



2015 SOFTBALL FIELD RENTAL APPLICATION



Greater Altoona Girls Softball Association
P.O. Box 131, Altoona, IA 50009

APPLICANT INFORMATION

Name: _____ Organization: _____
Address: _____ City: _____ Zip: _____
E-Mail Address: _____ Cell Phone: _____

RENTAL RATES

Item	Cost
Field Hourly Rate (2 hr max)	\$30/hour
Lights for Hourly rentals (see notes on page 2)	\$10/session
Pitching Lane	\$10/hour
6 Fields (includes lights, batting cages and pitching lanes)	\$500 / day*
Field Deposit	\$200 (refundable)
Field Dry	\$12 / opened bag
Chalk	\$10 / opened bag

**No charge for Friday evening when renting Saturday and Sunday*

RENTAL / TOURNAMENT DETAILS

Name of Tournament (if applicable): _____

Date (mm/dd/yy)	Start Time	End Time	Fields (Circle all that apply)					
			#1	#2	#3	#4	#5	#6
			#1	#2	#3	#4	#5	#6
			#1	#2	#3	#4	#5	#6

APPLICATION SIGNATURE

PLEASE READ CAREFULLY BEFORE SIGNING - INDEMNITY AND HOLD HARMLESS AGREEMENT

The applicant and/or organization is solely responsible for the event conducted within the facility and shall bear financial responsibility for damages to the property of Sam Wise Youth Complex, claims made as a result of any accidents or injuries to the applicant, guest, or invitees or any person providing services to applicant and/or organization arising out of the negligent act of the applicant or organization. Applicant and/or organization shall be responsible for the control and supervision of the people in attendance during the use of the facility and shall see that no damage has been done. Any violation of this provision may result in a denial of further permits and financial loss. Applicant shall assume the defense of and indemnify and hold harmless the Association, its officers and members from claims, loss, damage, injury, and liability arising out of the negligent act of the applicant or organization. Acceptance of the Insurance Certificate does not relieve the applicant from liability under the indemnity and Hold Harmless Clause.

I have read the Rental Policies and Regulations and agree to abide by all of the conditions of this application and of any contract or permit issued based on this application.

Applicant's Signature: _____ Date: _____

General Field Rental Information (Applies to all field renters):

Facility Location:

Fields are located at the Sam Wise Youth Complex, 1000 8th St. SE in Altoona Iowa. Entrance to the softball fields is off of 8th Avenue SE.

Rental Approval Process:

All rental applications will be reviewed by the GAGSA Board, with reservations being granted on a first come, first served basis. Tournaments will get priority over non-tournament rentals; two-day rentals will get priority on dates over one-day rentals.

Field Rental Availability:

Field rentals during the months of November, December, January and February must be made through the City of Altoona.

Inclement Weather:

Due to inclement weather, the GAGSA reserves the right to cancel a previously scheduled tournament or field rental. If inclement weather is apparent within 48 hours of scheduled field use, the GAGSA Board will notify you of the chances of play. If inclement weather is apparent, please refer to www.gagsa.org homepage.

Park/Field Clean-up:

All equipment must be stored, as well as the fields raked and all trash picked up at the end of the agreed rental time. Clean up to be completed by the renter.

General Rules:

Unexpended time is not refundable. Any damages to the facility will be assessed and deducted from deposit. No vehicles allowed on the grass area.

Insurance:

Teams must supply a certificate of liability insurance showing the GAGSA, its Board Members, and the City of Altoona as covered on the liability policy. Applicant must fill out, sign and return the insurance waiver.

Concession Stand:

The concession stand is not for general use. If previously agreed upon in the contract, GAGSA will supply and render services for said tournament. Proceeds will go to GAGSA.

Use of Lights:

To ensure availability of a GAGSA representative to turn lights on and off, practice team must pre-arrange use of lights when scheduling practice times. All funds must be paid before the start time of each practice. Lights will be turned on and off at your requested times. (2 Hours Only). Lights for tournaments would be included in the field rental agreement for the specific tournament.

Per Hour Renters

Per hour renters must adhere to the following rules and terms.

Payment:

Full payment must be made five (5) business days prior to the scheduled use. Payment can be made via PayPal or by check; all checks should be made payable to "GAGSA" and mailed to GAGSA, P.O. Box 131, Altoona, IA 50009-1310.

Rental Approval:

Please have a copy of confirmation email with you for proof of permission. This will clarify any questions as to which team is scheduled on the field at that time. Automatic suspension of your field privileges will apply for practicing on any field without permission.

Cancellation/Refunds:

Cancellations within two (2) days or less of the rental will result in forfeiting the rental fee and deposit. Reservation may be bumped to accommodate a tournament request; full refund will be granted.

Refunds will be given if the fields are not playable due to rain prior to start of the day. If play starts that day no refund will be given.

Tournament (per day) Renters

Tournament renters must adhere to the following rules and terms.

Deposits:

Renter MUST pay a \$200 refundable field deposit to reserve all approved rental dates. The \$200 deposit must be on hand by a GAGSA Board Member prior to any tournament rental. After the last scheduled tournament is completed and all rental fees have been collected, and no damages are reported, the remaining deposit amount will be refunded to the renter, or deducted from their final invoice payment.

Payment:

All tournament renters will be invoiced the week following their rental. All payments are due by the specified date noted on the invoice.

Cancellation/Refunds:

Tournaments cancelled within ten (10) days or less of the tournament will result in forfeiting the rental fee and deposit.

Field Preparation and Maintenance:

All six (6) fields, along with batting catches and pitching lanes, are included in the per day rental fee. Fields will be prepped by the GAGSA prior to the first day of play. Renter is responsible for hand-raking and chalking fields for the remainder of the tournament. Renter is also responsible for adjusting pitching mound when needed.

Umpires and Scheduling:

Renter is responsible for hiring/coordinating their own umpires and creating their own game schedule. It is recommended that the tournament provide a Tournament Director be on-site during the tournament at address any issues that may arise.

Please attach any special requests or instructions for lights, concessions, tournament workers, or field maintenance.