



**FAIRFIELD COUNTY PLATFORM TENNIS LEAGUE**

**2018 PAUL FOWLER INVITATIONAL**

**Saturday, March 3, 2018**

**TOURNAMENT DIRECTOR'S HANDBOOK**



[www.fcptl.com](http://www.fcptl.com)

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March 3, 2018

Dear Tournament Director,

On behalf of the more than 1,500 active players in the FCPTL, the 258 registered participants in this year's tournament, and the FCPTL Board of Directors, I want to thank you for generously committing your time to make the 2018 Paul Fowler Invitational one of the biggest and best ever.

The success of this Tournament relies heavily upon the support of volunteers like you who play and serve the game. I'm very glad you could make it to tonight's Tournament Directors' briefing and Draw Meeting.

Please take a few minutes to review this booklet – in it, you will find plenty of useful information to help make this coming Saturday run smoothly.

Good luck on Saturday! I look forward to enjoying a beer or two with you at the Finals Party on Saturday afternoon at Wee Burn Country Club.

Thanks again!

Scott Hapgood  
Tournament Coordinator  
2018 FCPTL Paul Fowler Invitational

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### **Please note the following:**

- There is no rain date! In the event of inclement weather, players' safety is paramount – if a player does not wish to play, we cannot force him to
- Please ensure that you leave the host Clubs as clean as you found them.
- A the end of each of the morning rounds, please text a photo of your completed Draw Sheet to the board member in charge of your division. Divisional responsibilities and phone numbers are listed below. Each board member will populate a large draw sheet at WB with the results from each draw.

### **FCPTL Board**

Name	Role	Div.	E-mail address	Home	Work	Cell
Steve Larson	President		slarson@cornerstone-equity.com	(203) 967-9983	(212) 207-2382	(917) 273-1725
Tom Kratky	Operations	1	tom.kratky@gmail.com	(203) 622-7172	(203) 340-9731	(203) 570-2106
Brendan O'Brien		1	obrienboo@hotmail.com			917-331-5053
Ron Gayda	Treasurer	2	rongayda@yahoo.com	(203) 968-9615		(203) 249-2996
Greg Brasher	Website	3	gbrasher@linkedin.com			(917) 224-8813
Jay Baum		3	jaybaum33@gmail.com			917-596-8345
Scott Hapgood	Tournament	4	scott.hapgood@ubs.com	(203) 202-9354	(203) 719-8200	(203) 216-3513
Tom Viggiano		4	Tviggiano@gmail.com			646-325-6298
Demian Johnston	Scheduling	5	djohnston@gmail.com	(203) 325-4731		(203) 912-1064
Paul Harding	Events/Publicity	6	Pharding21@hotmail.com			(203) 520-7495
Tom Dickson	Reporting	7	thomas.w.dickson@ustrust.com	(203) 357-8350	(203) 352-4403	(917) 971-6676

### **The Draw Meeting – Middlesex Club, Wednesday, February 22, 6:30pm**

The purpose of the Draw Meeting is to...

- Distribute balls, favors and snacks for each Tournament venue
- Brief Tournament Directors on their duties at the Tournament and before
- Place registered teams in the Tournament draw

Ahead of the Draw Meeting, Tournament Directors are encouraged to review the 16 teams registered in their respective Divisions and determine (a) the top 4 seeds, in order of ability and (b) the next four teams, not necessarily in order of ability. Tournament Directors will be asked to take a photo of their completed draw sheet and text it to Tom Kratky at (203) 570-2106 or e-mail it to [tom.kratky@gmail.com](mailto:tom.kratky@gmail.com).

After the meeting, the Tournament Coordinator will e-mail the following to all Tournament Directors:

- List of registered players by Division, with phone numbers and e-mail addresses
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**On the day of the Tournament**

Tournament Directors should encourage players to be at their assigned venues no later than 7:45am, and earlier if they wish to warm up...all host Clubs have made their courts available for the tournament all morning, so courts should be available early.

You will need to bring the favors, snacks and balls to the Paddle Hut at your venue, and arrange them for easy access. Lean on your playing partner to assist with transferring these items from your car and don't be afraid to ask other players to help as well.

Please ensure that you leave the host Club's Paddle Hut as you found it; it is preferable that you bring leftover favors and balls to the lunch at Wee Burn and take home any left-over snacks. If afternoon matches are being played at the same venue, leave any remaining balls there or return them there after lunch.

Please encourage your players to...

- Attend the lunch at Wee Burn; and car-pool there, if possible, due to limitations on parking
- Attend the afternoon Finals party at Wee Burn; and park in the main parking lot
- Collect their trophies at Wee Burn; distributing unclaimed trophies is a nightmare!

