

15TH
ANNUAL
ST. LAWRENCE

GATA

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PALAZZO GRANDE BANQUET HALL



ST. LAWRENCE

GALA

Dear St. Lawrence School and Athletic Families,

Planning for the 15th Annual St. Lawrence Gala is underway. Our event will be held at the Palazzo Grande Banquet Hall on Friday, February 10, 2017. This year's theme is the Roaring 20's. The event will include dinner, open bar, auctions, multiple raffles, and dancing.

Attached you will find the Gala Commitment Form. Every family, both school and required athletic families, must return the form on or before Monday, December 12, 2016. It is very important that we receive your commitment for the event. There are several ways to fulfill your required family commitment. Each family must fulfill their \$180.00 commitment by purchasing two tickets, paying a non-participation fee (\$180.00), or volunteering at least eight hours of your time. You are required to select your commitment choice on the attached form and return it to the School Office.

In years passed we have achieved great success and have been able to complete many beneficial school and athletic projects as a result. These successes have not come easy and have required the participation of our entire community. We are very much dependent upon and appreciative of your support and generosity.

Please email gala2017@stlawrenceparish.com should you have any questions or require additional information.

Thank you for your time and prompt response.

God Bless,
St. Lawrence Gala Committee

THE ST. LAWRENCE GALA PARTICIPATION OPTIONS

I understand that I am required to participate in the 15th Annual St. Lawrence Gala determined by St. Lawrence School and the Athletic Booster Committee. Family requirements are scheduled and monitored by the Gala Committee. If a commitment designation has NOT been met by Monday, December 12, 2016, a non-participation fee of \$180.00 will automatically be attached to the January FACTS agreement payment plan. If you are on the one payment plan, this fee must be paid before students are allowed to return to the school on February 13, 2017. I understand that if purchasing tickets or paying non-commitment fee, money is due with this form.

Family name: _____ Pin number: _____

Email address: _____ Phone number: _____

PLEASE CHOOSE ONE COMMITMENT

- Purchase two tickets to attend event \$180.00 per couple. (Check or Money Order Attached with Ticket Order Form)
- Purchase two tickets for a teacher or staff member and guest to attend event \$180.00 per couple. (Check or Money Order Attached with Ticket Order Form)
- Pay non-participation fee of \$180.00 per family. (Check or Money Order Attached)
- Purchase \$180.00 worth of gift cards to meet Gala commitment.
Does Not Include Gala Tickets.
- Purchase Sponsorship to meet my Gala commitment and will be attending
(Check or Money Order to attend included)
- Purchase Sponsorship to meet my Gala commitment and will not be attending
- Volunteer – eight hours mandatory. Limited space. Volunteer opportunities include:
Chairperson for an area, setting up on the day of the event or working all evening at the event. Positions filled as forms are returned.
- FACTS Tuition Payment Plan - Non-participation fee of \$180.00 per family paid through FACTS in January 2017.

To request specific seating arrangements, list each guest individually that will be seated at the table (first and last name). You must include payment for each person listed.

- | | |
|----------|-----------|
| 1. _____ | 2. _____ |
| 3. _____ | 4. _____ |
| 5. _____ | 6. _____ |
| 7. _____ | 8. _____ |
| 9. _____ | 10. _____ |



DONATION AND SPONSORSHIP OPPORTUNITIES

Each year we are blessed to have many dedicated and loyal businesses support our event. We have been successful in years past and hope to continue that success this year. Our hope is that you will review each option on the following pages and determine which will provide your business with the best exposure and opportunity.

As a community, we strive to provide our students and athletes with the best academic and athletic experience possible. The funds raised as a result of this event directly impact the children of St. Lawrence. It is through generous donations and sponsorships from local businesses and the families of our parish and school community that we are able to continue to make improvements at St. Lawrence.

It is through your generosity that we are able to offer superior academics and outstanding athletics. We sincerely appreciate your support of the St. Lawrence community and your commitment to the future of our children.

SPONSORSHIP OPTIONS

Sponsorship options allow you to support St. Lawrence by advertising for your business in our Gala catalog and at the event. Sponsorship opportunities cover your Gala commitment; however, it does not cover the cost of your tickets to attend. When you sponsor a table, your company will be recognized on guest tables, receive an ad in our catalog, and be in our slideshow. When you sponsor an area, your company will receive a color ad in our catalog, added to our slide show, and be recognized next to the area sponsored.

Place a check mark next to the area(s) that apply to your donation.

EVENT SPONSORSHIP

- Tuition Sponsor w/color ad \$5,000.00 (This can be a combined donation.)
- Event Sponsor w/color ad \$1500.00
- Cocktail Hour Sponsor w/color ad \$1000.00
- Auction Sponsor w/color ad \$1000.00
- Entrance Sponsor w/ color ad \$1000.00
- Dessert Sponsor w/color ad \$1000.00
- Photo Booth Sponsor w/color ad \$1000.00
- STL Silver Bracelet Sponsor \$1000.00

TABLE SPONSORSHIP (does not include cost of ticket for dinner)

- Platinum (\$500.00)
 - Full-page ad in the Gala Event Program
 - Name of business posted on five tables at the Gala
 - Advertisement in our slideshow at the Gala
- Gold (\$250.00)
 - Half-page ad in the Gala Event Program
 - Name of business posted on two tables at the Gala
 - Advertisement in our slideshow at the Gala
- Silver (\$180.00)
 - Business card ad in the Gala Event Program
 - Name of business posted on one table at the Gala
 - Advertisement in our slideshow at the Gala

Please return commitment forms by Monday, December 12, 2016

Tax id number: 38-1359538

Please forward the following items to St. Lawrence Gala

- Completed Commitment Form
- Check made payable to: St. Lawrence Gala
- Corporate logo and advertisement information via email (gala2017@stlawrenceparish.com)

ADDRESS

St. Lawrence Gala
44429 Utica Road
Utica, MI 48317

FAMILY MESSAGE

Recognize your student(s) in the 15th Annual St. Lawrence Gala Program Book. Purchase ad space and submit a picture with a special message that will be printed in the program book. The book will be distributed to all St. Lawrence School Families and copies will be available to the parish and athletic families. Ideas for ads of recognition:

- 8th Grade Graduation
- 8th Grade Washington D.C. Trip
- Kindergarten Graduation
- First Holy Communion
- School Friendships
- 6th Grade Camps
- Sports and Cheer
- Organizations (i.e. Boy Scouts, Girl Scouts, Band, Drama, Forensics, etc.)

Family/Group name: _____ Contact person: _____

Phone number: _____ Email: _____

Price: \$50.00 for quarter page.

Message:

- Complete form and make your check payable to: St. Lawrence Gala
- Email your child(s) picture and message to mvincent001@att.net
- Completed form and check should be in by Friday, January 20, 2017
- Any questions please contact Michelle Vincent (248) 613-5719