

**Naugatuck Youth Soccer (NYS)
Boys/Girls Travel Program Director**

NYS Board of Directors Description	
Authority and Responsibility	The Board of Directors is the legal authority for the NYS. As a member of the Board, a Director acts in a position of trust for the entire soccer community and is responsible for the effective governance of the organization.
Requirements	<p>Requirements of Board membership include:</p> <ol style="list-style-type: none"> 1. Commitment to the work of the organization. 2. Knowledge and skills in one or more areas of Board governance: policy, finance, programs, personnel, and advocacy. 3. Willingness to serve on committees. 4. Attendance at monthly (& Bi-monthly during season) Board meetings. 5. Attendance at meetings of assigned committees. (De facto member of disciplinary committee) 6. Attendance at Annual General Meeting. 7. Support of special events. 8. Support of and participation in fundraising or marketing events.
General Duties	<p>The Boys/Girls Travel Program Director is considered a Division Director of the Board. A Division Director is fully informed on organizational matters and participates in the Board's deliberations and decisions in matters of policy, finance, programs, personnel, and advocacy.</p> <p>The Director must:</p> <ol style="list-style-type: none"> 1. Perform any all duties imposed on them collectively or individually by law, by the Articles of Incorporation, or by the By-Laws. 2. Appoint and remove, employ and discharge, and except as otherwise provided by the By-Laws, prescribe the duties and fix the compensation, if any, of all officers, agents, and employees of the corporation. 3. Supervise all directors, agents, and employees of the corporation to assure that their duties are performed properly. 4. Meet at such times and places as required by the By-Laws. 5. Register his/her contact information with the NYS Secretary; notices of meetings by phone, email, or other electronic means to him/her via their contact information shall be valid notices thereof.

NYS Director Description

Term	The Boys/Girls Travel Director is elected by the membership at the Annual General Meeting, serves for a 3-year term and may be released at the end of the elected term, by resigning or according to the NYS By-Laws.
Specific Duties	<ol style="list-style-type: none"> 1. Oversee the organization of the Boys/Girls Travel Program (U11, U12, U13, U14, U15, U16, and U19). 2. Oversee the appointment of a coordinator or Coach for each age group. 3. Oversee the recruitment of coaches for each team in each age group. 4. Assist NYS Registrar with Fall and Spring registrations and financial aid applications. 5. Organize both the Fall and Spring NYS Coaches Meeting with Girls/Boys Travel Director and other Board members. 6. Coordinate practice scheduling for each team with the help of the Fields Director. 7. Coordinate coaches and attend district game scheduling meeting. 8. Coordinate end of season ceremonies with age coordinators and coaches. 9. Manage the player evaluation process; recruit coaches to assist with field evaluations. 10. Report progress/challenges of travel program activities to the Board of Directors. 11. Attend all required NYS Meetings.
Committees	Player Evaluation/Team Placement Committee; Player/Coach Development Committee, Disciplinary Committee
Commitment	10 to 20 hours per month