

**Guilford High School
NetMinders Club
By-Laws
Proposed Changes December 2008**

I. Mission:

A. The mission of the Guilford NetMinders is to support Guilford High School (GHS) Lacrosse in competing at the highest level possible and to ensure that members of the organization emphasize by work and action, the virtues of team spirit, healthy competition and sportsmanship.

II. Name

A. The name of the organization shall be the "Guilford NetMinders", hereafter referred to as the "Club".

III. Purpose

A. The purpose of the Club is to:

1. Provide financial and organizational support for the GHS Lacrosse program and coaching staff.
2. Increase the visibility of Lacrosse within the Guilford community and increase attendance at our games
3. Facilitate communication between the coaching staff, players, families, high school administration and the community .
4. Promote school spirit
5. Help develop leadership ability and foster team spirit among athletes of the Lacrosse program.

IV. Membership

A. Membership is open to anyone 18 years or older wishing to support the Lacrosse program.

1. Members are expected to behave in a dignified, good and sportsmanlike manner.
2. Coaches and Administrators are invited guests to organization meetings and as such shall not be entitled to vote, unless they are the parent or

guardian of a player in the program. In that instance they shall be members and have all the rights of a member.

V. Officers:

A. Officers of the Club shall consist of President, Vice-President, Secretary, Treasurer and Youth Liason.

1. In the event that the office of President becomes vacant, the Vice-President shall become President. At the option of the officers, a general election may be held to fill the position of Vice-President or a member in good standing may be appointed by the Executive Board to complete the term.

2. Terms for newly elected officers shall begin July 1 and shall continue for a term of twelve months or until their successors are elected, whichever is later.

3. Relatives of standing Officers (spouses, siblings, etc) shall not be allowed to hold positions on the executive board.

4. Any Officer may be removed with a two thirds vote of the membership.

VI. Executive Board

A. The Executive Board shall consist of the President, Vice-President, Treasurer, Secretary and Youth Liaison.

B. The Executive Board shall have supervision over the affairs of the Club between meetings and see that the objectives of the Club are accomplished.

C. The executive board may appoint additional Board members as it deems necessary.

D. The executive Board shall appoint "Class Representatives" for each of the respective freshman, sophomore, junior and senior classes to assist in communication with their class and the recruiting of volunteers to execute the obligations of the Club.

VII. Duties of Officers

A. President

1. The President shall be the chief executive officer of the Club and shall set the vision and direction for the Club.

2. He/she shall preside at all meetings of the Club and the Executive Board, appoint standing committee heads, appoint special committees,

and other positions as deemed necessary (i.e. parliamentarian, historian, etc.).

3. He/she shall carry out the business of the Club and see that all orders and activities are carried into effect, in particular, assuring the financial solvency of the club and recruiting volunteers for club activities and succession planning.

B. Vice-President

1. The Vice President shall assume the duties of the President in his/her absence and shall automatically become President in the event that the President is unable to execute those duties.

2. The Vice-President shall be in charge of the standing committee of his/her choice.

C. Secretary

1. The Secretary shall record all proceedings of the general membership and Executive Board meetings, including maintaining a list of members attending each meeting and shall maintain a ledger of the voting status of each member. He/she shall give all notices required by statute or by-laws or resolution.

2. He/she shall carry on correspondence of the Club exclusive of that related to the responsibilities of the Treasurer.

D. Treasurer

1. Shall collect all dues and care for the Club's funds, keep an accurate record of receipts and payment, submit a report at the Club and executive board meetings, and an annual report at the close of each season and at the end of his/her term of office.

E. Youth Liaison

1. The Youth Lacrosse Liaison shall be responsible for coordinating with the Guilford Youth Lacrosse Association to encourage continued support of GHS Lacrosse.

F. Transition of Officers

1. Officers shall deliver to their successor all official material no later than thirty days following the date on which the new officers assume their duties.

2. Officers shall assist in the transition of their duties for a period of sixty (60) days following their termination of office.

G. Duties and responsibilities of all Board positions are subject to change from time to time based upon the decisions of the Executive Board.

VIII. Meetings

A. Regular Meetings:

1. Regular meetings of the membership shall be held monthly from July through June or as deemed necessary by the Executive Board.

2. The June meeting shall be the annual meeting at which officers are elected.

B. Special Meetings:

1. Special meetings may be called by the President, the Executive Board or upon written application of at least five (5) members which must state the purpose of the special meeting applied for.

