

Naugatuck Youth Soccer

Board of Directors Meeting

September 8, 2015 | 7:30pm

Seifert Associates

Attendance: *Ed Croft, Krista Gloden, Mike LeGates, Amy Keach, Darlene Lawson, Roger Simoes, Nicole Rupwani, Diane Teixeira, Jolee Dinho-Guerreiro, Vicki Krooss, Andrea Maldonado, Joe Magalhaes, Paula Gabriel, Manny Silva*

Absent: *Mary Forgues, John DeCampos*

1. Call to Order: 7:25pm

- a. Appoint minutes recorder for meeting (5 min): *Amy Keach*
- b. Appoint time keeper for meeting (1 min): *Vicki Krooss*
- c. Approve meeting minutes from 8/11 meeting and Email Vote (10 min)
 - i. Motion to approve 8/11 meeting minutes: *Vicki Krooss*
 - ii. Second: *Darlene Lawson*
 - iii. Vote: *All in favor*
 - iv. Motion to approve email vote minutes: *Jolee Dinho-Guerreiro*
 - v. Second: *Darlene Lawson*
 - vi. Vote: *All in favor*

2. Guests (5 min/guest)

3. Old business (10 min)

- a. Travel guidelines – *Updates pending on website*
- b. Pool guidelines – *Updates pending on website*
- c. Job Descriptions
 - i. *Publicity/Activities Director – Ed reviewing*

4. New business (60 min)

- a. New Updates on Goal Theft: *All goals ordered is in and at Breen; assembly meeting 9/9 @ 7pm at Breen;*
 - i. Security Options:
 1. *Roger and Joe will put together a recommendation for enhanced security for the goals – eg, facing together, to the fence, bicycle locks instead of chains*
 2. *Town is looking into surveillance options*
 3. *Town has offered the trailer at Rotary as an off-season storage option (goals will be taken apart)*
 - ii. New key procedure for Breen lock-up: *Lock has been changed per order of the police department; strongly suggest keys not be given to the coaches; board discussed holding keys with board members; Town gave us 2 keys, we made 10 extra, 5 are remaining after assigning*
 1. *The following board members will have keys: Ed Croft, Amy Keach, Roger Simoes, Joe Magalhaes, Vicki Krooss, Jolee Dinho-Guerreiro, Nicole Rupwani*
 - iii. Donations:
 1. *\$10,000 was donated by a group of lawyers to the goal purchase with one condition – if all money is recouped, any extra should go to registrations for the underprivileged youth of Naugatuck*

2. *B&G took no profit on the new goals, it was straight pass-through*
 3. *KWIK Goal cut \$1,500 off the price because of the situation, the goals were \$6,100*
 4. *Naugatuck Valley Savings and Loan, in partnership with Liberty Bank, donated \$5,000 and opening specific donation account for all monies, no stipulations on use of donation*
 - a. *Paula Gabriel is following up with NVSL on setting up the donation-specific account, and will be the signor on the donation account*
 - b. *IRS is sending us the appropriate 501(c)3 documentation*
 5. *Thomas Haynes (of Haynes) made a \$5,000 donation, no stipulations on use*
 6. *Key Hyundai made a \$500 donation, no stipulations on use*
 7. *Kathy Golebieski is making a donation, would like to make it recurring, Roger/Paula investigating making that a scholarship fund*
- iv. **Next Steps**
1. *Need to put together a press release so everyone gets same information (and should include police information yet to be released)*
 2. *Bullet points will be sent to board members and coaches for interviews that will occur on Saturday 9/12 on opening day*
 3. *Thank you communication plan should be determined*
- b. **NYS Communication**
- i. *How it's handled: There is a ton of information that will have to start going out, has to be verifiably out; need a plan for communications*
 - ii. *Ed will send out the contact list for all board members to update*
- c. **Up and coming changes from CJSA**
- i. *Age Groups, Field/Goal sizes, game structures, etc, are all changing*
 - ii. *The state and the district have not given direction yet on how they're handling it, and the board will be kept in the loop as information is distributed to clubs – we're not looking to make a change tonight, just making sure everyone is in the loop and we will think about it as a board*
- iii. **Concussion policy changes: CT passed legislation on 7/1/2015, must be implemented as of 1/1/2016**
1. **Requirements:**
 - a. *Education of parents/ coaches of 4 things*
 - i. *Concussion signs*
 - ii. *Obtaining of proper medical treatment*
 - iii.
 - iv. *Proper return to play*
 - b. *Training online for coaches/assistant coaches/managers*
 - i. *NYS is requiring it of board members*
 - c. *Update and distribute this information to parents annually*
 2. **What we're doing:**
 - a. *Changing the website to include a concussion awareness section that will include the policy and a link to the concussion training*
 - b. *Giving coaches packets of information on concussions that they can share with their parents*

- c. *Adding it to Stone Alley and making it a requirement to have clicked the link to see it before checking the box*
 - d. *Adding it to the offline registration form, making the form two pages (one page front & back)*
 - iv. *CJSA's insurance carrier changed. We need to ensure that the CJSA insurance policy is as follows: Claims go through personal insurance first, then CJSA's insurance. In-network doctors (per the personal policy) must be used or CJSA's insurance will not pay.*
 - 1. *State liability policy and insurance forms should be on the website*
 - v. *Elks ShootOut: 9am-noon at Rotary on 9/19/2015*
 - 1. *Open to any player under 14 as of 8/1/2015, regardless of whether the player is registered with NYS*
 - 2. *Communications need to go out*
 - 3. *Paula Gabriel suggested to suggest to coaches that teams do it together as a fun activity*

