

BYLAWS OF
THE CROMWELL CHILL SOCCER CLUB

ARTICLE I – Name & Location

1. The name of this non-profit organization shall be the Cromwell Chill Soccer Club, hereinafter referred to as the Club.
2. The location of this Club shall be the Town of Cromwell, Connecticut.

ARTICLE II - Purpose

1. The purpose of the Club is to promote the development and enjoyment of soccer and the participation in competitive team play for the youth of the town. This shall include the promotion of good sportsmanship, importance of team play, the continual improvement of individual skills and the development of character through competitive play. The Club shall be a member of the Connecticut Junior Soccer Association (hereinafter referred to as CJSA) and, not withstanding anything to the contrary in these Bylaws, shall conform to CJSA policies and practices as required from time to time by the CJSA.

ARTICLE III - Board of Directors

1. The Board of Directors shall be composed as follows:
 - o All current officers of the Club as listed in article IV, section 1
 - o The head coaches of each participating team
 - o The immediate past president of the Club
2. The Board of Directors shall manage the activities, property and affairs of the Club subject to the provisions of these Bylaws. This shall include the setting of Club policies, team organization, and membership rules.
3. At the Annual August Meeting, all Officers of the Club with the exception of the Recreation Coordinator and Assistant Officers shall be elected by a majority of the voting members present. In addition to any nominations made from the floor, the Board of Directors shall present a slate of nominees for election. Each officer's term will start at the conclusion of the Annual August Meeting at which they were elected and shall conclude at the end of the next Annual August Meeting.

Approved March 5, 2012

4. The Board of Directors may approve an action for the Club at a regular or special meeting by a majority vote of the Directors at a duly held meeting. A Director who serves as an Officer and a Head Coach will vote only as an Officer and shall delegate the Head Coach's vote to an Assistant Coach or the Team Manager.
5. The President, Vice President, Secretary, and Treasurer shall constitute an Executive Committee to represent the Board of Directors on matters demanding immediate attention where it is impractical or impossible to call a Board meeting. At least 3 Executive Committee members must participate to establish a quorum. Executive Committee action must be unanimously approved. All actions must be recorded and reported to the Board of Directors at the next regular meeting.
6. Assistant Officers are nominated by the officer for whom he/she will be an assistant and must be approved by the Board of Directors.

ARTICLE IV - Officers and Duties

1. The Officers of the Club shall be as follows:
 - President
 - Vice President
 - Secretary
 - Treasurer
 - Registrar
 - Director of Equipment
 - Director of Fields
 - Director of Publicity and Sponsors
 - Referee Coordinator
 - Fund Raising Chairperson
 - Player Representative
 - Director of Coaching
 - Director of TOP Soccer
 - Director of Communications
 - Recreation Coordinator
2. The duties of the Officers shall be as follows:
 - President - shall preside at all meetings of the Board of Directors and the general membership, manage the operations of the Club, represent the Club in CJSA district meetings, and interface with other organizations as required.
 - Vice President - shall succeed to the powers of the President in his absence and assist the President as needed. This shall include various administrative duties and player/coach development.

