

With the Spring 2017 ready to start up this weekend- we wanted to review the game change process with the league.

Game Change Requests: This year, as in past years, you will need to coordinate all changes with your opponent before communicating the agreed upon change to the league. There is a easy to use form on the FGLL website that captures all the necessary information about a game change. The form is located under the 2017 SEASON & GAME DAY INFO menu item on the home page of the website (link:

<https://leagueathletics.com/UserForm.asp?RegID=123526&test=1&org=FGLL.ORG>). Requests can also be sent to fgll@teamscompete.net. When making a game change request the following information needs to be provided:

- The Game- who you are playing against and game number
- Your name and Program
- Your email address.
- The name of the opposing coach and their agreement that their team can make the new game time and or location.
- The change you are asking the league to make- please be as specific as possible. MULTIPLE CHANGES CAN BE MADE IN SINGLE REQUEST AS LONG AS ALL THE REQUIRED INFO IS THERE.

Requests should be made no later Tuesday evening prior to the Sunday game. We cannot guarantee that we will be able to secure officials for change requests made after Tuesday evening.

Game Day Cancellation: The Founders Girls Lacrosse League believes every that every effort should be made to play the game on the scheduled date. Light rain, windy or other unpleasant spring weather conditions are not sufficient reasons to cancel a game. However, the league recognizes that games should be postponed due to heavy rain, lightning and other unsafe conditions. If you make a decision to cancel your game on the day of the game, you need to do so two hours in advance of the game in order to avoid paying the umpire. If you cancel the game with in the two hour window and you are unable to reach the umpire, a coach from the home team must met the umpire at the field and also pay them. PLEASE NOTE: if you cancel your game, please avoid "closing your field" on your LeagueAthletic site as this will cancel every game on the field for that day. Please cancel games individually.

Game Rescheduling: Games can be rescheduled, but the more advance notice the better. Rescheduling on short notice for a weeknight is generally not possible due to umpire commitments for high school games. Again, when rescheduling a cancelled game, please utilize the online form (<https://leagueathletics.com/UserForm.asp?RegID=123526&test=1&org=FGLL.ORG>) and copy and paste the opposing coaches email into the note section of the form.

These instructions can be viewed on line at
: <https://leagueathletics.com/Page.asp?n=79189&org=FGLL.ORG>

If you need to connect with us and its urgent- please call us at the game change line number below. Please note- for any change request to be processed –you will need to submit the request via the on-line form or email.

Please let me know if you have any questions.

Regards,

Tim Kelly
FGLL Scheduling and Web Support
Game Change Line: 978-393-1781