergency, if family physician cannot be reached, I hereby authorize my child to be treated by Certified Emergency Personnel. (i.e. EMT, First Responder, E.R. Physician)

Family Physician: _____ Phone: _____

Address: _____ City: _____ State/Country: _____

Hospital Preference: _____

Parent Insurance Co: _____ Policy No.: _____ Group ID#: _____

League Insurance Co: _____ Policy No.: _____ League/Group ID#: _____

If parent(s)/guardian cannot be reached in case of emergency, contact:

Name Phone Relationship to Player

Name Phone Relationship to Player

Please list any allergies/medical problems, including those requiring maintenance medication. (i.e. Diabetic, Asthma, Seizure Disorder)

Medical Diagnosis	Medication	Dosage	Frequency of Dosage

Date of last Tetanus Toxoid Booster: _____

The purpose of the above listed information is to ensure that medical personnel have details of any medical problem which may interfere with or alter treatment.

Mr./Mrs./Ms. _____
Authorized Parent/Guardian Signature Date:

FOR LEAGUE USE ONLY:

League Name: _____ League ID: _____

Division: _____ Team: _____ Date: _____

WARNING: PROTECTIVE EQUIPMENT CANNOT PREVENT ALL INJURIES A PLAYER MIGHT RECEIVE WHILE PARTICIPATING IN BASEBALL/SOFTBALL.
Little League does not limit participation in its activities on the basis of disability, race, color, creed, national origin, gender, sexual preference or religious preference.



Little League Baseball and Softball Online

> [Little League Online](#) > [Learn More](#) > [Programs](#) > [Child Protection Program](#) > [Concussions in Youth Athletes](#) > Concussions in Youth Athletes - Connecticut

Concussions in Youth Athletes - Connecticut

Connecticut

Governor Rell signed SB 456 into law on May 19, 2010. This bill can be found at sections 10-149b and 10-149c of the Connecticut General Statutes, under the title dealing with education and the chapter concerning teachers. (Conn. Gen. Stat. §§ 10-149b through 10-149c).

In summary, the law provides that any coach, who is permitted under the State Board of Education, must: complete a course in head injuries, annually review information on concussions, and complete refresher courses. The courses and information are to be prepared by the State Board of Education. If a coach permitted by the State Board of Education suspects a student has suffered a concussion that student must be immediately removed from participation until they are cleared in writing by a health care professional. A coach's permit may be revoked for a violation of these sections.

The official versions of sections 10-149b and 10-149c are currently available online at:

<http://www.cga.ct.gov/current/pub/chap166.htm#Sec10-149b.htm>

<http://www.cga.ct.gov/current/pub/chap166.htm#Sec10-149c.htm>

The text of the bill can be viewed online at:

<http://www.cga.ct.gov/2010/ACT/PA/2010PA-00062-RO0SB-00456-PA.htm>



Substitute Senate Bill No. 456

Public Act No. 10-62

AN ACT CONCERNING STUDENT ATHLETES AND CONCUSSIONS.

Be it enacted by the Senate and House of Representatives in General Assembly convened:

Section 1. (NEW) (*Effective from passage*) (a) (1) For the school year commencing July 1, 2010, and each school year thereafter, any person who holds or is issued a coaching permit by the State Board of Education and is a coach of intramural or interscholastic athletics shall complete an initial training course regarding concussions and head injuries, developed or approved pursuant to subdivision (1) of subsection (b) of this section, prior to commencing the coaching assignment for the season of such school athletics.

(2) For the school year commencing July 1, 2011, and each school year thereafter, and after completion of the initial training course described in subdivision (1) of this subsection, such coach shall annually review current and relevant information regarding concussions and head injuries, prepared or approved pursuant to subdivision (2) of subsection (b) of this section, prior to commencing the coaching assignment for the season of such school athletics. Such annual review shall not be required in any year when such coach is required to complete the refresher course, pursuant to subdivision (3) of this subsection, for reissuance of his or her coaching permit.

