

Guidelines

***Pre-game Field Prep:**

Completed 30 minutes prior to game start: Home Team is responsible for field prep and Visitors help if necessary. Visitors get infield practice first (30 minutes prior to game) or when field is ready for 15 minutes. Home Team gets 15 minutes or if field was not ready gets remaining time. Ex: Home Team doesn't have field prep person getting field ready in time and visitors have to help so field gets finished 25 minutes before game time. Visitors get there 15 minutes and Home team gets 10 minutes. Shouldn't happen, but this is way the rule is written.

**** Announcers Booth Rules:**

NLLN rules state that no one under the age of 14 is to be in the announcer's booth unattended.

Announcing (this applies to kids AND adults):

- Equal air time - give appropriate announcements for both teams.
- Acknowledgment of plays - if someone makes a great catch, etc., mention their name.
- Acknowledge pitching changes by announcing the new pitcher.
- Announcing of scores - be sensitive to the situation. If it was a great, close game where both teams played well, announce the score and acknowledge both teams at the END of the game. If it is a blowout, no need to announce the score.

Music:

- Choose music that is appropriate for a sports event.
- Choose music that is appropriate for all ages - profanity filled material is NOT appropriate.
- Choose music that inspires BOTH teams.

***** Snack Shack:**

Visitor team is responsible to provide one worker in the snack shack at all times for the entire game. This can be a parent(s) or a sub from the approved sub list. The shift starts 20 minutes before the game and ends at the conclusion of the game or when the next shift arrives (if there is a game). Team parent is responsible for getting the shift envelope to Tara Farbstein. A parent who hires a sub is responsible to pay the sub during the game. Specific Snack Shack responsibilities are posted in the snack shack.



Game Day Responsibilities

All NLLN teams in the Majors and Minors Divisions have game day tasks, which require each family's participation throughout the season. Families who are not managing/coaching will be assigned to tasks by their team parent (tasks outlined on the inside of this pamphlet).

It is recommended that team parents assign responsibilities and communicate assignments and expectations soon after the game schedule is published. Friendly reminders to assigned families the day prior is helpful to families and helps to ensure that games run smoothly and on-time.

Estimate that each family will be assigned 8-10 tasks throughout the season, depending on the number of families and scheduled games for your team.

Attached are examples of scheduling and communications available for use with your team.

HOME TEAM TASKS

(3rd base dugout)

Two Designees

(assigned by
Team Parent)

*Pre-game field prep

To be completed 30 minutes prior to game time:
Drag field, rake pitcher's mound, chalk batter's box and base lines; First weekend game only: raise flag (flag is in announcers booth).

One or Two Designees

(assigned by
Team Parent; can
be consolidated
under one person
for those
experienced with
these tasks)

Operate scoreboard, pitch count

Last game of the day only: manually shut down scoreboard/sound system at end of game (there is a switch on one of the scoreboard posts). Pitch count can also be maintained by official scorekeeper in GameChanger, but unless agreed prior to game it should be maintained by scoreboard operator.

**Game announcer

Turn on scoreboard and sound system; play music and National Anthem song at the start of each game

(Arrive 15 minutes prior to game start).

Manager/Coaches

Clean dugout

Team players pickup up all trash & equipment in home dugout post game.

Close Announcers Booth

Lock up snack shack and Announcers booth; make sure scoreboard is shut down (escort snack shack workers to their car if it gets dark before everyone leaves).

Interleague games only: NLLN teams are responsible for ALL game day responsibilities (HOME and VISITOR) when playing at the PV and Rancho (Babe Silva) fields. Please be sure to schedule tasks accordingly.

VISITOR TEAM TASKS

(1st base dugout)

One Designee

(assigned by
Team Parent)

Scorekeeper/Official book

Keep official book using GameChanger app via provided iPad.
(arrive 20 minutes prior to game start)

Two Designees

(assigned by
Team Parent)

Post-game field maintenance

Drag/rake infield, base paths and home plate;
Last game of the day only: put bases away; lower flag, fold, and placed in the announcer's booth.

One Designee

(assigned by
Team Parent)

***Staff Snack Shack

The shift starts 20 minutes before the game and ends at the conclusion of the game or when the next shift arrives (if there is a game).

Manager/Coaches

Clean dugout

Team players pickup up all trash & equipment in home dugout post game.

Open Announcers Booth

Turn switch at scoreboard (left field at PV).

Trash

Last game played on Sunday only (PV Field): Garbage, recycling, green waste needs to be wheeled down to the curb on Sutro. Pick up is Monday morning. If your team practices on Monday, please return cans to the Snack Shack area.

Last game played on Tuesday only (Rancho Field): Garbage, recycling, green waste needs to be wheeled down to the curb in left/left center. Pick up is Wednesday morning. If your team practices on Wednesday, please return cans to the Snack Shack area.