

## Fundraising Activities Approval Form

Describe, in detail, the type of fundraising activity that you would like to do:

The date(s) of the fund-raiser event:

What team will benefit from the funds raised?

What will the funds raised to be used for?

Who will be participating in the fundraising event and what role will they play?

Name of the person submitting this form and relationship to the team that is benefiting from the funds raised:

By signing this form, you are agreeing to following rules. Failure to adhere to these rules and any other restrictions directed by the Naugatuck Youth Soccer Board of Directors will result in the forfeiture of all funds collected and the termination of any other fundraising activities by that group or team for a period of five (5) years:

1. Naugatuck Youth Soccer Players may not participate in any fundraising activities
2. All checks are made out to Naugatuck Youth Soccer
3. All funds raised must be given to the NYS Treasurer.
4. Upon completion of the fund-raising event a Fundraising Completion Report must be given to the NYS Board of Directors and contain:
  - a. Copies of all checks
  - b. Cash receipts with three (3) separate signatures verifying the amounts collected
  - c. Copies of all expenses that were incurred during the event
  - d. Copies of any permits or forms that were needed for the event
  - e. A description of any problems or issues that occurred during the event

Please fill out this form completely and email it to the current President and Vice-President of Naugatuck Youth Soccer no less than two (2) weeks prior to the first NYS Board of Director's Meeting of the month (the first BoD meeting occurs the 2<sup>nd</sup> Tuesday of each month).

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(Signature of the person submitting this form)

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Date

Updated: 10/12/2014

Version: 1.0