(3) For the school year commencing July 1, 2015, and each school year thereafter, a coach shall complete a refresher course, developed or approved pursuant to subdivision (3) of subsection (b) of this section, not later than five years after completion of the initial training course, as a condition of the reissuance of a coaching permit to such coach. Such coach shall thereafter retake such refresher course at least once every five years as a condition of the reissuance of a coaching permit to such coach.

(b) (1) On or before July 1, 2010, the State Board of Education, in consultation with (A) the governing authority for intramural and interscholastic athletics, (B) an appropriate organization representing licensed athletic trainers, and (C) an organization representing county medical associations, shall develop or approve a training course regarding concussions and head injuries. Such training course shall include, but not be limited to, (i) the recognition of the symptoms of a concussion or head injury, (ii) the means of obtaining proper medical treatment for a person suspected of having a concussion or head injury, and (iii) the nature and risk of concussions and head injuries, including the danger of continuing to play after sustaining a concussion or head injury and the proper method of allowing a student athlete who has sustained a concussion or head injury to return to athletic activity.

(2) On or before July 1, 2011, and annually thereafter, the State Board of Education, in consultation with the organizations described in subdivision (1) of this subsection, shall prepare or approve annual review materials regarding current and relevant information about concussions and head injuries.

(3) On or before January 1, 2014, the State Board of Education, in consultation with the organizations described in subdivision (1) of this subsection, shall develop or approve a refresher course regarding concussions and head injuries. Such refresher course shall include, but not be limited to, (A) an overview of key recognition and safety practices, (B) an update on medical developments in the field of concussion research and prevention, and (C) an update on new relevant federal, state and local laws and regulations.

(c) The State Board of Education may revoke the coaching permit, in accordance with the provisions of subsection (j) of section 10-145b of the general statutes, of any coach found to be in violation of this section.

Sec. 2. (NEW) (*Effective July 1, 2010*) (a) (1) The coach of any intramural or interscholastic athletics shall immediately remove a student athlete from participating in any intramural or interscholastic athletic activity who (A) is observed to exhibit signs, symptoms or behaviors consistent with a concussion following an observed or suspected blow to the head or body, or (B) is diagnosed with a concussion, regardless of when such concussion or head injury may have occurred.

(2) The coach shall not permit such student athlete to participate in any supervised team activities involving physical exertion, including, but not limited to, practices, games or competitions, until such student athlete receives written clearance to participate in such supervised team activities involving physical exertion from a licensed health care professional trained in the evaluation and management of concussions.

(3) Following clearance pursuant to subdivision (2) of this subsection, the coach shall not permit such student athlete to participate in any full, unrestricted supervised team activities without limitations on contact or physical exertion, including, but not limited to, practices, games or competitions, until such student athlete (A) no longer exhibits signs, symptoms or behaviors consistent with a concussion at rest or with exertion, and (B) receives written clearance to participate in such full, unrestricted supervised team activities from a licensed health care professional trained in the evaluation and management of concussions.

(b) The State Board of Education may revoke the coaching permit, in accordance with the provisions of subsection (j) of section 10-145b of the general statutes, of any coach found to be in violation of this section.

(c) For purposes of this section, "licensed health care professional" means a physician licensed pursuant to chapter 370 of the general statutes, a physician assistant licensed pursuant to chapter 370 of the general statutes, an advanced practice registered nurse licensed pursuant to chapter 378 of the general statutes or an athletic trainer licensed pursuant to chapter 375a of the general statutes.

Sec. 3. (*Effective from passage*) The Department of Education shall consider a coach of intramural or interscholastic athletics as having successfully completed the initial training course regarding concussions and head injuries required pursuant section 1 of this act if such coach completes a course that is offered by the governing authority for intramural and interscholastic athletics and is substantially similar, as determined by the department, to the training course required pursuant to section 1 of this act, provided such substantially similar course is completed on or after January 1, 2010, but prior to the date the State Board of Education approves the training course pursuant to section 1 of this act.



2012 ASAP Awards Overview

GRAND PRIZE

A Musco Little League Lighting System!
 Winner to be recognized at 2012 Little League World Series.