5. Travel Girls (5 min)

- a. *U12G offered free spot in Wolcott Tournament over Labor Day weekend as result of goals publicity; due to time constraints team was given permission to accept and vote would be late*
 - i. *Motion to allow U12G to attend Labor Day Wolcott Tournament: Amy Keach*
 - ii. *Second: Diane Teixeira*
 - iii. *Vote: All in favor*
- b. *Post-tournament report from Darlene: The girls won all 4 games; the director was thrilled to have us there and extremely friendly and accommodating*
 - i. *Darlene would like to offer Wolcott a free spot to NIST – per Diane that is what we will do*
- c. *U12G and U14G would like to go to the West Haven tournament 10/10-11 at the cost of \$375/per*
 - i. *Motion by: Darlene Lawson*
 - ii. *Second by: Jolee Dinho-Guerreiro*
 - iii. *Vote: All in favor*
- d. *U11G would like to go to the Madison Tournament 9/19-20 at the cost of \$350*
 - i. *Motion by: Darlene Lawson*
 - ii. *Second by: Diane Teixeira*
 - iii. *Vote: All in favor*

6. Travel Boys (5 min)

- a. *Motion to approved U13B to attend Colchester Tournament 10/31-11/1/2015 (fee is \$500, NYS will pay \$450): Darlene Lawson*
- b. *Second: Diane Teixeira*
- c. *Vote: All in favor*

7. U6 (5 min)

- a. *Mary has indicated that she may resign as U6 AD. Ed will reach out to her to find out her intentions*
- b. *Krista will put Jolee on U6 so she has access to the registrant info*

8. U8 (5 min)

- a. *Three coaches have equipment – Grey, Nemeth and Martinez; all the rest need equipment*
- b. *Amy Keach will update the website to list Jolee Dinho-Guerreiro as U8 director*

9. U11 (5 min)

- a. *All good*
- b. *Amy Keach will update the website to list Nicole Rupwani as U11 director*

10. Treasurer

11. Purchasing

- a. Roger will let Vicki know when she can pick up equipment for a pool team
- b. Shorts should be in the 21st and will be distributed through ADs
 - i. Working to get practice shorts for the kids who were affected

12. Registrar (15 min)

- a. Comp
 - i. Missing pics for U13B coach, assistant coach, manager
 - ii. Missing pic for U11B player - DaSilva
- b. Concussion Policy – covered under New Business
- c. Background Check Review – SS# can be entered as all zeros and it will go through
- d. Rec Items
 - i. Missing all U6 info
 - ii. Missing info for 1 coach and 1 assistant coach in U8
 - iii. Missing info for 3 coaches in U11 – if coach has questions needs to contact Sue at CJSA to verify whether there are any problems; we can't contact CJSA for them
- e. Numbers
 - i. U6 = 68 (69)
 - ii. U8 = 88 (89)
 - iii. U11 = 63B (64), 42G
- f. Spring Deadlines – moving opening of registration to 10/15 (tentatively) due to addition of concussion info; suggest doing more walk-in registrations – at Picture Day, at Annual Meeting, suggestions welcome
 - i. Pushing close of rec registration to mid-March, dependent on when Roger needs numbers to order uniforms
 - ii. Comp registration: need to submit midFebruary

13. Publicity/Activities (35 min)

- a. NIST (30 min) –
 - i. We have a new committee member
 - ii. Possible vendor for tshirts
 - iii. Concessions are underway (calls/emails out for fundraising, volunteer list underway)
 - iv. Health permit submitted end of August
 - v. Put in for verification of 501(c)3 that we can use for purchases at BJ's/CostCo
 - vi. Field marshal research underway; looking into getting staff shirts done for free
 - vii. 3 registrations received (including East Lyme, Milford, Southington)
 - viii. Tom Pompei looking into getting volunteers for field marshaling/parking lot attendants
 - ix. Sandra from Parks & Rec wants to go to the next NIST meeting
 - x. Andrea to start reaching out to refs
 - xi. Roger has asked for an ambulance to be on site all day
 - xii. Committee to reach out to Bus company re moving the buses
 - xiii. Diane has quote from Royal Flush (including sink stations and cleaning during day/evening), will negotiate
 - xiv. Diane will find the on-field cooking station list for another food station at South south
- b. Picture Day (5 min) – 10/24 @ City Hill from 9-4

- c. Sound Tigers – *Offering us a fundraiser; will sell us tickets for \$16 and we can sell them for \$20; need to know how many tickets we would have to sell*

14. Pool

- a. Supplemental letter finalized and will go to all parents
- b. Rosters in process; need pictures for all coaches

15. VP

16. Coaching Director

17. Secretary

18. President (5 min)

- a. Next meeting 9/22 @ 7:30pm

19. Adjourn:

- a. Time: *9:29pm*
- b. Motion: *Paula Gabriel*
- c. Second: *Jolee Dinho-Guerreiro*
- d. Vote: *All in favor*