

DUTIES AND RESPONSIBILITIES OF
OFFICER OF THE DAY

2017 BASEBALL SEASON

1. Check in 15 minutes before your games times.
2. Upon check in, please advise the concession crew and the umpires on the field that you are the Officer of the Day.
3. When the first set of games is over and the second set is scheduled during your shift, please walk the parting lot and make sure that are no alcoholic beverages found. If there are, please make an announcement that we do not allow alcoholic beverages in the park.
4. Advise people that there are no pets allowed and they must leave immediately.
5. In regard to rules interpretation or any problems about rules that come up during your shift, please tell the managers to file their protest and that it is not your responsibility. Make sure that the umpires understand that there only obligation is go ahead and allow the teams to protest and to make the time of the protest.
6. Make all rain out decisions in regard to the postponement of any games due to rain or lightening or any other inclement weather. Please error on the side of safety. Also if you know that a storm is coming, please cancel the games immediately and don't wait for the storm to hit.
7. Make sure that the pitching machine is properly stored in the shed after the final Rookie league game. Ask the manager to do it if you don't want to.
8. When you leave make sure that advise the concession people that you are leaving and also make sure that employees get safely to the parking lot. Somebody in the concession will be responsible for closing the park.