

# NORWICH YOUTH LACROSSE

Meeting Minutes  
September 2, 2015

## **Opening:**

Mike Giannelli called an organizational meeting of the Norwich Youth Lacrosse to order at 6:35 pm on 09/02/2015 at Norwich Fire Department Community Room.

## **In attendance**

### Board Members

Mike Giannelli – President  
Barry Williamson – Vice President  
Vicki Friedrich - Treasurer  
David Poore – Secretary  
Ken Houman – Webmaster (Not Present)  
Rick Friedrich – Girls Coordinator  
Scott Freyer – Boys Coordinator

### Attendees

Miranda Poore – Apparel Manager  
Shawn Gravelin – Registrar  
Eric Swansoner – U11 Boys Coach

## **Approval of meeting minutes**

Motion: Approve minutes from 2 September 2015 board meeting

Vote: Motion carried

Resolved: Minutes from the meeting on 2 September 2015 approved without modification

## **Open Issues**

### **Treasury Report**

Balance \$3,300 (Approx)

Net after debts to be paid (including potential Tax Penalties) \$1,740

- a. \$800 to 2015 Coach Reimbursements (US Lacrosse Registration)
- b. \$760 to 2015 Coach Reimbursements (1 Child credit)

Motion by Mike to pay Coach Reimbursements for US Lacrosse registrations

Vote: 6 in favor, 0 opposed

Resolved: Motion carried

**Action:** Mike G to provide list of coaches who are owed US Lacrosse

Due to NYLA financial situation it was discussed on how to handle the Coaches Child Credit Reimbursement. It was determined the best course of action was to send a letter to Coaches with (3) options.

- (1) Donate credit back to NYLA
- (2) Use as Voucher for 2016 Spring Season
- (3) Receive funds

Motion by Rick F to proceed with letter

Vote: 6 in favor, 0 opposed

Resolved: Motion carried

It should be noted that NYLA needs to revisit this topic for 2016 season.

**Action:** David P to draft letter for next board meeting.

**Action:** Vicky F to provide a list of coaches whom NYLA owes Child credit to:

Discussion regarding non-profit tax status; Mike G contacted IRS and was instructed to fill-out forms 1023EZ online and pay \$400 penalty. Mike G needs to verify when NYLA was incorporated.

In addition NYLA needs to register with state of CT for tax exempt status.

**Action:** Mike G to fill-out form 1023EZ

**Action:** Vick F to verify when we need to submit 990N postcard moving forward to add to yearly schedule.

## **Apparel**

Miranda provided update on apparel; will be reducing selection on new order form that will be ready for Winter Clinic.

Miranda Poore will provide a recommendation to the board to include in order form.

Rick F requested new reversible girl's uniform that will need to comply to new US Lacrosse standards.

**Action:** Rick F will provide new girls uniform standards to Miranda for review with BMT's

## **Volunteers**

League still looking for:

- AED Officer

## **Fundraising**

Fundraising will be put on hold until tax status is resolved

It was reported by Scott F that Phillies sandwich shop is very interested in partnering with NYLA.

## **Winter Clinic**

Discussion regarding availability of other indoor facilities for clinic and options of potential costs related to. The board needs more information before making decision.

**Action:** Mike G to contact new NFA AD for possible gym use and waiving fee

**Action:** Scott F to contact Henry from Summit for costs and schedule availability.

## **By-Laws Review**

Barry reported no recommendation necessary for By-Laws.

**Action:** Barry to review of board positions within the By-Laws match with current NYLA organization.

## **Equipment Review**

Eric Swansoner will report back by October board meeting of equipment status.

## **Website FAQ**

Scott F reported that FAQ's on website are complete

## **Board Communication**

Discussion regarding how improve board communication methods and try to minimize the volume of emails and whom these emails are being sent. NYLA will attempt the use of Facebook for some communication.

**Action:** Barry to setup NYLA facebook messenger group (private) for NYLA board members and position holders only.

## **New Business**

### **Online registration payments**

A discussion was had about improving the efficiency of registration for both winter clinic and spring season by leveraging online payment methods.

**Action:** Shawn G to research

### **Flyers**

**Action:** Rick F will provide updated flyer, approximate budget and list of schools for winter clinic. This will need to be approved in October meeting.

## Community Events

Bootopia in Griswold, October 17<sup>th</sup>.

**Action:** Scott F will organize NYLA's participation.

**Meeting adjourned at 8:18pm by President Giannelli, next meeting October 7<sup>th</sup>  
@ 6:30pm in Norwich Fire Department Community Room**

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NYLA President      Mike Giannelli      Date

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NYLA Secretary      David Poore      Date