

NYS Board of Directors Minutes

September 9th, 2014

Members in attendance:

Ed Croft, Amy Keach, Krista Gloden, Marybeth Kiely, Roger Simoes, Michael LeGates, Vicki Krooss, Darlene Lawson, Diane Teixeira, Lisa Murphy, Nicole Jones, Jolee Dinho-Guerreiro, Manny Silva

Guest:

Tracy O'Donnell

Meeting called to order @ 7:28 p.m.

1. Call to order - 7:28pm
 2. Approve past meeting minutes from 8/12/2014
 - a. Motion by Vicky/second by Nicole
 - i. All in favor
 3. Parent requests and changes discussion – **15 minute limit**
 - a. Players not playing the their correct age group
 - b. Coach preferences
 - c. Practice time conflicts
 - i. Discussion/Decision
 1. No play ups in rec
 - a. No play ups to fill a team if you are short players
 - b. Other team gives players
 - c. If both teams are short, play with less players
 2. Play ups in travel only by our guidelines
 3. All Board members will support this
4. Elk's Shoot out – Ed will send out flyer and put it on the website
5. Team Fundraising Guidelines
 - a. Old Guidelines were found from June 1, 1996
 - i. The request needs to be submitted to the board and voted on by the board
 - ii. All monies come to NYS and the Treasurer cuts a check to the team minus 10% which is retained by the league.
 - iii. Everyone agreed that we would use these guidelines
 - iv. Ed will create the form that will be used to submit the requests to the board
 - v. Ed will distribute the guidelines to the rest of the board
 - b. U-11 G fundraiser:
 - i. A business wants to donate money to the team to be used for whatever the team needs.
 - ii. Motion by Roger/second by Diane
 1. All in favor
 - c. U-12G fundraiser:
 - i. Bottle drive fundraiser on Sept 26-27th
 - ii. Ed will get the letter from Tracy O'Donnell email blasted to the league and on the website.
 - iii. Motion by Darlene/second by Diane
 1. All in favor
6. Secretary:
 - a. Alex is resigning
 - b. Motion to accept resignation

- i. Motion by Vicky/second by Amy
 - 1. All in favor
- 7. Opening Day:
 - a. Discuss on how it went
 - b. Discuss changes for the future
 - i. Targeted areas for where coaches meet the players
 - ii. Time for the Age Group Directors to talk to the parents
 - iii. Players come to the field without parents
 - 1. 5/6 players could be an exception
 - iv. Get information out earlier to coaches and parents
- 8. Updates to the By-laws – **15 minute limit**
 - a. 1st change
 - i. Assistant Directors have a vote
 - ii. Motion by Roger/second by Jolee
 - 1. All in favor
 - b. 2nd change
 - i. NYS AGM specific month change
 - ii. Motion by Diane/second Manny
 - 1. All in favor
 - c. Ed will get these to the Advisory Board for their approval
- 9. Coaching Director (Mike)
 - a. Footskills?
 - i. 60+ players at first week
 - ii. 5/6 footskills were given an 8 week curriculum
 - b. Get the website “Hey Coach” section more about coaches and what they need
 - i. Amy will delete the old field permits
 - ii. Mike will review everything else and make recommendations for what needs to be added and deleted
 - c. Bring the coaching document up-to-date
 - d. U-9 Girl’s Pool Coach:
 - i. John DeCampos
 - 1. Motion by Amy/second by Diane
 - a. All in favor
- 10. Referee Coordinator (Ed):
 - a. I need a process on how I know about changes to the schedule and especially CT Cup assignments
 - i. The one we have I’m having trouble with.
 - b. We need to find someone to take this job after this coming season as I am not doing it after that.
 - i. We need to have plan
 - ii. Referee paid position was discussed
 - 1. We need fund it.
 - iii. If we have no one, all Travel games are played out-of-town
 - c. Youth Referee of the Year Award procedure and how this is going to proceed this year.
 - i. I need a list of past winners
 - 1. This should be in past minutes
 - 2. Only need to go back 5 years
 - 3. Anyone who knows, let me know
 - 4. I have last year’s winners
 - ii. Need feedback from all coaches and age group directors on Referee’s appearance and conduct.
 - 1. So far only Dave Ranno has given feedback
- 11. NYS Board Job Descriptions
 - a. We only have President, Treasurer and VP done
 - b. Age 5/6, 7/8 and 9/10 group directors is in progress as one document
 - i. Ed has changes from Amy to put in

