

CENTRAL CONNECTICUT YOUTH HOCKEY PAYMENT POLICY AND PROCEDURES

I. INTRODUCTION

Central Connecticut Youth Hockey (Central) is dependent upon fees and tuition paid by the member families to provide the majority of funding to cover Ice Fee's, Insurance, Referee's, equipment etc. These fees are also used to cover dues associated with our memberships in the Connecticut Hockey Conference and USA Hockey.

II. Payment Schedule

The Fee's and Schedule for payment will be set and approved by the CCYHA Board of Directors. The Fees will be based on the needs of the organization taking into account the registered numbers, Number of Teams in the respected divisions and contractual obligations. Every effort will be made by the Board to minimize the increases and the financial burden placed on our member families. The Board does reserve the right to adjust the Fee Schedule, mid-season, should the need arise to meet required financial obligations. The Fee Schedule is published on the CCYHA Web Site in the Documents Section for review. CCYHA Board of Directors will publish the Fee Schedule prior to our Commitment Signing Day.

Central will not send out bills to member families. It is Central's expectation that all fees will be paid on time in accordance with the published fee schedule. Failure to meet the scheduled obligation, without prior payment arrangements being made with the Registrar, could result in a child not being eligible to participate in practices or play in any games until the payment is received by the Registrar.

III. Payment Methods

Central will accept the following forms of payment: Check and Credit Card. Checks, which are the preferred method of payment, should be made payable to Central Connecticut Youth Hockey and in the Memo section please provide the Skaters Name and Division (Mites, Squirts etc.). Checks should be mailed to the Registrar at the address identified on the Fee Schedule. Central will also accept Credit Card Payments through our Web Site at www.centralcthockey.org. Central accepts MasterCard and Visa only. Unless otherwise specified, credit card payments will be accepted beginning two weeks before the Due Date and one week after the due date. After those dates payment can only be made by check. Any family wishing to pay in full will be required to pay by check.

Do not send payment to the Treasurer or hand payments to Team Managers or Division Directors. Payments must be mailed to the Registrar or paid on line.

IV. Discounts

Central recognizes that playing Hockey can place a financial burden on families with multiple children in the program. In addition, the Board wants to recognize those families that choose to pay the full fees early. Discounts will be allowed to be taken based on the following schedule:

- **Early Payment** – Where the **FULL** tuition is paid prior to September 1. The discount is \$50.00 per Skater.
- **Half Year Bantam** – If a Bantam chooses to leave the program to join their High School Team, parents are responsible for one half the **FULL** Year Bantam Tuition excluding the Registration/Tryout Fee. This must be paid in full no later than December 31.

- **Multiple Children in Program**

- a. One Skater – Full Fee
- b. Two Skaters - Full Fee
- c. Three Skaters - Full Fee
- d. Four Skaters - Free for the lowest fee.

Learn to Skate, Midgets and Bantam Half Year are not included in this Discount Program. Any changes or adjustments to this program must be approved by the Board of Directors of CCYHA.

V. Waivers and Adjustments

The CCYHA Board of Directors retains the right to waive the fees for a given Family or Skater for a set period of time. The period of time will be set and approved by the Board of Directors.

Any adjustments to fees (Refunds, mid-season registrations etc.), excluding discounts as defined above, must be approved by the Treasurer and communicated to the Registrar.

Hockey is a dangerous sport and involves a long season. Per our commitment agreement you are responsible for all Fees and Tuition regardless of the amount of time lost due to injury or illness. You have the right as members of CCYHA to petition the Board for a Waiver of the Fees. Please contact the CCYHA President in order to be placed on the agenda for the next Board Meeting in order to state your case. Any waiver must be approved by the Board.

Refunds for overpayment will be issued once per season. Refunds will be issued to all members due refunds the first week in March.

VI. Payment Plans

The Board understands that life changing events plague every family, and as such are willing to make special arrangements to allow children to continue to play hockey. The Board will allow the families to work with the Registrar to create alternative payment arrangements in order to provide relief and allow children to continue to play hockey. All arrangements will be based on the following rules:

1. Recent or Extended Unemployment of a Parent.
2. Three (3) or more skaters in the program.
3. Illness or death of an immediate family member.
4. One or Both parents on limited income plan (Disability, WC, Welfare etc.).

All payment plans must have a maximum end date of February 28/29 of the current season. Payment plans are not automatically renewed each year. A request must be made to the Registrar, in writing, each season to activate a payment plan.

Failure to comply with the terms of a payment plan will result in a child or children not being able to participate in Practices or Games. If the payment plan is not paid in full by the agreed upon end date, you will not be allowed to register or participate in spring tryouts until paid in full.

All payment plans will be kept confidential and only shared with the Board if a family fails to live up to their obligations.

VII. Hardship

CCYHA through fundraising activities associated with the Coaches vs. Coaches Game and from private benefactors has established a Board Designated Hardship Fund for families that are Members in good standing for 2 years and have paid their Registration Fee and Commitment agreement fees, which have fallen on hard economic times, and cannot make their payments, even utilizing a Payment Plan. Families can request a one time grant to cover their remaining balance. To request this benefit, you need to state, in writing to the Registrar, your request and outline your need for this assistance.

All requests will be reviewed by a Committee, made up of the President, Treasurer and Registrar, and the committee will present their findings to the full Board for approval. The decision of the Board will be communicated to the requesting family.

Rules to access and approve hardship are as follows:

- The member has to be in good standing.
- The member had to be with CCYHA for at least 2 full years.
- Maximum tuition relief was capped at \$1,000 per child. Actual award is at the discretion of the committee.
- The member could only receive the tuition relief once during their tenure at CCYHA
- Tuition relief was granted for only one time hardships, i.e. job loss, divorce, etc.

If you have any questions pertaining to this policy please direct your questions to your Division Director, Treasurer or the Registrar.