

ARTICLE 1 - NAME, PURPOSE

- Section 1: The name of the organization shall be the **Louisiana High School Lacrosse League**.
- Section 2: The **Louisiana High School Lacrosse League** was formed to regulate lacrosse play in the state of Louisiana and the Mississippi Gulf Coast. Founded on the belief that tremendous benefits can be derived from an atmosphere of sportsmanship and athletic competition in youth sports. It is the further goal of **Louisiana High School Lacrosse League** to promote the growth of lacrosse in the state of Louisiana, Mississippi, and East Texas in keeping with the traditions and ideals of the sport.

ARTICLE II - MEMBERSHIP

- Section 1: Application for voting membership shall be open to any school or club based lacrosse program in Louisiana, Mississippi, and Texas. Programs will be limited to high school aged students enrolled in grades eight through twelve.
- Section 2: Application must be made to the Commissioner of Louisiana High School Lacrosse League prior to the “Annual Meeting” of the League
- Section 3: Membership shall be granted upon a majority vote of the Board of Directors. The Board shall have the right to deny or suspend the membership of any organization. Membership can only be terminated by a super majority (2/3 of membership) vote of current league members.
- Section 4: Each voting member of the **Louisiana High School Lacrosse League** shall appoint one voting representative to attend the annual meeting. Appointments of, or changes to, the designation of voting representatives must be filed with the Commissioner and Secretary.
- Section 5: The Board shall have the authority to establish and define nonvoting categories of membership.
- Section 6: The Board shall have the authority to suspend voting status or expel membership for financial or disciplinary purposes, subject to Section 3.

ARTICLE III - MEETINGS OF MEMBERS

- Section 1: Annual Meeting. The date, location and time of the regular annual meeting shall be set by the Commissioner.
- Section 2: Special Meetings. Special meetings may be called by the Commissioner, or a simple majority of the Board of Directors. A petition signed by thirty three percent of the voting members may call a special meeting.
- Section 3: Notice. Notice of each meeting shall be given to each voting member, by mail, or electronic means, not less than fifteen days before the meeting.

Section 4: A quorum for conducting league votes shall exist when at least seventy five (75%) of the voting member organizations are present and participating at any league meeting.

ARTICLE IV - BOARD OF DIRECTORS

Section 1: **Board Role, Size, Composition.** The Board is responsible for overall policy and direction of the **Louisiana High School Lacrosse League**. The Board shall consist of ten (10) members. These will be made up of the Commissioner, four (4) Assistant Commissioners, one each for the North, South, East, and West Districts, Board Member At-large Non-coach, Board Member At-large Coach, and the Secretary. The Treasurer and the US Lacrosse Area Chairman, who will each serve in an ex-officio capacity. The board shall receive no compensation other than reasonable and substantiated expenses, except for the Commissioner pursuant to Article IV, Section 7. The Commissioner, Assistant Commissioners, At-large positions and Secretary are voting positions on the Board.

Section 2: **Meetings.** The Board shall meet at least quarterly, at an agreed upon time and place.

Section 3: **Board Elections.** The Commissioner, Assistant Commissioners, At-large members and Secretary shall be elected by majority vote from, and by, the voting members of record for their respective member organizations or districts for the Asst. Commissioners. The Treasurer and US Lacrosse Area Chairman will be elected by a majority of the membership and be non-voting members of the Board. No board member will be allowed to represent a district from which their program is not a voting member. The elections shall be conducted at the annual meeting of the Louisiana High School Lacrosse League.

Section 4: **Terms of office.** All voting Board members shall serve two-year terms, but are eligible for re-election. However, no board member shall serve more than two full two-year terms. Non-voting Board Members (Treasurer and US Lacrosse Area Chairman) have no term limit. No Board member may concurrently hold more than one voting position. In the event of an emergency appointment to fill a vacant position, the interim appointee shall have no vote other than those granted by any relevant provision of these By-laws.