HOW TO ENTER

1. Send in your **Qualified Safety Plan Registration** form with completed safety plan to enter the 2012 ASAP Award program. (See requirements on pages 2.1-2.4.)
2. Be sure to include everything you think we should know — including the 13 minimum requirements — on how you organized, implemented and improved your league with it. *Photographs and other supporting materials are encouraged.*
3. Your complete safety plan, qualified safety plan registration form, and annual facility survey must be postmarked by April 13, 2012 and sent to:

ASAP Award Program	<i>or</i>	ASAP Award Program
Little League International		Little League International
P.O. Box 3485		539 Route 15 Hwy.
Williamsport, PA 17701		South Williamsport, PA 17702

AWARDS

Local Winners:

- A cash award for every qualified plan of leagues who take the Little League Chartis Insurance for player accident coverage based on their number of teams

Regional Winners:

- A 1st and 2nd place winner will be chosen from each U.S. Little League Region
- First Place winners receive:*
 - Trip for two league representatives to the 2012 Little League World Series
- First Place and Second Place winners receive:*
 - \$500 award to be used for safety equipment or insurance premium

National Winner:

- A Musco Light-Structure Green™ lighting system (equipment for a 200' field)

ENTRY RULES

1. Safety program must be implemented/in effect between Jan. 1, '12 - Jan. 1, '13.
2. All entry materials, including photos, will become property of ASAP and will NOT be returned. **(Please retain copies of your materials.)** By submitting plan, ASAP will have reproduction and distribution privileges without cost or prior notification.
3. Only U.S. leagues are eligible; prior national winners are ineligible to repeat.

JUDGING

The following will be judged on a scale of 0 (low) to 5 (exceptional)

- **Teamwork** - Effort involving widespread participation of parents, kids or friends of the league.
- **Cooperative Efforts** - Does the league utilize the resources of the land owner or other organizations to benefit all parties? (i.e. city/schools, local police, fire department, hospitals, etc.).
- **Long-Term Planning** - League has safety improvement program (project submitted as part of the plan).
- **Safety Operations** - Safety Officer has on-going method to evaluate & improve safety — participants, equipment, facility — involving all members of league (players, spectators, volunteers).
- **Program Impact** - How program improves safety of participants, spectators and officials.
- **Creative Solutions** - Used ingenuity to overcome obstacles to achieve safety objectives.
- **Creative Funding** - Creatively planned and achieved funding goal.
- **Discretionary Bonus** - Points given for exceptional performance.
- **Interview** - All Regional finalists will be interviewed prior to the final decision on winners.

Restrictions: Leagues winning the National Award may win the cash award but may not repeat as national winners.

For more information call: Kevin Hladik at the ASAP Hotline, (800) 811-7443; or Jim Ferguson at Little League International, Williamsport, Pa., (570) 326-1921.