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**Tournament Director's Welcome (\*D7 will be a group play format)**

*At 7:50am, please call all participants into the Paddle Hut and read the following:*

“Good morning everybody, and welcome to the 2018 FCPTL Paul Fowler Invitational. My name is \_\_\_\_\_, and I'm the Tournament Director for this site. I want to get everyone out there, so that you can all start promptly at 8:00am, but first I need to go over some important housekeeping items:

1. The lunch today is at Wee Burn Country Club, starting at 12 noon; the presentation of banners to the season's Division winners will take place at 1:15. If you are unsure where Wee Burn is, I can help you. If at all possible, please car-pool to Wee Burn, as parking space is limited.
2. This morning, everyone will play three matches at this venue.
  - a. In the first two rounds, if any set reaches 6 games all, you will play a standard APTA 12-point tiebreaker (i.e. the first to 7 points, by a margin of 2). If you split sets, you will play an 18-point Super-tiebreaker (i.e. first to 10, by a margin of 2) instead of a full third set.
  - b. In your third match, you will play three complete sets; if any set reaches 6 games all, you will play a standard APTA 12-point tiebreaker (i.e. the first to 7 points, by a margin of 2).
  - c. If you win your third match, regardless of whether you have lost or won your prior matches, you will be playing in one of the Finals after lunch – the Main Draw final (three wins this morning) will be played at Wee Burn Country Club; the other three finals will be played at \_\_\_\_\_. See the Draw Sheet for start times.
  - d. If you lose your third match, enjoy your lunch in the main Club House at Wee Burn and head down to Wee Burn's Paddle Hut for the Finals Party, to enjoy the finals of all the Main Draws, as well as the food and beer and a chance to chat with your fellow players. At Wee Burn, you must park in the main lot; the Paddle Courts and Hut are located between the 1<sup>st</sup> and 9<sup>th</sup> fairways.
3. After each match this morning, you must come in to the Paddle Hut and report your scores. If I am not here, please enter the score for the match just played, then write your name into the appropriate section of the draw for the next round.
4. I only have a limited number of balls for this morning's play, so please take only one new ball out for each match; the used ones can be used for warm-ups in subsequent matches.
5. Please help yourself to the snacks provided, and make sure you take your favor with you.

*At the end, please give everyone their court assignments and wish them luck!*

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**Live Scoring**

The tournament format is designed to give every participant at least three matches. Every team will play three matches before lunch; winners of the third match will also play in the afternoon.

All tournament draws can be viewing online at <http://fcptl2018.challenge.com>

**First match**

- If you win your first match, you advance to the second round of the Main Draw
- If you lose your first match, you go into the Consolation bracket

**Second match – Main Draw**

- If you win your second match, you advance to the third round of the Main Draw
- If you lose your second match, you go into the Main Draw Reprieve bracket

**Second match – Consolation**

- If you win your second match, you advance to the third round of the Consolation
- If you lose your first match, you go into the Consolation reprieve bracket

**Third match**

- Regardless of whether you won or lost your first two matches, if you win your third match, you will be playing one more match after lunch in the Main Draw Final, the Consolation Final, the Main Draw Reprieve Final or the Consolation Reprieve Final

	<b>Winners</b>					<b>Finalists</b>			
	<b>#1</b>	<b>#2</b>	<b>#3</b>	<b>#4</b>		<b>#1</b>	<b>#2</b>	<b>#3</b>	<b>#4</b>
<b>Main Draw</b>	Win	Win	Win	Win	Win	Win	Win	Lose	
<b>Consolation</b>	Lose	Win	Win	Win	Lose	Win	Win	Lose	
<b>Main Draw Reprieve</b>	Win	Lose	Win	Win	Win	Lose	Win	Lose	
<b>Consolation Reprieve</b>	Lose	Lose	Win	Win	Lose	Lose	Win	Lose	

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THE FAIRFIELD COUNTY PLATFORM TENNIS LEAGUE  
Presents The  
2018 FCPTL PAUL FOWLER INVITATIONAL

