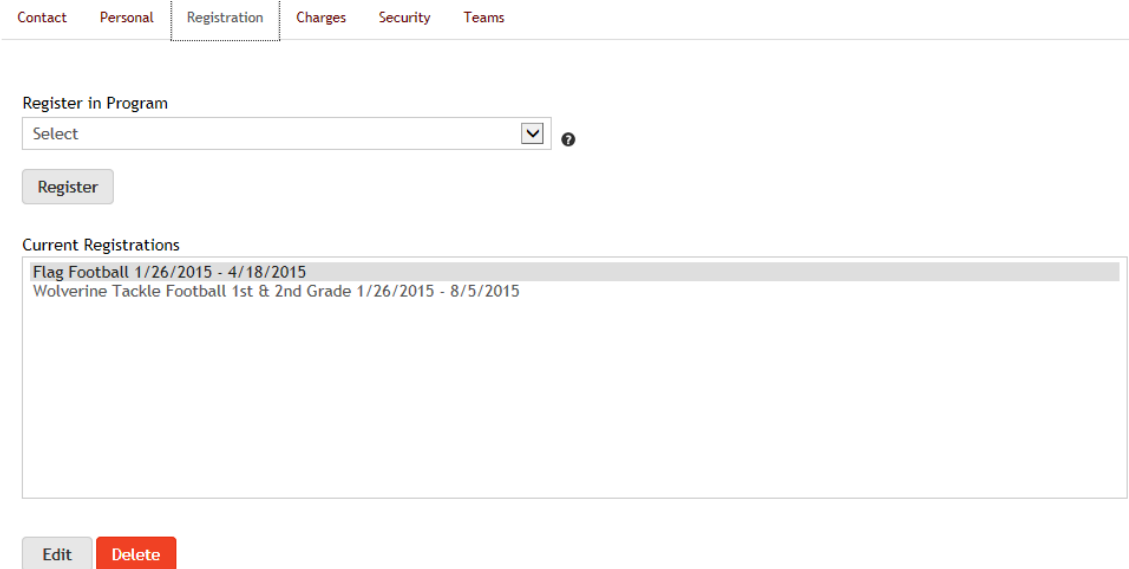


Open your profile and click on your participant's name. You should see a page with these tabs. Click on "Registration".



You should then see all of the programs your participant is/was registered in



Click on the tackle football registration so it is highlighted and then click edit. A new window will open with all of the information you have already entered for your participant. Scroll down the page until you see the section to upload the birth certificate and report card. If you have uploaded anything you will see them as pictured below. If not, then the "Browse" bar will be displayed for both the birth certificate and report card.

**Browse to locate and upload the registrant's birth certificate. \***



**NOTE:** File already uploaded.

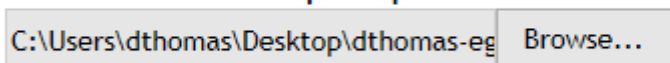
**Browse and locate the participant's most recent report card.**



Filetype: .JPG, .JPEG, .GIF, .PNG, .PDF, .DOC

Click "Browse" and navigate to the file located on your computer. You will then see the path indicated.

**Browse and locate the participant's most recent report card.**



Filetype: .JPG, .JPEG, .GIF, .PNG, .PDF, .DOC

Continue scrolling to the very bottom and click "Submit"