PAST WINNERS

Region	Year	Winner
EASTERN	1997*	Blackwood, NJ, LL
	2000*	Avon Grove, PA, Area LL
	2001	Huntington Tri-Village, NY
	2002	Nanuet, NY, LL
	2003	Winslow, NJ, Township LL
	2004*	Winslow, NJ, Township LL
	2005	Homer, NY, LL
	2006	Warwick, RI, LL
	2007*	Warwick, RI, LL
	2008	Big Pocono LL, PA
	2009*	Big Pocono LL, PA
2010	Felton, DE, LL	
2011	Clymer, PA, LL	
CENTRAL	2001	Eastlake, OH, LL
	2002	Eastlake, OH, LL
	2003	Hopkins, MN, Area LL
	2007	Hopkins, MN, Area LL
	2008	Hopkins, MN, Area LL
	2009	Hopkins, MN, Area LL
	2010	Hopkins, MN, Area LL
	2011*	Hopkins, MN, Area LL
	2004	S'west LL, Mishawaka, IN
	2005	Painesville, OH, LL
	2006*	Painesville, OH, LL
SOUTHEASTERN	1996*	South Beaches LL —
	1998*	Virginia Beach, VA, LL
	1999*	Fairfax, VA, LL
	2001	Port St. Lucie, FL, LL
	2002*	Port St. Lucie, FL, LL
	2003	Unicoi County, TN, LL
	2004	Unicoi County, TN, LL
	2005	Capital Midwestern LL — Charleston, WV
	2010	Capital Midwestern LL — Charleston, WV
	2006	Southside LL — Fort Lauderdale, FL
	2007	Southside LL — Fort Lauderdale, FL
2008*	Unicoi County, TN, LL	
2009	Lewis LL, Weston, WV	
2011	Bristol, TN, LL	
WESTERN	1995*	Lakeside, CA, LL
	2001*	Granada Hills, CA, LL
	2002	Union LL — San Jose, CA
	2003*	Cypress, CA, Federated LL
	2004	Laughlin, NV, LL
	2005*	Pinole-Hercules, CA, LL
	2006	Rancho Niguel LL — Laguna Niguel, CA
	2011	Rancho Niguel LL — Laguna Niguel, CA
	2007	Reno, NV, American LL
	2008	Redrock LL, Las Vegas, NV
	2009	Redrock LL, Las Vegas, NV
2010*	Redrock LL, Las Vegas, NV	
SOUTHWESTERN	2002	North Brownsville, TX, LL
	2003	North Brownsville, TX, LL
	2004	North Brownsville, TX, LL
	2005	Sherwood LL — Odessa, TX
	2006	Taft, TX, LL
	2007	Taft, TX, LL
	2008	ORWALL, TX, LL
	2010	ORWALL, TX, LL
	2011	Oak Ridge Woodlands Area, TX, LL
	2009	Odem, TX, LL

* Grand Prize Winner

A QUALIFIED LITTLE LEAGUE® BASEBALL AND SOFTBALL SAFETY PROGRAM

The requirements to put together a Qualified Little League Safety Program are simple and easy. The benefits are many.

The requirements:

- 1. Safety officer must be on file with Little League International.**
If new, include on the league charter application or on your Qualified Safety Plan Registration form.
- 2. Safety plan with safety plan registration form on file with Little League International by April 13, 2012.**
Submit your completed safety plan by April 13, 2012. Your plan may be submitted as early as Jan. 1, 2012. Any plan not meeting the 13 requirements by April 13th will not be considered for the awards and incentives. Use the registration form in the Forms section to show on which pages your minimum requirements can be found. If the registration form is not submitted, your safety plan will not be approved. Minimum plan requirements are outlined on the form, as well as on the next two pages.
- 3. An updated, completed 2012 Facility Survey must be turned in to Little League International, as well.**
See the Facility Survey form in the Forms section of this notebook. (Keep a copy of this survey for your league's records, along with the safety plan copy.)

The benefits:

- 1. Establish a clear league commitment to safety.**
- 2. Win a cash award based on the size of your league for those leagues who take Little League Chartist Insurance for their players' accident coverage.**
- 3. Automatic entry into a national award program with a chance to win a trip for the league president and safety officer to the Little League World Series, cash awards, or even a free Musco Light-Structure Green™ lighting system.**
- 4. Free subscription to ASAP News — a national publication for League Safety Officers.**
- 5. NOTE: Only US leagues are currently eligible for this safety and awards program. Past national winners are ineligible for future national prizes.**

Please take some time to look through this section. Then put together your program and send your written safety plan along with the registration forms to Little League. Programs postmarked on or before April 13, 2012 will qualify for the cash incentive and awards program. Due to volume, please submit your safety plan as early as Jan. 1st for review.

IN THIS SECTION

- Qualified safety plan requirements 2.1**
What is it and how do I register?
- Where are we now? 2.2 - 2.3**
A short questionnaire to determine where your safety program stands and provide some guidance for development
- Putting your program together 2.4**
Steps to further develop your program
- Safety Net 2.4**
- A Safety Officer's Diary 2.5 - 2.10**
How a typical year may look for a new safety officer
- Little League Injury Data 2.11**
Summary data to provide focus for training and education
- Example of a Safety Manual 2.17 - 2.147**
The 2007 best safety plan from Warwick, R.I., Little League gives an example of a top quality safety program

After you submit your plan, check its status at www.littleleague.org under the navigation tab "League Officers," "Check Safety Plan Status".