- Date:** One-day event on Saturday, March 3rd, 2018, with 8 simultaneous Tournaments, one for each League Division, and two for Division 3 as a result of high demand.
- Format:** Draw is strictly limited to 16 teams per Division. There will be a Main Draw, Consolation, Reprieve and Consolation Reprieve. The format is designed to provide all participants a minimum of three matches.
- Eligibility:** Players must register for the appropriate Tournament (Divisions 1 to 7/8) based on the Division they played in most frequently this season. Both players must be from the same Club. The FCPTL reserves the right to adjust a team's division of play based on tournament response and player ability and eligibility.
- Play:** APTA rules apply. Best 2 of 3 sets. Standard tiebreaker at 6 all. For the first two rounds only, if sets are split, the winner will be determined by playing a "Super tiebreaker" in lieu of a 3<sup>rd</sup> set – first to win 10 points, must win by 2 points.
- Location:** Various FCPTL Clubs. All of the morning matches will be played at one club location. Players will be contacted regarding which club to report to for both morning and (if applicable) afternoon locations.
- Time:** Play begins 8:00AM. Lunch: 12:00-1:45PM. Party & Main Draw Finals from 2:00PM.
- Trophies:** Prizes will be awarded to the winners of all four draws and finalists in the Main Draw. Eligible afternoon players are reminded to stop at Wee Burn Country Club after their match to pick up their prizes.
- Lunch and Awards Presentation:** 12:00- 1:45PM at **Wee Burn Country Club**. Announcement of Final Division Standings and presentation of Divisional Pennants will take place at 1:15PM.
- Party:** Starts at 2:00PM at **Wee Burn Country Club**. Division 3-7 Main Draw Finals at 2:00PM; Division 1-2 at 2:45PM. Friends & Family are encouraged to attend. Spectators must park in the main parking lot and walk to the Paddle Hut.
- Favors:** Will be distributed on the day.
- Entry fee:** \$170 per team
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**Match Timing:** Here is the timeline for the day's events:

Time	Tournament Draw			
Draw →	Main Draw ↓	Consolation ↓	Main Reprive ↓	Consolation Reprive ↓
8:00 AM	1 <sup>st</sup> Round	-----	Note: For Rounds 1 & 2, if sets are split, play a 10-point "Super" tiebreaker in lieu of 3 <sup>rd</sup> set.	
9:15 AM	2 <sup>nd</sup> Round	1 <sup>st</sup> Round		
10:30 AM	Semi-finals	Semi-finals	1 <sup>st</sup> Round	1 <sup>st</sup> Round
12:00 PM	Lunch Starts at <b>Wee Burn CC</b> ; Morning Draws Posted			
1:15 PM	Pennants awarded to Division Champs. Photo of Championship Finalists, all 7 Divisions			
1:45 PM	Lunch Ends. Move to Clubs Hosting Afternoon Matches			
2:00 PM	Main Draw Finals, Div 3 to 7 at Wee Burn CC	Finals, All Divisions at outlying Clubs	Finals, All Divisions at outlying Clubs	Finals, All Divisions at outlying Clubs
2:00PM	Tournament Party Starts @ <b>Wee Burn CC</b> Pre-Match Photos of Main Draw Finalists			
2:45 PM	Main Draw Finals, Div 1-2 @ Wee Burn	Players return to Wee Burn for Trophies	Players return to Wee Burn for Trophies	Players return to Wee Burn for Trophies
3:30 PM	Presentation of Trophies and Post-Match Photos for Divisions playing outside of <b>Wee Burn CC</b> .			
4:00 - 5:00PM	Presentation of Trophies to Main Draw Finalists.			



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**Match Locations:**

**Morning Matches.** The 3 morning rounds of each Divisional Tournament will be split between 2 clubs. Half of the draw will play all of their AM matches at one location, half at the other. You will be notified where to go no later than Friday, March 2nd.

<b>Division</b>	<b>Host Clubs - AM Matches</b>	<b>Tournament Directors</b>	<b>Time</b>
1	Stanwich Club Darien Country Club	Harry Demott Scott Hapgood	8:00AM
2	Greenwich Country Club New Canaan Country Club	Zack John Carter Lovejoy	8:00AM
3 (EAST)	Wee Burn Country Club Wee Burn Country Club	Paul Harding Jay Baum	8:00AM
3 (WEST)	Roxbury Club Waveney Park	Rob Zabronsky Scott Smith	8:00AM
4	Wilton YMCA Woodway Country Club	Mike O'Dwyer Bill Thrush	8:00AM
5	Lake Club New Canaan Field Club	Richard Hurst Faustino Cortina	8:00AM
6	Greenwich Field Club Rowayton Paddle Club	Anders Hebrand Rob Komminsk/Max Roberts	8:00AM
7	Middlesex Club Shorehaven	Scott Berry TBD - if needed	8:00AM

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**Afternoon Finals Matches:**