2. Written notice of the date, time, place and purpose of such special meeting shall be given to each member via e-mail at least five (5) business days prior to the date of the meeting.

C. Executive Board Meetings

1. Executive Board Meetings may be called by the President or by a majority of the Executive Board officers at any time, provided that Executive Board members are given three (3) business days notice via phone or e-mail or that such notice is waived by unanimous consent.

D. The presence of three (3) members of the Executive Board shall be required in order to constitute a quorum for the transaction of business at any meeting.

E. At meetings of the members, subject to the quorum requirement specified above, each member shall be entitled to one vote so long as he or she has attended three (3) of the six (6) previous monthly meetings.

F. Children and players (unless they qualify as members) shall not be allowed to attend meetings unless called upon by the Board or having been added to the meeting agenda.

G. Any and all meetings requiring a vote of the membership shall be held within the town of Guilford, Connecticut.

H. The rules contained in Roberts Rules of Order Revised shall govern the meetings of the League where they are not inconsistent with these by laws.

IX. Elections:

A. At the meeting in March, a nominating committee of three to five shall be appointed by the President to prepare a slate of officers.

1. The nominating committee shall obtain the consent of the nominees to place their names on the slate. All nominees shall be current members in good standing with the organization.

2. The nominating committee shall present a slate of nominees no later than the May meeting.

3. Nominations may also be made from the floor.

4. Elections shall be held by ballot or voice vote no later than the June meeting.

X. Annual Budget

A. The fiscal year of the organization shall be July 1 through June 30.

B. The annual budget shall be developed by the President and the Treasurer with input from the Coaching staff. The budget should be presented to the general membership for ratification.

C. Club dues shall be a principle method of raising funds. The Executive Board shall establish the amount of annual dues each year.

D. Additional fund raising projects will also be developed to bring additional monies into the organization.

E. All funds raised shall be dispersed into programs, events and purchases as determined by the annual budget and with the approval of the Executive Board.

XI. Execution of Instruments

A. Checks, etc. All checks, drafts and orders for payment of money shall be signed in the name of the Club. Three signatures shall be accepted with the President, Treasurer and Vice-President so empowered to act, however, only a single signature will be necessary on checks of less than \$500 and two signatures will be necessary on checks of \$500 or more.

B. All non-"medical emergency" expenditures must be approved by the Executive Board. Notwithstanding the previous sentence, the President or

Vice-President may approve expenditures less than five-hundred dollars without Executive Board approval.

XII. Amendments

A. Amendments to these by-laws shall be made by a vote of two-thirds of the eligible membership, present and voting, provided a quorum is present at a meeting of the members duly called to consider such amendment.

B. Written notice must be provided by e-mail, at least five (5) business days prior to the meeting, to each member with notice of the time and place of such meeting.

C. These by laws may only be amended once per year.

1. Amendments shall be proposed in September and voted on in October.

2. Notwithstanding the above, the by laws may be open for amendment at other times, according to the procedures above, with a unanimous vote of the Executive Board and provided that said amendment shall be first submitted at one (1) meeting and voted upon at the next meeting.

D. The approved changes will be signed by the Executive Board Officers indicating acceptance and date for the record.

XIII. Dissolution

A. No part of the funds or assets of this Club shall inure to the benefit of, or be distributed to the members. In case of dissolution, the funds and assets of the League shall be distributed to one or more regularly organized non-profit organizations, devoted to one or more of the objects and purposes of this Club, or to the Town of Guilford for recreational purposes, or to one or more regularly organized educational, recreational or charitable organizations to be selected by the Club.

XIV. Committees

A. The Executive Board may create such special and/or standing committees, as it deems necessary to accomplish the goals of the organization.

B. The President may be an ex-officio member of all committees except the Nominating Committee (unless the President is the parent of a graduating senior with no other children in the program).

C. All officers and committee members must be members in good standing in the organization including the payment of annual dues.

Signatures

President
Signature
Date

Renee S. Leary
Renee S. Leary
4/16/2009

Vice President
Signature
Date

DAVID DE MAIO
DAVID DE MAIO
4/14/09

Secretary
Signature
Date

Wendy L. Davis
Wendy L. Davis
4/16/09

Treasurer
Signature
Date

DT
DT
4/16/09

Youth Liaison
Signature
Date

M... S...
M... S...
4/21/09