

WILMINGTON YOUTH HOCKEY ASSOCIATION TEAM SELECTION RULES & REQUIREMENTS

FAILURE TO COMPLY WITH ALL OF THE FOLLOWING REQUIREMENTS WILL RESULT IN REMOVAL FROM THE SELECTION COMMITTEE AND THE EVALUATOR WILL HAVE THEIR RANKINGS AND EVALUATIONS INVALIDATED. IF YOU CANNOT COMMIT TO THESE REQUIREMENTS YOU CANNOT BE PART OF THE PROCESS. THIS FORM MUST BE SIGNED AND RETURNED TO THE WYHA BOD PRIOR TO THE EVALUATION PERIOD.

PRIVACY NOTICE

All information is **private & confidential**.

All participants during the process including selection committee members, level directors, board members and coaches are prohibited from sharing any information in regards to selections, comments and ranking with anyone including family members.

Board members & coaches are prohibited from contacting selection committee participants in regards to their children's rankings.

Team assignments are to be communicated by the head coach of the team or, if there is no HC in place, a designated board member only.

Coaches' evaluations, Selection Committee evaluations, rankings and any other pertinent information should not be shared with anyone with the **exception** of:

- Other evaluators of that level only
- Level director
- Executive Board members

Selection committees must be formed as soon as possible after the New Year.

EVALUATION WEIGHTINGS

Evaluations are required to include the following components:

- Team Coach Evaluations
- Selection Committee Game Attendance
- Tryout Evaluations

No component should be less than 20% of the overall evaluation. Selection committee member may be called upon to verify their rankings.

Selection Rankings

Players will be ranked as follows:

- **Numeric Ranking (i.e. 1, 2, 3)**
- ***IT is important that the selection committee spends an equal amount of time ranking the first player as they do the last player. Special attention should be spent on the bubble areas(Ex. Numbers 12-17)***

COACHES EVALUATIONS

Only the latest evaluation form, approved by the WYHA BOD, are allowed and must be used.

Head coaches must make a good faith effort to complete and to get their assistant coaches to complete the team evaluations.

Team evaluations must be completed for all team members both staying at the current level and progressing to the next level.

Assistant coaches can submit evaluations either to their head coach or the level director or a member of the BOD.

Head coaches should submit all evaluations received to the level director.

SELECTION COMMITTEE REQUIREMENTS

Only the latest evaluation form, approved by the WYHA BOD, is allowed and must be used.

Selection Committee Members are only allowed to be on maximum of 2 committees; this is regardless of whether the SCM is an evaluator or a level director.

Selection Committees are required to have a minimum of **5** and maximum of **7** members.

Selection Committee Members must be approved by the WYHA BOD prior to the evaluation period and can be:

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- Completely independent (no players in WYHA)
- A head coach
- A level director (not at the level that they are evaluating)
- An assistant coach
- A board member

Selection Committee Members are required to attend a minimum of 2 in-town games of all potential players trying out for that level.

Selection Committee Members are required to notify the head coach of game attendance (head coach only for discretion purposes) prior to the game.

Selection Committee Members are required to get head coach(or assistant coach if the head coach is absent) signature on evaluation sheet at the conclusion of game.

Failure to notify and unsigned forms will invalidate the evaluation form.

Selection Committee Members must make a good faith effort to attend a minimum of 2 games of players that are currently not in WYH but have plans to try out for the following season for WYH.

TRYOUT REQUIREMENTS

Players who do not currently play for WYH must notify WYH of their intentions to try out as soon as possible.

Players must be paid in full for the prior year and in good financial standing with WYHA prior to tryouts.

Players must pay their tryout fees prior to tryouts.

There must be a minimum of 2 tryouts.

Changes to tryout format, length, and number must be confirmed by the WYHA Board of Directors.

Players are required to be assigned a random piney at the beginning of the tryout period.

- This piney should be returned at the conclusion of each tryout.
- Players are required to have the same piney number/color for each tryout.

SELECTION COMMITTEE MEETINGS

The level director(s) and an independent board member (IBM) are required to attend selection committee meeting(s).

IBM is required keep minutes and sign off on any documentation.

Selection Committee Members should bring the following to the meeting:

- Evaluation sheets
- Copy of coaches rankings
- Game sheets
- Their own rankings of all players who tried out for that level

These documents must be turned over to the level director at the end of the meeting.

Selection Committee Members, Level Director and/or IBM must leave room when SC is evaluating and ranking their own child or close relative (example: niece and nephew).

All coaches' evaluations should be present and consolidated prior to the first selection committee meetings.

All evaluations (coaches & selection committee) must be completed fully and submitted to the Executive Board after the evaluations are completed.

Incomplete or missing forms will invalidate that particular selection committee member's evaluations.

Selection committee members are not to make adjustments for family situations, (i.e. parents would like siblings on same team) any adjustments of this kind should be requested by the parents of the player. If a request is granted the sibling ranked on the higher team would be moved down to the lower team.

I HEREBY ACKNOWLEDGE THAT I HAVE READ AND UNDERSTAND THE ABOVE REQUIREMENTS AND THAT I WILL COMPLY WITH ALL OF THESE REQUIREMENTS. FURTHERMORE, MY FAILURE TO COMPLY WITH ALL OF THE REQUIREMENTS WILL RESULT IN MY REMOVAL FROM THE SELECTION COMMITTEE AND MY RANKINGS AND EVALUATIONS INVALIDATED.

Signature _____ Date _____