The 2012 ASAP Awards

When you register your safety plan with Little League International, your league will automatically be entered in the 2012 ASAP Awards. While meeting the three requirements detailed on this page will win you a cash award based on the size of your league, leagues may want to provide additional information, photographs and supporting materials for award consideration. For complete information on the 2012 ASAP Awards, see the Forms section of this manual. Award winners will be determined from plans implemented and in effect prior to April 13, 2012.

District Incentive Deadline: Approved by March 13th

By turning in safety plans early, with all minimum requirements approved by Little League International, your league can help your district earn up to \$350, to use on district tournaments, training, increased local opportunities and more. Submit your safety plan, with all requirements approved, by March 13th to help your district earn this cash bonus!



ASAP Safety Officer Manual & League Resources CD: 2012

October, 2011

Dear Safety Officer,

Thank you! Due to your efforts and others like you committed to improving Little League through safety, we've seen extraordinary results in injury prevention. In 2011, **87 percent** of all leagues voluntarily operated a safety plan. That's **incredible!**

Since ASAP began in 1995, injuries in all of Little League have **decreased by 76%**. That's great! Together, we are making a difference. But we need everyone to get involved; *not just for one year, but to maintain effective safety programs in your league year after year.* Now is the time! And here is what you need if you've never developed a safety plan.

New This Year and Reminders

ALL safety plans must be submitted WITH the Qualified Safety Plan Registration form included in this packet. Your safety plan **WILL NOT** be shown as received without the form stating who is submitting it, and what league(s) the safety plan covers.

All safety plan materials must be postmarked no later than **April 13, 2012** to win the cash award and enter the awards contest. Leagues working toward the District Incentive must have all requirements **approved** at Little League International by **March 13**.

ALL LEAGUES — not just those operating a safety plan — must have applicable volunteers fill out the 2012 Volunteer Application Form as well as conduct a nationwide background check on all applicable volunteers (Reg. I(b), Reg. I(c)8 and Reg. I(c)9). The material enclosed contains information to help you learn more about performing the background checks required under the Child Protection Program. The 13 minimum requirements remain the same as last year to win a cash award for your league based on the number of teams your safety plan will help protect.

Remember, one representative from each team **must** attend the first aid clinic and the player fundamentals clinic you provide to all coaches/managers, and each coach/manager must attend these clinics at least once every three years to be eligible. However, licensed health care professionals are exempt from the first aid training. Please tell how your league is tracking this requirement in your plan.

Please keep a copy of the complete plan for next year, and distribute printed copies of your plan to appropriate volunteers!

Awards for the 2012 ASAP Best Safety Plan Contest

- All leagues submitting a qualified safety program with the qualified safety program registration and facility survey who take Little League Chartis Insurance for player accident coverage will win a cash award based on the number of teams covered by their plan.
- First and second place winners from each region for best safety plan: \$500 safety award; recognized in ASAP Newsletter;
- First place winner from each region: Little League World Series trip for the league president and safety officer in August;
- Best safety plan in the nation: a Musco Lighting 200-foot field Light-Structure Green™ lighting system.

Inside This Mailing

Included in this mailing are the updated pages for the Safety Officer Manual, as well as a CD of the entire manual, including:

- The complete manual, including all revised pages;
- The software to view the manual;
- The last 12 years' issues of the ASAP News, so you have these important references;
- Safety signs to print, post and distribute around your sports complexes;
- Several resources: * registration materials; * background check information;
- * several slide show presentations for league administrators; and other important resources for league administrators.
- All forms, registration material and documents needed;
- A winning sample safety plan by Warwick, RI, Little League;

We're sending the material on CD so you can view the entire kit on a computer, and print as many copies as you need.

The material is also available on Little League's web site at: <http://www.littleleague.org/learn/programs/asap.htm>.

We're glad we can help you make it "safer for the kids."