Section 5: **Quorum.** A quorum exists when at least sixty percent of the Board members are present and participating before business can be transacted or motions made or passed.

Section 6: **Notice.** An official Board meeting requires that each Board member have written or electronic notice two weeks in advance.

Section 7: **Officers and Duties.** There shall be three (3) officers of the Board consisting of a Commissioner, Secretary, and Treasurer. The officers shall be

elected by as set forth in Section 3 of this Article. Their duties are as follows:

The **Commissioner** shall convene regularly scheduled Board and regular meetings, shall preside or arrange for other members of the executive committee to preside at each meeting in the following order Secretary and Treasurer. The Commissioner shall receive a stipend of \$500 per month, including expenses, and shall be reimbursed up to \$1,000 to attend the annual U.S. Lacrosse Convention.

The **Secretary** shall be responsible for keeping records of Board and league actions, including overseeing the taking of minutes at all board and general meetings, sending out meeting announcements, distributing copies of minutes and the agenda to each Board member, and assuring that corporate records are maintained.

The **Treasurer** shall make a report at each Board meeting. Treasurer shall chair the finance committee, assist in the preparation of the budget, help develop fundraising plans, and make financial information available to Board members and the voting members of the league.

- Section 8: ***Vacancies.*** When a vacancy on the Board exists, nominations for new members may be received from present voting member organizations by the Secretary two weeks in advance of a Board or general meeting. These nominations shall be sent out to Board members with the regular or Board meeting announcement, to be voted upon at the next Board or general meeting. All vacancies will be filled only to the end of the particular Board member's term.
- Section 9: ***Resignation, Termination and Absences.*** Resignation from the Board must be in writing and received by the Secretary. The six voting representative Board members must be authorized to sit on the Board by a voting member organization. The Commissioner and US Lacrosse Area Chairman need not be authorized by a voting member of record for a member organization. If a member organization notifies the Board that their representative who serves on the Board is no longer authorized to represent the member organization, that person is no longer eligible to be one of the eight representative Board members. A Board member shall be dropped for excess absences from the Board if he or she has three unexcused absences from Board meetings in a year. A Board member may be removed for other reasons by a three-fourths vote of the remaining directors.
- Section 10: ***Special Meetings.*** Special meetings of the Board shall be called upon the request of the Chair or sixty percent of the Board. Notices of special meetings shall be sent out by the Secretary to each Board member post-marked two weeks in advance.
- Section 11: The Board may set dues schedule for the membership, with a two-thirds (2/3) majority needed to raise dues.

Section 12: ***Executive Committee.*** The Executive Committee shall consist of the Officers and the Assistant Commissioners. The Executive Committee shall have the authority to act in the best interest of the LHSLL throughout the year.

ARTICLE V - COMMITTEES

Section 1: The Board may create committees as needed, such as, but not limited to; fundraising, playoff, scheduling, disciplinary, public relations, officials relations, or rules and regulations. There shall be two standing committees - Executive, and Finance Committees. The Commissioner appoints all committee chairs. Committee chairs must be members of the Board or a voting designate of a member organization or a representative of record for a voting member organization.

Section 2: ***Finance Committee.*** The Treasurer is chair of the Finance Committee, which includes three other Board members or a voting designate of member organization or a representative of record for a voting member organization. . The Finance Committee is responsible for developing and reviewing fiscal procedures and annual budget with other Board members and/or voting designates of member organizations or representatives of record for voting member organizations. The Board must approve the budget, and all expenditures must be within the budget. Any major change in the budget must be approved by the Board after discussion with the a quorum of the voting members. The fiscal year shall be July 1st to June 30th. Financial reports are required to be submitted to the Board and member organizations at each general or Board meeting, showing income, expenditures and pending income and expenditures.

ARTICLE VI - AMENDMENTS

Section 1: These Bylaws may be amended when necessary by a two-thirds majority of the voting designate of record of voting member organizations. Proposed amendments must be submitted to the Secretary to be sent out with regular and Board meeting announcements.