

SOUTH WINDSOR YOUTH HOCKEY
ASSOCIATION PAYMENT POLICY AND
PROCEDURES - 2018-19
Updated March 2018

I. INTRODUCTION

As a non-profit youth hockey association, South Windsor Youth Hockey Association (SWYHA) is dependent upon fees and tuition paid by the member families to provide the majority of funding to cover Ice Fee's, Insurance, Referee's, equipment etc. These fees are also used to cover dues associated with our memberships in the Connecticut Hockey Conference and USA Hockey.

II. Payment Schedule

The Fees and Schedule for payment will be set and approved by the SWYHA Executive Board. The Fees will be based on the needs of the organization taking into account the registered numbers, number of teams in the respected divisions and contractual obligations. Every effort will be made to minimize the increases and the financial burden placed on our member families. The Board reserves the right to adjust the Fee Schedule, mid-season, should the need arise to meet required financial obligations.

Fee Schedule is published on the SWYHA Web Site in the Documents Section for review. SWYHA Board of Directors will publish the Fee Schedule after commitments are made to the organization for the following season.

It is SWYHA's expectation that all fees will be paid on time in accordance with the published fee schedule. Failure to meet the scheduled obligation, without prior payment arrangements being made with the Treasurer, will result in a child(ren) **not being eligible** to participate in practices or play in any games until the account is made current. Any player's balance that is more than 5 days past due will not be eligible to participate in practice or games until the account is made current.

III. Payment Methods

Credit card processing is our preferred method of payment. All Credit Card Payments will be handled through our Web Site at www.swyha.com. Members are able to log into the site and process payment through the payment portal set up for each respective division – Learn to Play, Advanced Learn to Play, Mite, Squirt, Pee Wee, Bantam and Midget. The payment schedule is outlined on the portal with members able to pay their allotted amount or pay the balance in full depending upon the wants and needs of each respective member.

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IV. Discounts

SWYHA recognizes that playing Hockey can place a financial burden on families with multiple children in the program. Discounts will be applied to those families that have 3 or more children in program on the following schedule:

Multiple Children in Program

1. One Skater – Full Fee
2. Two Skaters - Full Fee
3. Three Skaters – 20% discount on lowest fee
4. Four Skaters – Lowest Fee is Free

V. Waivers and Adjustments

The SWYHA Board of Directors retains the right to waive the fees for a given Family or Skater for a set period of time. The period of time will be set and approved by the Board.

Any adjustments to fees (refunds, mid-season registrations, etc.), excluding discounts as defined above, must be approved by the Treasurer.

Hockey is a dangerous sport and involves a long season. Per our Commitment Agreement, you are responsible for all Fees and Tuition regardless of the amount of time lost due to injury or illness. You have the right as members of SWYHA to petition the Board for a waiver of the fees. Please contact the SWYHA President in order to be placed on the agenda for the next Board Meeting in order to state your case. Any waiver must be approved by the Board.

Refunds for overpayment will be issued once per season. Refunds will be issued to all members due refunds the first week in March.

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VI. Payment Plans

The Board understands that life changing events can plague a family, and as such is willing to make special arrangements to allow children to continue to play hockey. The Board will allow the families to work with the Treasurer to create alternative payment arrangements in order to provide relief and allow children to continue to play hockey. All arrangements will be based on the following rules:

1. Recent or extended unemployment of a parent.
2. Three (3) or more skaters in the program.
3. Illness or death of an immediate family member.

All payment plans must have a **maximum end date of February 15** of the current season. Payment plans are not automatically renewed each year. A request must be made to the Treasurer, in writing, each season to activate a payment plan.

Failure to comply with the terms of a payment plan will result in a child or children not being able to participate in Practices or Games. If the payment plan is not paid in full by the agreed upon end date, you will not be allowed to register or participate in spring tryouts until paid in full.

All payment plans will be kept confidential and only shared with the Executive Board if a family fails to live up to their obligations.

If you have any questions pertaining to this policy please direct your questions to the Treasurer or the President.