- ii. Need to designate which tasks are not done by a certain age group
 - 1. Ed did not get to this yet
- 12. Travel Girls and Boys (Darlene/Manny)
 - a. U-11B tournament:
 - i. West Haven on Columbus day weekend
 - 1. Motion by Roger/second by Amy
 - a. All in favor
 - b. U-12B tournament:
 - i. West Haven on Columbus day weekend
 - 1. Motion by Darlene/second by Jolee
 - a. All in favor
 - c. Changes to the comp guidelines
 - i. This is needed or we are going to start adhering to the last ones I know were voted in.
 - 1. Manny is still working on this
 - ii. District Rec should be part of this
 - d. All coaches need to know the new Referee policy
 - i. Manny and Darlene has notified all coaches
 - e. I need a team picture for every travel team including DR
 - i. Did not discuss
 - f. Process for CT Cup:
 - i. All home games go to Manny/Darlene first by the coaches
 - ii. Manny/Darlene go to Amy to schedule the games
 - iii. Amy goes to Ed to schedule referees and Marybeth to get the referees paid.
 - iv. No coaches go directly to Amy/Ed/Marybeth
- 13. Purchasing (Roger):
 - a. Awards Ceremony –
 - i. trophies or medals?
 - 1. Roger should have prices and options
 - a. We will discuss this at our October meeting
 - ii. Coach's tee shirt?
 - 1. We will discuss this at our October meetin
 - b. All back uniforms should be here by this weekend (9/13)
- 14. Registrar (Krista):
 - a. Background check document.
 - i. Krista sent a new document to all
 - ii. Everything is loaded in CJSA
 - 1. Birth Certificate verification is in progress
 - b. Discuss next registration times starting on October 1st for all
 - i. Stone alley
 - ii. Travel:
 - 1. How we bring the high school players back into NYS
 - a. Brought up Dave Ranno's suggestion to allow all high school players to not pay for Spring Registration
 - i. That was agreed as a no
 - 2. How current travel teams bring in players to fill open roster spots
 - a. The Travel teams need to decide on their open roster spots and if they want players back
 - 3. Do we split U-14 girls into 2 teams
 - a. Keep things as is and maybe create a second team if enough players come back
 - iii. Registration will be at these Events:
 - 1. At Picture Day
 - 2. At the Awards Ceremony
 - 3. Walk in registrations
 - a. Will be set later

15. Treasurer (Marybeth):
 - a. Account Balances:
 - i. All accounts as of last statement with statement date
 - b. Income/Expense report for 2014 to date
 - i. Questions about the Camp monies were answered and corrected
 - c. Budget 2015 Meeting
 - i. We need a first draft by November 1st
 - ii. We an approved budget by the awards ceremony
16. Publicity/Activities (Diane):
 - a. NIST Update
 - i. Going well
 - ii. 4 teams signed up so far
 - iii. Team packets were handed out for comp coaches to give out
 - iv. Referees packages to Diane for verification
 - b. Fall pictures update
 - i. Oct 25th
 - c. September Newsletter Update
 - i. Will be out Friday – 9/12/2014
 - ii. Need to start discussing the need for Newsletters anymore
 - d. Christmas party/Soccer Ball dance
 - i. Soccer Ball in October
 1. 17 commitments for tickets/10 sold
 - ii. Christmas Party:
 1. We will start advertising and pushing it after the October 18th dance
 - e. Awards Ceremony:
 - i. Questions about moving the awards ceremony to Spring
 1. Discussion
 - a. Every one think about this and come to the next meeting with suggestions
 - ii. Is City Hill booked?
 1. Not yet, Diane is still trying to contact someone at the school
 - iii. Is the Fire Marshall Booked?
 1. Not yet, waiting on the venue to be set
 - iv. The November newsletter is printed and handed out at the awards ceremony.
 1. Get a rough count from Vicky on last year
 - a. Will print 250 copies
 - v. Registration Table?
 1. Krista will take care of this
 - vi. I am putting together an agenda for all 4 meetings
 1. Everyone should get Ed anything that needs to be said
 2. Discussed Age Group Directors announcing the teams
 - a. Coaches are better at pronouncing the players names that they coach
 - b. Will leave it like this
 - vii. Pictures for slideshow:
 1. Need a letter to all coaches and parents to start taking pictures and sending them to me
 - a. Ed will send out, it is already on the website
 - b. Ed is talking to all the parents
 - i. 9/10 talk was completed on 9/6
 - viii. We should have a committee on this so nothing gets missed
 1. We make a list of tasks and assign people to the tasks
 - a. Nothing was done with this yet
17. 5/6 (Jolee)
 - a. Any changes to the team list I have
 - i. Jolee will make any changes

