



Northern California Junior Lacrosse Association

PRE-GAME PROTOCOL 2010

Have this card available for review at every NCJLA game

The Club Schedulers work long and hard to make sure the schedule is accurate. Nevertheless, on occasion there are errors and/or changes. As such, it is league policy for teams to contact each other and the game officials to verify dates, times and locations. We consider this a courtesy that should be afforded each other in order to avoid problems. A club may appoint someone other than the head coach or team manager to attend to these matters.

Communication by phone or e-mail should be confirmed and messages not assumed received.

Pre-Game Confirmation, “Host” Coach or Team Manager

1. Two days before each game, the “host” coach or team manager is responsible to contact the visiting head coach (and the host team, if appropriate) to confirm game date, time, location, directions and color of uniform (in order to avoid duplication). Also, give each other a head’s up on weather related field conditions. All team contacts can be found at www.ncjla.org under Team Contacts. All changes must be sent to scheduler@ncjla.org.
2. Two days before each game, a single administrator from the home venue should establish direct contact with game officials to confirm teams, date, time, location and directions. Look for assignments and officials contact information on [Arbiter Sports](#). If there are conflicts or unassigned games place contact our ref assigners, Pat Takahashi at p.a.takahashi@comcast.net or Leni Rodgers at justleni@yahoo.com.

Game Day Responsibility of the “HOME” team

1. Provide the following:
 - a. Timekeeper
 - b. Sideline Manager
 - c. Score Sheets
 - d. Numbered pennies or change of jersey if both teams have same jersey color
 - e. 2 yellow game balls plus 3 balls on each end line (total of 8 balls).
2. Score Keepers and Time Keepers are responsible for keeping players behind lines and keeping the substitution area clear.
3. Score sheet to be filled in completely and correctly with scores, assists, and penalties. Yellow copy goes to the visiting coach after the game.
4. Responsible to post scores on NJCLA website, www.ncjla.org if winning team fails to do so.

Game Day Responsibility of “HOST” CLUB

1. Assure that field is lined in accordance with Rule 1 of the US Lacrosse 2010 Women’s Rules and that there is a cone at each corner of the field.
2. Assure goals are in accordance with Rule 1 of the US Lacrosse 2010 Women’s Rules.
3. A Field Marshall must be present at all times to monitor activities, provide information, keep games on time by notifying umpires and acquiring roster for each game from each team to give to the score table.
4. Provide the following:
 - a. Scorer’s table with 3-4 chairs (time keeper and score keeper from each club).
 - b. Game clock, separate time-out clock, and horn (unless prohibited by city ordinance).
 - c. A copy of the 2010 US Lacrosse Women’s Rules and Local Rules at the scorer’s table.
 - d. A flip scorer or other visible means of score keeping, so that officials can clearly see the score from the field.
 - e. Keep at the scorer’s table a copy of directions to the nearest hospital and local police phone #.
 - f. Directions to the nearest bathrooms to be kept at the at scorer’s table.
 - g. Water for game officials.

Game Day Responsibilities of EACH CLUB

1. Provide a scorekeeper
2. Provide Scorers with legible team rosters. Include for each player their name, jersey number and position.
3. Have a [Sideline Manager](#) for each game to encourage, maintain, and manage sportsmanlike behavior.
4. Assure fans and parents are the opposite side of field from teams wherever possible.
5. Assure no spectators are on the end lines.
6. The winning coach or team manager must post the score on the NCJLA website, www.ncjla.org within 24 hours.

ALL TEAMS MUST ARRIVE IN TIME TO WARM UP AND BE READY TO PLAY AT THE SCHEDULED TIME.