

Naugatuck Youth Soccer

Board of Directors Meeting Agenda

September 27, 2016 | 7:30pm Seifert Associates

Attendees: Nicole Rupwani, Amy Keach, Darlene Lawson, Diane Teixeira, Jolee Dinho-Guerreiro, Vicki Krooss, Joe Magalhaes, Mike LeGates, Roger Simoes, Brian Albon, Belmira Marques, Joe Almeida, Paula Gabriel

1. Call to Order @ 7:31.

- a. **Appoint time keeper for meeting (1 min) - Diane**
- b. **Approve meeting minutes from 9/2/16 Email Vote (financial assistance) & 9/13/16 (5 min)**
 - i. **Motion to accept Email vote on 9/2/16 minutes by Amy Keach**
 - ii. **Second by Darlene Lawson**
 - iii. **Vote – All in Favor**
 - iv. **Motion to accept the 9/13/16 minutes by Amy Keach – with change to Brian Albon’s last name; spelled incorrectly.**
 - v. **Second by Diane Teixeira**
 - vi. **Vote – All in Favor**

2. Registrar (15 min)

3. Travel Girls (15 min)

- a. **U14 team (mixed team of Naugatuck & Shelton)**
 - i. **Darlene would like to confirm terms and expectations of the combined team by end of the year. Shelton President raising concern over full tuition to Naugatuck particularly when it comes to paying referees in Shelton.**
 - ii. **Roger recommended Darlene meet with VP & Registrar to determine what portion of the fees cover what and determine what, if any, of the charge back to Shelton would be. It was agreed that this meeting will occur prior to our next meeting.**
- b. **Motion made to allow U14G to participate in West Haven Tournament over the Columbus Day Weekend. Cost is \$375.00. Motion made by:**
 - i. **Motion made by Vicki Krooss**
 - ii. **Second by Amy Keach**
 - iii. **Vote – All in Favor**
- c. **Darlene’s term is up at the end of the year and she will not be seeking re-election.**
 - i. **Roger asked that Darlene work diligently to find replacement**

4. Travel Boys (15 min)

- a. **U11 would like to participate in the South Windsor Tournament on 10/30. They are requesting payment of \$445.00 by 10/1 or they will be replaced with a team on wait list.**
 - i. **Motion made by Diane Teixeira**
 - ii. **Second by Paula Gabriel**
 - iii. **Vote – All in Favor**
- b. **Approve Joe Almeida as the boys travel assistant.**
 - i. **Motion made by Darlene Lawson**
 - ii. **Second by Amy Keach**
 - iii. **Vote – All in Favor**

- c. U12B would like to participate in the Colchester Tournament on 10/29 & 10/30/16. Cost is \$450.00
 - i. Motion made by Amy Keach
 - ii. Second by Jolee Dinho-Guerreiro
 - iii. Vote – All in Favor
- 5. Referee Assignor
- 6. U6
- 7. U8 (5 min)
 - a. Conversation with Coach Aleixo
 - i. Jolee & Roger had a great conversation with this coach around collaboration with high school students and assisting other coaches. Offered a newer coach to have his team practice together so the coach can learn more of the basics.
 - ii. As a board, we should continue to promote this behavior; grasps working together, positive relationships, promotion of the club, etc.
- 8. U11 (5 min)
 - a. U11 letters of intent for pool.
 - i. Nicole shared letters of intent for pool team coaches
 - ii. Coach Legates should start identifying this week some potential players
 - iii. Nicole will send letters of intent to Vicki so she can assume ownership as the Director
 - iv. Need to determine the interest of players in the pool program to determine how many coaches are needed.
 - v. No games are played in the fall season. To be used as time for practice and building a cohesive team.
- 9. Old business (1 min)
 - a. Board Openings
 - i. 5/6 Director still needed
 - ii. Boys Travel Director - Manny is staying on an interim basis
 - iii. Referee Coordinator - Krista has offered to do this on an interim basis
 - iv. Roger asked how we advertise the positions more – this can be done through more face time on the field, social media, website, foot skills
 - i. Amy to check the bylaws to see if positions needed to posted in the newspaper
 - ii. Amy will create a flier we can use to advertise positions and post on website.
 - iii. Submissions need to be in by November 1st, as voting takes place at the AGM on December 13th.
- 10. New Business
- 11. Publicity/Activities (30 min)
 - a. Advertising for registration and walk-in enrollment.
 - i. On hold as we need dates from Registrar
 - ii. Diane to get pricing from Rocco on yard signs and updating the sandwich boards
 - iii. Need to work on creating a flier to send to the schools; hard copies to students.
 - b. Concessions
 - i. Belmira will not be able to open the concession stand for the next 3 weeks – looking for volunteers for this weekend (10/1), 10/8, and 10/15.
 - ii. Paula offered to volunteer for this weekend.

- c. Location for registration
 - i. Charlie Santos from Santos Restaurant said he'd donate the restaurant for our sign ups. Just have to get him the days and times that work (per Jolie)
 - ii. Library is available as well for a fee of \$35.00
 - iii. Portuguese Club also offered to be the home of NYS provided we clean up after ourselves.
 - iv. The Portugese Club was selected as the home due to space, parking, location, and no fee.
- d. Diane needs to alleviate some responsibilities from her plate and will not be running for re-election. She did provide feedback on the role going forward – it has a lot of responsibilities and should be reviewed to split activities/events from PR.
- e. Social Media
 - i. Facebook - John and Jolie haven't been able to get together as of yet, but have been posting as well as Amy and Roger and so far, it's going great.
 - ii. Does anyone have login for Instagram?
 - 1. Jolee to ask Mary for the account sign in information

12. Treasurer (5 min)

- a. Where we stand with uniforms money out and received (dollar amounts)
 - i. Total amount spent on uniforms(competition) thus far is \$13,454.78 – does not include U14G.
 - ii. Money Recouped as of 9/29/16 is approx. \$7,000; remaining amount \$6515.18.
 - iii. Majority of the money needed is from the Girls Travel teams.