<b>Division</b>	<b>Finals Matches</b>	<b>Host Club/Director</b>	<b>Time</b>
1	Division 1 Consolation, Consolation Reprieve & Main Draw Reprieve	Darien Country Club Scott Hapgood	2:00PM
2	Division 2 Consolation, Consolation Reprieve & Main Draw Reprieve	New Canaan Country Club Carter Lovejoy	2:00PM
3 EAST	Division 3E Consolation, Consolation Reprieve & Main Draw Reprieve	Wee Burn Country Club Paul Harding/Dave French	2:00PM
3 WEST	Division 3W Consolation, Consolation Reprieve & Main Draw Reprieve	Roxbury Club Rob Zabronsky	2:00PM
4	Division 4 Consolation, Consolation Reprieve & Main Draw Reprieve	Woodway Country Club Bill Thrush	2:00PM
5	Division 5 Consolation, Consolation Reprieve & Main Draw Reprieve	New Canaan Field Club Faustino Cortina	2:00PM
6	Division 6 Consolation, Consolation Reprieve & Main Draw Reprieve	Rowayton Paddle Club Rob Komminsk/Max Roberts	2:00PM
7	Division 7/8 Consolation, Consolation Reprieve & Main Draw Reprieve	Middlesex Club Scott Berry	2:00PM
Divisions 3 to 7	Main Draw Finals for Divisions 3 through 7	Wee Burn Country Club	2:00PM
Divisions 1 and 2	Main Draw Finals for Divisions 1 & 2	Wee Burn Country Club	2:45PM

**Driving directions to Wee Burn Country Club**

**Wee Burn Country Club** ( [www.weeburn.org](http://www.weeburn.org) )

410 Hollow Tree Ridge Road

Darien, CT 06820

Tel: (203) 655-1477

**Coming from the North or South on the Merritt Parkway**

- Take Exit 36; Turn right at the bottom of the ramp
- Head south on Rte 106 towards Stamford
- Continue to the traffic light just after the railroad tracks (there is a greenhouse on your right)
- At this light turn left onto Camp Avenue
- Go to the end of that road and turn right onto Hollow Tree Ridge Road
- Follow that road, go around a bend and the club parking lot is located immediately on your left
- Note that you must park in the main parking lot in front of the Club House; you cannot reach the Paddle Courts by car
- The Paddle courts are located to the right of the first fairway – to reach them, walk behind and to the right of the first tee by the Pro Shop and continue down the path for some 200 yards

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**Instructions for Live Scoring – PFI 2018**

It is 2018 and we are doing away with Hardcopy scoring. RESULTS ARE ONLY BEING POSTED ONLINE at [fcptl2018.challenge.com](http://fcptl2018.challenge.com)

It is imperative that you, as Hut Commander, keep the live scoring up-to-date on Saturday.

You have admin rights to keep the brackets in your division up to date. Go on to the web site at [fcptl2018.challenge.com](http://fcptl2018.challenge.com) then login using the username and password provided in email.

There are 4 brackets for each division. They are labeled as follows:

D1 Main

D1 Win Loss Back

D1 Round 1 Loss Back

D1 Loss Loss Back

Your 4 brackets will be based on your division # D1, D2....D7.

You can go back to all the draws at any time by going back to <http://fcptl2018.challenge.com>.

The three Back draw names are referring to what happened in previous rounds. E.g., "D4 Win Loss Back" is for players in D4 that won their first round then lost in their second round.

**Entering Scores**

- Click on the Draw
- Scroll over an individual match
- Click on the "Report Scores" button (which is a pencil on paper icon).
- Click on the team that won
- Enter a set score, click the add set button as needed and enter all set scores. If the third set is a tie-break just enter the tie-break score.
- Click on "Submit Scores"

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**Entering Participant Names on Back Draws**

For the Back Draws you will need to edit the Participants name once the team has been determined by results in the earlier rounds. Instructions to edit names. Click on one of the back draws,

- Click on "Participant" at the top of the screen while in a specific draw. The list of participants will show up with a pencil icon to the right.
- Click the pencil icon and edit the name
- Click on "Save" button
- Click "Bracket" at the top to go back to the brackets.

The current names in each backdraw bracket will give you guidance on which potential teams you should be entering by limiting which line they are coming from. Take a look before tomorrow to make sure you understand the naming convention.

**Before Saturday**

Login before Saturday, go to a bracket and scroll over a team and make sure the "Report Score" button comes up to assure you have admin rights and have logged in correctly. (Note, you only have admin rights for your division. )

You can also print all four of your draws so you have a hardcopy with you at the tournament site. Just click on the bracket you wish to print and there is a small printer icon in the upper right corner of the screen (near a red dot with the word "LIVE".)

If all else fails, you can just text me (Tom Kratky) the results (203-570-2106). I can help keep Challenge up to date real time.

Good luck Saturday. Thanks for doing this. It is up to you to make Live Scoring successful. If you are not entering results, no one will know how your bracket is doing. Please email me ([tom.kratky@gmail.com](mailto:tom.kratky@gmail.com))