- b. Issues from week 1
 - i. One player was pulling kids down.
 - ii. Parent got involved with the coach.
 - iii. Jolee handled this
18. 7/8 (Nicole)
- a. List of volunteers by team
 - i. Nicole will get to Krista
 - b. Need the list of players
 - i. Last name, first name, coach
 - 1. This will be used as trophy name list and for me to answer parent's questions
 - c. Issues from week 1
 - i. Only a lot of people asking for changes
 - ii. Nicole asked if we could not have the comment section on the registration form and people do not request coach and practice times
 - 1. We need to discuss how to handle this
 - a. One thought was that when registration cuts off, the age group directors, start making their teams. All late registrations have no choice of coach or practice day
 - i. We will discuss this further

19. 9/10 (Lisa)

- a. List of volunteers by team
 - i. Lisa will get updates to Krista
- b. Any changes to the team list I have
 - i. Lisa will update her list
- c. A lot of the same issues that Nicole brought up about parents wanting changes due to coaches and practice time preference

20. Pool (Vicky)

- a. Guidelines update
 - i. Vicky is still working on them
- b. I need a team picture for each pool team
 - i. Was not discussed
- c. Pool's extra practice is not mandatory by the board
 - i. Friday is mandatory
 - ii. Rec comes first

21. VP (Amy)

- a. Town complaining about goals being left on the field, but 9 out 10 times it's not us.
 - i. Amy wants coaches to take pictures of when they put the goals away and send them to her
- b. Key list
 - i. Ed has not had time to get to this
- c. Field schedule updates
 - i. Amy is keeping up with the changes

22. Secretary (Alex):

- a. Need faster turnaround time on minutes
- b. Review secretary's job description
 - i. This was not done due to Alex's resignation
 - ii. Ed will advertise for a someone to take over this position

23. President (Ed):

- a. NYS AGM:
 - i. Nothing was discussed on this due to the meeting running late
 - 1. Will discuss at the next meeting
 - ii. Date – December 9th
 - iii. See if ION Bank's community room is open 6:30pm – 10pm - Diane
 - iv. Registrar should be up for renewal next year.
 - 1. We were a year off on that.

- v. Who speaks:
 - 1. President on the year in review
 - 2. VP gives a review of fields
 - 3. Treasurer gives a year end statement balances and income/expense sheet to date
 - 4. Registrar gives numbers for each season by age group
 - 5. Publicity/Activities gives a review of NYS events
 - 6. Coaching Director gives a review of NYS coaching accomplishments
 - 7. Age group directors give a overview of what they did this past year
 - a. 5/6
 - b. 7/8
 - c. 9/10
 - d. Pool
 - e. Girls Travel
 - f. Boys Travel
 - 8. Purchasing gives a review of equipment and new vendors
 - 9. Alex does minutes
- vi. Election Procedure
- vii. Volunteers

24. Adjourn

- a. Next meeting September 23, 2014 at 7:30pm –
- b. Adjourned at 10:16pm
 - i. All in favor