**Naugatuck Youth Soccer League
Transaction Detail By Account
January through September 2016**

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
Uniforms									
Competition									
▶ Bill	08/21/2016		American Soccer ...				Accounts Pa...	12,418.04	12,418.04 ◀
Bill	08/27/2016		American Soccer ...	Inv No. 641...			Accounts Pa...	1,036.74	13,454.78
Sales Receipt	09/15/2016	148		Comp Unifo...			Undeposited ...	-1,196.00	12,258.78
Sales Receipt	09/15/2016	149		Comp Unifo...			Undeposited ...	-985.00	11,273.78
Sales Receipt	09/15/2016	150		Comp Unifo...			Undeposited ...	-986.00	10,287.78
Sales Receipt	09/15/2016	153		Comp Unifo...			Undeposited ...	-780.00	9,507.78
Sales Receipt	09/15/2016	154		Comp Unifo...			Undeposited ...	-951.50	8,556.28
Sales Receipt	09/29/2016	160		Comp Unifo...			Undeposited ...	-56.00	8,500.28
Sales Receipt	09/29/2016	160		Comp Unifo...			Undeposited ...	-70.00	8,430.28
Sales Receipt	09/29/2016	160		Comp Unifo...			Undeposited ...	-144.00	8,286.28
Sales Receipt	09/29/2016	160		Comp Unifo...			Undeposited ...	-988.00	7,298.28
Sales Receipt	09/29/2016	160		Comp Unifo...			Undeposited ...	-76.00	7,222.28
Sales Receipt	09/29/2016	160		Comp Unifo...			Undeposited ...	-770.00	6,452.28
Bill	09/29/2016		American Soccer ...				Accounts Pa...	62.90	6,515.18
Total Competition								6,515.18	6,515.18
Total Uniforms								6,515.18	6,515.18
TOTAL								6,515.18	6,515.18

13. Purchasing (5 min)

- a. Online store – Brian & Roger will be meeting with Shirts & Signs (S&S) to determine the possibility of creating an online store. All uniforms will be ordered from Score through S&S. S&S would then add names and numbers to jerseys.

14. Pool

15. VP (25 min)

- a. Practice space/school facility requests Winter
 - i. Amy will be putting in for permits this week for the Winter. Need to get going as spaces are filling up.
- b. Pink line painting
 - i. Suggestion was made to the town to paint the lines pink for the month of October in support of Breast Cancer Awareness month. They agreed and have already ordered the supplies.
 - ii. Brian reached out to Darren Kramer at WTNH to see if he would be interested in doing a story on our support of Breast Cancer Awareness.
- c. Fall
 - i. Linden is becoming crowded on practice nights. Please make sure teams who are signed up are the only teams using the field. Rec teams should not be using Linden; however, due to spacing have been approved and using Linden. Amy to see if school space is available for the rec teams.
- d. Elections
 - i. The following board positions are up for election in 2016:
 - i. President
 - ii. Publicity
 - iii. 7/8 Age Director
 - iv. Girls Travel
 - ii. The board positions above will be advertised along with Boys Travel and Coaching Director
 - iii. The following board positions are up for election in 2017:
 - i. Treasurer
 - ii. Pool Director
 - iii. U10 Age Director
 - iv. Vice President
 - v. Purchasing
 - iv. The following board positions are up for election in 2018:
 - i. Secretary
 - ii. Boys Travel Director
 - iii. U6 Age Director
- e. AGM Meeting is on December 13th at the Portuguese Club.
- f. Motion made to donate \$585 to Naugatuck's Park & Rec Department to help cover the cost of paint as a good faith gesture.
 - i. Motion Made by Amy Keach
 - ii. Second by Jolee Dinho-Guerreiro
 - iii. In Favor – Nicole, Brian, Amy, Darlene, Joe Almeida, Jolee, & Vicki
 - iv. Abstained – Paula & Diane
 - v. Motion passes. Paula to advise Amy when check is ready so she can hand deliver to the town.

16. Coaching

- a. Everything going well. Will start separating out potential pool players this week.

17. Secretary

18. President (25 min)

- a. **Coaching experience and utilization of coaching director**
 - a. **We need to be the eyes and ears of the organization. If we see opportunities for a coach, reach out to Coaching Director for assistance.**
- b. **Promoting elections and encouragement of members**
- c. **Presidents role**
 - a. **Roger asked for patience as he figures out the role. He does not know everything. He views his role as being a part of the board not the ruler as President. He views his role as someone who delegates, supports, and communicates.**
 - b. **Dianne and company shared kind words regarding Roger's abilities and their desire for him to continue in this role past December.**
- d. **October Breast Cancer awareness**
 - a. **Motion made to allow all teams to wear alternate pink jerseys for the month of October in support of Breast Cancer Awareness Month.**
 - i. **Motion made by: Amy Keach**
 - ii. **Second by Darlene Lawson**
 - iii. **Favor – All**
 - b. **A parent from the U13G has a print machine – Joe/Roger to reach out to parent to determine the feasibility of using this machine for all comp teams – would place name and numbers on pink jerseys.**

19. Adjourn: Motion to adjourn at 9:23pm by Amy Keach, Second by Darlene Lawson, All in Favor.