- Secretary - shall record and distribute copies of minutes of all Board of Directors, Executive Committee, and general membership meetings to the Board and any requesting members, and handle all Club correspondence to membership.
- Treasurer - shall be in charge of the deposit and distribution of the Club's funds. This includes keeping a detail account of all monetary transactions, providing written reports of the Club's financial status at all Board of Directors and general membership meetings, prepare annual financial statements of the Club's prior year operation, prepare other reports as requested by the President, and preparation of annual tax return. Shall nominate an Assistant Treasurer to the Board of Directors for approval.
- Registrar - shall manage the registration of all players, teams and club officials. This includes public notification of player registration, preparation and maintenance of team and club officer rosters, collection of player registration fees, and coordination with CJSA District Registrar on player, team and adult registration requirements. Shall nominate an Assistant Registrar to the Board of Directors for approval.
- Director of Equipment - shall procure, issue, store and maintain records of all Club provided equipment.
- Director of Fields - shall coordinate the scheduling of all soccer fields for both practice and home games that are available for Club use.
- Director of Publicity and Sponsors - shall coordinate the publication of Club news with local media and schools and solicit sponsorship money for the Club.
- Referee Coordinator - shall coordinate the scheduling of referees for all Club teams home games. Shall nominate an Assistant Referee Coordinator to the Board of Directors for approval.
- Fund Raising Chairperson - shall plan and coordinate all fund raising activities for the Club.
- Player Representative - shall act as a mediator for any conflicts that may occur between player and coach. Additionally, the Player Representative will serve as Discipline Chairman to CJSA handling any CJSA disciplinary actions directed toward any member of the Club.
- Director of Coaching – shall administer a common curriculum and philosophy to be utilized in training all of the Club players. Will oversee team try-outs and evaluate coach and team performance.
- Director of TOPSoccer (The Outreach Program for Soccer) – shall administer our TOPSoccer program which is designed to provide players with mental and/or physical disabilities the opportunity to play soccer in an environment which emphasizes learning, teamwork, and having fun. Responsibilities will include scheduling the activities, registering the athletes, and recruiting mentors and coaches.
- Director of Communications – shall be responsible for maintaining our website and working with teams to utilize the capabilities offered for scheduling games and training while also managing communications with the team parents.
- Recreation Coordinator - shall handle all CJSA matters concerning recreational play in Cromwell including but not limited to registering recreational players, collection and

payment of any recreational fees and coordination with other recreational leagues. This position will be filled by a designee of the Town of Cromwell Recreational Director. As a non-elected position, the Recreation Chairperson will not have a vote in Club matters but is invited to attend Club meetings at his/her discretion.

3. Assistant Officers shall assist his/her corresponding officer in carrying out their duties and learn as much as possible about their Officer's duties and roles. The Assistant Officers are invited to all Board of Director meetings, but shall not have a vote at such meetings. Assistant Officers are as follows:
 - Assistant Treasurer
 - Assistant Registrar
 - Assistant Referee Coordinator
4. Any individual of age 18 years or older shall be eligible for nomination as an officer or assistant officer in the Club.
5. In the event of a vacancy within the Officers of the Club, the Board of Directors may appoint a person to fill such vacancy for the unexpired term.

ARTICLE V - Meetings

1. Regular meetings of the Board of Directors shall be held each month or as deemed necessary by the directors. Special meetings may be called by the President or upon request of three members of the Board of Directors to the President. At all meetings of the Board of Directors, 50% of all members of the Board of Directors shall constitute a quorum and no business can be voted upon without a quorum.
2. Any member of the Board of Directors absent from three consecutive meetings without cause may have their office declared vacant. Head Coaches may designate their registered assistant to attend Meetings to fulfill head coaches attendance obligations.
3. The Board of Directors at a Regular or Special meeting shall have the authority to suspend or suitably deal with any Officer whose conduct violates these Bylaws or Rules of Operations or is detrimental to the best interest of the Club by a two-thirds majority of the Directors present.

ARTICLE VI - Membership

1. Any youth is eligible to play on a Club team who meets all of the following requirements:

- o Is a resident or student of Cromwell, Connecticut
 - o Has written permission from a parent or legal guardian
 - o Meets the age requirements set forth by CJSA for travel play
 - o Age and gender is appropriate for one of the Club's teams in compliance with CJSA Bylaws
 - o Club registration fee paid in full
 - o Qualified for play through team tryouts if required
 - o Conforms to Club rules and code of conduct
2. An annual registration fee as determined by the Board of Directors must be paid by each player to participate on one of the Club teams. Additional fees may be assessed to cover special programs or situations. Each member will be expected to participate in Club fund raising events. All or part of the registration fee for players with financial hardship may be waived by the Board of Directors or the President.
3. All officers, coaches and players shall always conduct themselves in accordance to the Bylaws and Rules of Operations of the Club. Good sportsmanship must always prevail regardless of the out come of any game.
4. The Board of Directors at a Regular or Special meeting shall have the authority to suspend or suitably deal with any member whose conduct violates these Bylaws or Rules of Operations or is detrimental to the best interest of the Club by a two-thirds majority of the Directors present.
5. An exception to the residency requirement for membership may be approved by a majority vote of the Board of Directors for a particular year's team if and only if the team did not cut any age appropriate Cromwell players and made a diligent effort in recruiting Cromwell players before and after the tryouts. This exception is subject to the CJSA rules (generally – two out-of-town players would be allowed per team. However, more than 2 players could be allowed if the town they are coming from is not fielding a team in that age group).

