



## **TYSA Board of Directors Meeting Minutes**

August 1, 2017, 7:30 PM  
East St. Baseball Building, Tewksbury, MA  
[TYSA Hockey](#)

### **ADMINISTRATIVE**

#### **PRESENT:**

Joe Connors, President  
Brian Kierce, Vice President  
Yvette Story, Treasurer  
Colin McGuinness, Secretary  
Mike Chapman, League Representative  
Jen DiFranco, Player Agent

Kevin Andriolo, Head Coach  
Chris Conroy, Learn To Skate  
Maura Mann, Fundraising  
Melissa Bourque, Event  
Marty Kusmaul, Equipment

#### **NOT PRESENT:**

Rick Westhaver, Registrar

#### **GENERAL MEMBERS IN ATTENDANCE:**

Herb Post

#### **QUORUM?**

Yes

### **GENERAL BUSINESS**

***Meeting called to order at 7:36 PM.***

***Motion was made to approve the July 2017 meeting minutes***

- Seconded by Colin McGuinness
- Motion approved unanimously

Craig Edwards and Rebecca Berberian of New England Sports Photo (NESP) presented their picture proposal for the upcoming season.

The board discussed the proposal.

- Team pictures will take place Monday, November 13<sup>th</sup>
- LTS pictures will take place Saturday, November 18<sup>th</sup>
- **ACTION:** Mike to set schedule for team pictures
- **ACTION:** Jen to provide email to Colin/Joe to be posted on website.

***Motion was made to approve the picture proposal presented NESP.***

- Seconded by Mike Chapman
- Motion approved unanimously

Herb Post: Discussed offer from Ed Walsh to offer goalie skills over at TC's in Billerica. There may be an option to have goalie skills on our ice (Sunday night) for our goalies. Herb will provide Ed Walsh Joe's contact information.

## ROUNDTABLE

Joe Connors, President

- Nothing to report

Brian Kierce, VP

- Nothing to report

Colin McGuinness, Secretary

- Nothing to report

Yvette Story, Treasurer

- Accounts – Checking \$64,814.51, Savings: \$34,636.99
- Discussed how the subscription payments work in the system
- List of delinquent accounts – hold for executive

Melissa Bourque, Events

- Golf tournament recap
  - The tournament was a success. Total expenses were approx \$6,500.
  - All logos and sponsors were saved on the share drive for future events
  - Discussed saving a list of golfers who participated this year
  - Discussed setting up an online pay option next year for golfers playing in the tournament
  - **ACTION:** Need to contact Sheldon at Trull to secure the date for next year's tournament
- Winter Fundraiser

- We have secured the date for the winter event at TCC (Friday, February 2<sup>nd</sup>). We are waiting to receive the contract.
- **ACTION:** Jen to reach out to DJ for the event
- **ACTION:** Jen to look into food options for the winter event

### Maura Mann, Fundraising

- **ACTION:** Reaching out to apparel companies for comparative pricing for next meeting
- Discussed sending link out to members in mid-October/early-November for apparel sale
- Discussed sponsor options for the skate-a-thon and for the TYSA teams. Sponsor could be placed on team shirts.
- **ACTION:** Need to put an email together for sponsor options for teams & LTS
- Discussed Skate-A-Thon and Skills participants to get pledges like last year.
- Discussed having a silent auction for the winter fundraiser.
- Discussed needing to update the current mailing list with contact information

### Rick Westhaver, Registrar

- **ACTION:** Need to collect CORI forms for all Coaches, Assistants, Board Members, Volunteers (LTS included).
  - CORI forms can be found on the TYSA website
- **ACTION:** Rosters need to be finalized and updated on the TYSA website
- **ACTION:** Tuition rates need to be updated for Mite players registered for AAA
- **ACTION:** Need to create pay-to-play registration for the upcoming season at a cost of \$1,250

### Mike Chapman, League Representative

- Valley Hockey League
  - Preliminary seedings are out based on prior year (Mite seedings are random)
  - Games begin the weekend of September 8<sup>th</sup>
- Practice schedule for Mites will be at 4 & 4:20 on Monday @ BIC
- Skills will be on Sundays at 5pm for Mites & Squirts and 6pm for PeeWees & Bantams @ Janas
- **ACTION:** Schedule coaches meeting to discuss upcoming season and practice schedule
- Discussed different options for the sheet of ice TYSA has on Friday nights at 8:30 @ BIC. Options included, stick practice, pick-up game, open skate, and public skate for TYSA members.
  - **ACTION:** Joe to review our contract with BIC and insurance.

### Kevin Andriolo, Head Coach

- **ACTION:** Coach's meeting to be scheduled mid-August
- **ACTION:** Email to be sent with requirements for coaching (i.e. CORI forms, SafeSport, Age Module, Certification, etc).

- Discussed providing a general calendar to coaches to include important dates during the season
- Discussed getting jackets for the new the coaches.
- Rosters
  - Squirt rosters have been updated on the site.
  - Mite A & AA need to be updated on the site.
  - Bob Spengler still needs to provide final roster and USA #'s
  - Bantam roster needs to be confirmed and finalized. There are currently two goalies neither are full time.
- Equipment Swap
  - Discussed setting up an equipment swap for members of the program next spring. Drop off would take place one weekend after the season. The following weekend would be where members participating could come pick up equipment. The equipment swap would be based on a ticketing system.
  - Discussed taking old equipment to Play It Again Sports for credit to be used toward pucks and/or sticks
- Team Moms
  - Team mom responsibilities include collecting for tournaments, organizing the baskets for fundraising, and helping the coach relay information to the parents of the team.
  - Coaches to provide team mom's contact information to Kevin
  - All emails to team moms should include the Coach

#### Jennifer DiFranco, Player Agent

- Need to finalize rosters and obtain USA hockey registration numbers from coaches

#### Chris Conroy, Learn To Skate

- LTS Program
  - **ACTION:** LTS registration to be opened tomorrow and will cost will be \$200
  - **ACTION:** Need to email all TYSA members to let them know in LTS registration is open
  - **ACTION:** Need to post on Facebook and TYSA website that LTS is open
  - **ACTION:** Chris to find out the cost to place an ad in the Lowell Sun
  - Discussed asking John Lyons, Director of Community Services in Tewksbury, to send an email to all parents in the public system for LTS
  - Need volunteers for LTS program
- Bruins Academy (formerly the Little Bruins Program)
  - Program will begin Saturday, October 7<sup>th</sup> at 5:50 @ Janas and run 4 weeks until Saturday, October 28<sup>th</sup>.
  - John Lyons, Director of Community Services in Tewksbury, will send an email blast to parents in the public-school system for Bruins Academy
  - Need volunteers for Bruins Academy

**Marty Kusmaul, Equipment**

- Socks are ordered for the upcoming season.
- Pucks will be in the beginning of August
- **Action:** Marty to order puck bags for Mite A and Mite AA

***Motion to move to Executive Session made by Joe Connors at 9:20 PM.***

- Seconded by Mike Chapman
- Motion approve unanimously