ARTICLE VII - Team Supervision Personnel

1. Each team shall be supervised by one head coach and one or two designated assistant coaches. The head coach shall be nominated by a member of the Board of Directors and approved by a majority of the Board of Directors at a Board Meeting. Each head coach shall then submit his/her assistant coaches and optionally a Team Manager to the Board of Directors for majority approval.
2. The coaching personnel shall be selected on the following qualities:
- their good character and ability to work with youngsters.

- a reasonable knowledge of the game of soccer.
 - their willingness to conform to the Bylaws and Rules of Operations.
 - willingness to obtain age appropriate coaching licenses and first aid training.
 - successfully complete and pass a CJSA administered background check
3. The Board of Directors will have the power to dismiss from the Club or suspend from Club activity any Head Coach, Assistant Coach, Team Manager, player or parent/legal guardian whose conduct violates the Club's Bylaws or Rules of Operations or is detrimental to the best interest of the Club. Such a dismissal or suspension must be approved by a vote that represents two thirds the total number of members on the Board of Directors. The affected person shall be given notice of the proposed action and allowed to present his/her position at the meeting. Such dismissed or suspended person shall have the right to appeal the suspension or dismissal by submitting a written request to the Club President for action at the next Board meeting. The request must be submitted within two weeks of receiving notice of the suspension or dismissal. The suspension or dismissal may be overturned by a vote that represents a majority the total number of members on the Board of Directors.
 4. Each head coach shall be responsible for the actions of their assistants and may suspend for any practice or game any assistant who in their opinion is not acting in the best interest of the Club. Any action of longer duration must be dealt with consistent with Article VII, Section 3.
 5. Each head coach shall be responsible for the actions of their players and the player's parents/legal guardians and may suspend for any practice or game any player or parent/legal guardian who in their opinion is not acting in the best interest of the Club. Any action of longer duration must be dealt with consistent with Article VII, Section 3.

ARTICLE VIII - Team Guidelines

1. The Club will form a team to participate in the CJSA Central Division League if:
 - a sufficient number of qualified players register and try-out to allow for a viable roster within the CJSA specified age and gender groupings.
 - an appropriate coaching staff for that team has been approved by the Board of Directors.
2. The team roster size will include up to 18 players. All teams will hold a try-out to assure players are qualified. If more players register than the maximum team size, then the try-out will be used to determine the roster.
3. The Board of Directors will determine uniform style and color. All teams shall wear the identical uniforms when it is practical. The Club will furnish each team uniforms for every player.
4. The Club will issue each head coach the appropriate soccer equipment needed to participate in an organized soccer program. Individual items such as soccer shoes, shin guards, jackets, etc. will not be furnished by the Club, and it is the responsibility of each player to obtain such

equipment. The head coach is responsible for seeing that all issued equipment is returned to the Director of Equipment when requested.

5. The head coach and/or team manager shall determine their team's season schedule in conjunction with the process administered by the CJSA Central District. In addition to league games, non-league (friendly) and tournament games should be scheduled to increase the number of games and variety of teams played. All Games, tournaments and out-of-state travel must comply with CJSA rules and laws.

ARTICLE IX – Rules of Operations

1. The Club shall maintain a Rules of Operation to govern standard operating practices, guidelines and practices of the club, the teams, the officers, players and parents.
2. The Rules of Operations can be amended at a Board of Directors meeting by a majority vote of the Directors present.

ARTICLE X - Dissolution

1. Upon dissolution of the Club, any remaining assets shall be distributed to one or more local non-profit organizations as determined by the Board of Directors.

ARTICLE XI - Amendments

1. Amendments to these Bylaws shall be made at any Board of Directors meeting by a vote of at least two-thirds of the Directors present. Any proposed amendments must be submitted in writing to all Directors for review at least five days in advance of the Board meeting at which the amendments will be voted on.